SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(University of Delhi)
PSP Area-IV, Dr.K. N. Katju Marg, Sector-16, Rohini, Delhi-110 089

Ref. No.: SSCBS/Accounts/2026-27/1055 Date: 04.11.2026

STAFF NOTICE

Sub: Option to Opt for Old Tax Regime for Tax Year 2026-27 - reg.

All Teaching and Non-Teaching staff members are hereby informed that the **New Tax Regime** is the default tax regime on the Samarth Portal.

Staff members who wish to opt for the **Old Tax Regime** may change their option on the Samarth Portal by following the steps below:

1. Log in to the Samarth Portal.
2. Go to **Finance → Payroll → Declare Your Income Tax.**
3. Select the **Old Tax Regime** and submit the declaration.

After making the change, please inform the Accounts Department accordingly.

Last Date for Change and Intimation: 20.11.2026 (Friday)

Staff members who wish to continue with the default New Tax Regime need not take any action.

D Aggarwal

(Section Officer)
Accounts Department

Copy to:

1. All Teaching and Non-Teaching Staff Members through email.
2. College website.