



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

Minutes of the 169th meeting of the Governing Body held on **March 27, 2026 (Friday) at 03:00 PM** in the college premises.

Following members attended the meeting:

1. Prof. Gunjan Gupta, University Representative / Chairperson, Governing Body
2. Prof. Yamini Gupta, University Representative / Treasurer, Governing Body
3. Ms. Shalini Prakash, Teacher Representative
4. Dr. Onkar Singh, Teacher Representative
5. Prof. Shikha Gupta, Vice-Principal
6. Ms. Archana Pandey – Non-Teaching Staff Representative (Special Invitee)
7. Dr. Poonam Verma – Professor-Principal/Member Secretary

At the outset, the Principal welcomed the new member, Ms. Shalini Prakash, Associate Professor and Teacher Representative under the category of more than ten years of service, and expressed appreciation to the outgoing member, Ms. Kavita Rastogi, Associate Professor, for her valuable contributions to the Governing Body during her tenure.

The College places on record its deep appreciation for the invaluable contributions of Prof. Gunjan Gupta during her tenure as Chairperson of the Governing Body. Under her able leadership, the College has witnessed significant progress in academic, administrative, and developmental spheres. Her vision, guidance, and unwavering commitment have greatly strengthened the institution's governance and overall growth.

As this marks her last meeting as Chairperson, the College expresses its sincere gratitude for her dedicated service and extends best wishes for her continued success in all future endeavors.

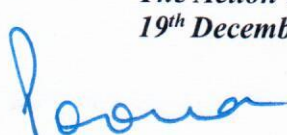
The Principal informed that Prof. Shikha Gupta, Vice-Principal, has been requested to attend the Governing Body meeting as a special invitee.

- I. To approve and confirm the minutes of the 167th and 168th Governing Body meeting held on 19th December, 2025.

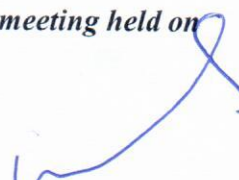
The minutes of the 167th and 168th Governing Body meeting held on 19th December 2025 were confirmed, having been approved earlier by circulation among the members.

- II. To report the 'Action Taken' on the minutes of the 168th Governing Body meeting held on 19th December, 2025.

The Action Taken on the minutes of the Governing Body meeting held on 19th December, 2025 were noted and approved.


डॉ. पूनम वर्मा / Dr. Poonam Verma

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III. AGENDA ITEMS FOR THE MEETING DT. 27.03.2026

1. To nominate a member of the Governing Body to the Purchase Committee and Building Committee of the college for a period of one-year.

The Governing Body approved the nomination of Ms. Shalini Prakash, Senior Faculty, to the Purchase Committee, and Dr. Onkar Singh to the Building Committee of the College.

2. To consider and approve the recommendations of the Staff Council for starting of following programmes, subject to the approval of the competent authorities of the University of Delhi

- A) B.Sc. (Hons.) Operational Research
- B) B.Sc. (Hons.) Data Analytics
- C) B.A. (Hons.) Entrepreneurship
- D) Integrated 5-Year LL.B. Programme

It was further resolved that one additional section of B.Sc. (Hons.) Computer Science be introduced in order to respond to the growing demand for technology-oriented programmes and to facilitate better utilization of the college infrastructure. (Minutes of Staff Council attached as **Annexure - 1**)

The Governing Body considered the recommendations of the Staff Council regarding the introduction of new academic programmes and enhancement of student intake.

The Governing Body observed that the College has substantial existing infrastructure that is not being optimally utilized, and emphasized the need for a strategic expansion of academic offerings in alignment with the emerging paradigm of multidisciplinary, professionally oriented, and future-ready higher education.

Accordingly, the Governing Body resolved that the College shall actively expand its academic portfolio through the introduction of interdisciplinary and industry-relevant programmes, along with a systematic and calibrated increase in student intake, so as to fully leverage institutional capacity while maintaining academic excellence.

The Governing Body further directed that this expansion be pursued in a time-bound and phased manner, and that necessary proposals be initiated and processed expeditiously for approval of the competent authorities of the University of Delhi and other statutory bodies, as applicable.


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Shalini Prakash
Onkar Singh



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3. To seek approval for grant for operations and management expenses of SIIF from SSCBS as per request received from Dr. Kumar Bijoy, CEO SIIF (**The proposal was placed on the table and duly noted by the members**).

The Governing Body considered the request received from Dr. Kumar Bijoy, CEO, Shaheed Sukhdev Innovation & Incubation Foundation (SIIF), seeking financial support towards its operations and management expenses. The proposal, placed on the table, was duly noted and deliberated upon.

Resolved that, recognizing the strategic importance of SIIF in fostering innovation, incubation, and entrepreneurial development within the College ecosystem, and its role in advancing the institution's vision of nurturing entrepreneurial talent among students, the Governing Body hereby approves the grant of funds from SSCBS towards the operations and management expenses of SIIF.

Further resolved that, the sanctioned support shall be utilized strictly for the stated purposes, in accordance with applicable norms, with appropriate oversight and periodic reporting to the Governing Body.

Resolved accordingly

4. To consider and approve the proposal received from the Hostel Wardens for shifting the hostel account from IDBI Bank to any other nationalized bank (**Annexure – 2**).

The Governing Body considered the proposal received from the Hostel Wardens (Annexure-2) regarding the shifting of the hostel account from IDBI Bank to another nationalised bank.

Resolved that, the Governing Body hereby approves the shifting of the hostel account to a suitable nationalised bank.

Further resolved that, the selected bank shall be one that offers efficient and reliable services and is conveniently located in proximity to the College.

Further resolved that, the account shall be operated with joint signatories comprising one Hostel Warden and the Principal of the College.

Resolved accordingly


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5. To report the receipt of the ELFA Audit Report for the financial year 2024–25, to DHE, GNCTD (Annexure – 3).

The Governing Body noted the receipt of the ELFA Audit Report for the financial year 2024–25, as received from the Directorate of Higher Education (DHE), GNCTD, and placed before the House as Annexure– 3.

The observations contained in the Audit Report were deliberated upon in detail. The Governing Body also considered the proposed responses to the audit observations.

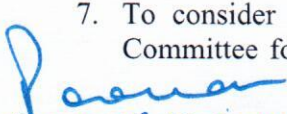
Resolved that the College shall prepare a comprehensive and appropriate reply to the audit observations, incorporating all relevant records and clarifications, and the same shall be submitted to the Audit Authorities through the Directorate of Higher Education (DHE), GNCTD

6. To consider and approve the following PWD estimates (Electric and Civil) received from the Executive Engineer, North West Elect. Division, PWD, ISBT, Kashmere Gate, Delhi and Executive Engineer, PWD Division, North West B, SU Block, Pitampura, Delhi for the college building:

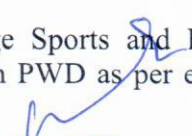
S. No.	Particulars	Amount	Remarks
1	For SITC of Retrofit Emission control Device for 500 KVA Cummins make DG set installed in SSCBS	Rs.25,79,276/-	(Annexure – 4)
2	Supply Installation, Testing & Commissioning (SIT) of New CCTV Camera points and integration with existing Securus Make CCTV System at Different locations in administrative building at SSCBS	Rs.15,99,316/-	(Annexure – 5)
3	ARMO various Electrical and Mechanical Services (Internal and External) at SSCBS for the year 2026-27.	Rs.78,12,973/-	(Annexure – 6)
4	Annual Comprehensive Maintenance of various E & M Services at SSCBS for the year 2026-27.	Rs.84,93,284/-	(Annexure – 7)
5	For Annual Repair and Maintenance of Building of Shaheed Sukhdev College of Business Studies for the year 2026-27	Rs.96,75,900/-	(Annexure – 8)

The Governing Body considered and approved the estimates received from the Public Works Department

7. To consider and approve the recommendation from the College Sports and Purchase Committee for setting up of the following sports facilities through PWD as per estimates


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submitted by them, in the college as per email received from DHE, GNCTD out of GIA for promotion of Sports Facilities in the college.

S. No.	Particulars	Amount	Remarks
1	For construction of 01 No. Badminton Court at Shaheed Sukhdev College of Business Studies during 2025-26	Rs.8,47,400/-	(Annexure – 9)
2	For construction of 01 No. Synthetic Volleyball Court at Shaheed Sukhdev College of Business Studies during 2025-26	Rs.15,10,300/-	(Annexure – 10)
3	For construction of 01 No. Cricket Pitch with Practice Net at Shaheed Sukhdev College of Business Studies during 2025-26	Rs.9,79,600/-	(Annexure – 11)
4	For construction of 01 No. Basket Ball Court at Shaheed Sukhdev College of Business Studies during 2025-26	Rs.30,58,400/-	(Annexure – 12)

The Governing Body considered and approved the recommendations of the College Sports and Purchase Committee for setting up the sports facilities in the college through PWD

8. To consider and approve the request received from the committee constituted by the Principal to suggest the procurement / renewal of College firewall. The approximate budget for the same shall be 1 crore to be met out of APC fund. **(The proposal was placed on the table and duly noted by the members)**

The Governing Body considered and approved the recommendations of the Committee constituted by the Principal for the purpose and to follow all the codal formalities as per GFR.

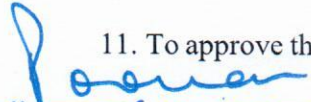
9. To consider the repair of College Art work, the conditions of some of the art work has deteriorated over a period of time. The repair work shall be done out of APC fund of the college following all the rules and regulations in this regard. The maximum budget allotted for this shall not exceed Rs, 5,00,000/- (excluding GST). **(Annexure – 13).**

Approved, to follow all the codal formalities as per GFR.

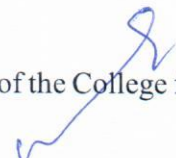
10. To consider and approve the rectification of the designation Assistant Director/Director of Physical Education in the college which was inadvertently written and approved as Physical Director, by The Governing Body in its 157th meeting held on August 27, 2024. **(The minutes of 157th meeting was placed on the table and duly noted by the members).**

Noted and Approved

11. To approve the extension of term of Dr. Rishi Rajan Sahay as Bursar of the College for another


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year w.e.f. 25/04/2026 to 24/04/2027 as per rules of the University of Delhi. (Annexure – 14)

The Governing Body considered the proposal for extension of the term of Dr. Rishi Rajan Sahay as Bursar of the College (Annexure-14), in accordance with the rules of the University of Delhi.

Resolved that, the Governing Body hereby approves the extension of the term of Dr. Rishi Rajan Sahay as Bursar for a further period of one year, with effect from 25/04/2026 to 24/04/2027.

Further resolved that, the Governing Body places on record its appreciation for his dedicated and commendable service over the past eight years, and acknowledges his continued contribution to the financial governance and administration of the College.

Resolved accordingly

12. To consider and approve the request received from Mr. Ankur Aggarwal, Section Officer (Accounts), for extension of his deputation for a further period of one year w.e.f. 03/07/2026 to 02/07/2027. (Annexure – 15)

The Governing Body considered the request received from Mr. Ankur Aggarwal, Section Officer (Accounts), for extension of his deputation for a further period of one year (Annexure-15).

Resolved that, the Governing Body hereby approves the extension of deputation of Mr. Ankur Aggarwal for a period of one year, with effect from 03/07/2026 to 02/07/2027, in accordance with applicable rules.

Further resolved that, the Governing Body places on record its appreciation for his consistent, sincere, and integrity-driven discharge of duties, and acknowledges his valuable contribution to the Accounts and Administrative function of the College.

Resolved accordingly

13. To consider and approve the appointment of Guest Faculty against CCL of Dr. Amrina Kausar, Associate Professor in the Department of Management Studies. (Annexure – 16)

The Governing Body considered the proposal for appointment of Guest Faculty against the Child Care Leave (CCL) of Dr. Amrina Kausar, Associate Professor, Department of Management Studies.

The proposal was examined in the light of the provisions contained in the Amendment to Regulations 18 and 19 of the University Grants Commission, as adopted by the University of Delhi vide E.C. Resolution No. 8-8 dated

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01-02.07.2019. As per Clause 1.2.9 relating to Child Care Leave, a guest substitute teacher may be appointed where such leave exceeds 45 days.

In the present case, Dr. Amrina Kausar has been granted Child Care Leave from 23.07.2026 to 25.03.2027, constituting a long-duration leave vacancy.

Resolved that the appointment of Guest Faculty against the said leave vacancy is approved, in accordance with the applicable provisions, to ensure continuity of academic activities in the Department. The appointment shall be made as per the norms and guidelines of the University of Delhi, and necessary intimation may be sent to the Directorate of Higher Education, GNCTD, wherever required.

14. To report for approval, the sanction of 07 days 'Leave Not Due' to Mr. Mayank Sahni, Senior Technical Assistant from 07/03/2026 to 13/03/2026 on medical grounds. **(Annexure – 17)**

Approved

15. To report the action of the Chairperson for approving the recommendations of the Selection Committee for appointment of following guest faculty in the Departments of Management Studies / Financial Studies / Computer Science as per University of Delhi rules through the recommendations of the duly constituted Selection Committee meeting held on 21/01/2026: **(Annexure – 18)**

1. Dr. Garima Bajaj (Not Joined)
2. Ms. Nisha
3. Mr. Prakhar Tyagi

Noted and approved

16. To report the action of the Chairperson for approving the recommendations of the Selection Committee for appointment of following guest faculty in the Departments of Management Studies and Financial Studies as per University of Delhi rules through the recommendations of the duly constituted Selection Committee meeting held on 30/01/2026: **(Annexure – 19)**

1. Ms. Sumana Biswas
2. Ms. Seema Katariya
3. Ms. Kajol
4. Ms. Diya Garg

Noted and approved

17. To report the action taken by the Chairperson in approving the setup of the CBS Podcast Studio in the College premises (Room No. 141), as proposed, with the expenditure to be borne by SCOBSA. **(Annexure – 20)**

Noted and approved

18. To report the action of the Chairperson for approving the onboarding of Razorpay Payment Gateway from Razorpay Payments Private Limited for transparent receipt and smooth

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operations of sanitary napkin vending machines donated to the college by KEI Industries under their CSR initiative. **(Annexure – 21)**

Noted and approved

19. To report and approve the appointment of the following non-teaching employee on purely contractual basis for a period of six months as per the rules of the University of Delhi. The Governing Body in its meeting held on April 13, 2022 (in point no. 7) has empowered the Professor-Principal of the college to extend the term of the contractual non-teaching employees:

S. No.	Name of Employee	Designation	Date of end of the term	Date of Re-appointment
1	Mr. Dharmender	Junior Assistant	16.01.2026	20.01.2026
2	Mr. Sunny	Laboratory Attendant	07.02.2026	10.02.2026
3	Mr. Rohit	Manager (Boys Hostel)	22.02.2026	24.02.2026

Noted and approved

20. To report for approval, the amendments to Rule 64(iii)(b) of University Non-Teaching Employees (Terms and Conditions of Service) Rule, 2013 (Under Ordinance XXII-D) of Ordinance of the University of Delhi received from the Joint Registrar (Colleges), University of Delhi vide letter no. CB-III/Circular/2026/21 dated January 09, 2026. **(Annexure – 22)**

Noted and approved

21. To report the six-monthly progress of Mr. Abhimanyu Verma, Assistant Professor, currently on study leave (Year 2) from 07.08.2025 to 06.08.2026. Based on his supervisors' recommendation, an extension of study leave is proposed for a third year, effective from 07.08.2026 to 06.08.2027 **(Annexure – 23)**

The Governing Body considered the six-monthly progress report of Mr. Abhimanyu Verma, Assistant Professor, currently on study leave (Year 2) from 07.08.2025 to 06.08.2026, along with the proposal for extension of study leave for a third year (Annexure–23).

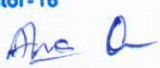
Resolved that, the Governing Body noted that, at the time of grant of study leave, a clear decision had already been taken in its 156th meeting held on 24.04.2024 that study leave shall be limited to a maximum period of two years, and the same was duly known to the concerned faculty member.

Further resolved that, in view of the above decision and in adherence to the Governing Body's earlier resolution, the request for extension of study leave for a third year cannot be acceded to.

Further resolved that, the decision of the Governing Body taken in its 156th meeting shall apply in the present case, and the same be formally


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PSP Area-IV, Dr. K.N. Katju Marg, Sector-16
Rohini, Delhi-110 089 (INDIA)


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communicated to Mr. Abhimanyu Verma, Assistant Professor.

Resolved accordingly

22. To report the Notification No. Acad. I/Fee/2026-27/02 dated 02.01.2026, received from the University of Delhi, regarding the revision of fees under certain University heads for students seeking admission to the University/Colleges for the academic session 2026-27. (Annexure - 24)

Noted and approved

Any Other Matter with the Permission of the Chair

The Chairperson informed the members that a communication had been received from the Deputy Registrar, College Branch, University of Delhi, regarding a complaint submitted by certain members of the Academic Council, Executive Council, and a DUTA Executive Member, alleging arbitrary denial of Leave Travel Concession (LTC) and academic leave to Dr. Nidhi Kesari, Associate Professor.

The Governing Body noted that the Chairperson had examined the matter in detail in compliance with the said communication, based on institutional records and the submissions made during the personal hearing granted to Dr. Nidhi Kesari on 23rd January 2026, in the presence of the Treasurer, Governing Body, at the Office of the Professor-in-Charge, Campus Law Centre, University of Delhi.

The Governing Body was further apprised of the following:

- *Dr. Nidhi Kesari had applied for an advance to avail LTC for travel to Hyderabad for the block year 2022-2025 (extended up to 2026), which was not found admissible by the college administration.*
- *The college administration clarified that Dr. Nidhi Kesari had already availed LTC for the said block year in 2023 (visit to Kashmir), and was therefore not eligible for a subsequent LTC claim for the same block.*
- *It was further noted that Dr. Nidhi Kesari subsequently availed Home Town Concession (HTC) for the same block period, for which advance was granted and adjustment submitted.*

With regard to academic leave, the Governing Body noted that:

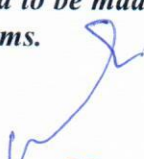
- *Requests for academic/duty leave are required to be made with prior approval and in accordance with institutional norms.*



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- Instances were observed where applications were submitted at short notice or after prior commitments had already been made, which did not conform to the prescribed procedure.

- The decisions taken by the college administration in such cases were based on academic scheduling, institutional requirements, and adherence to due process, and cannot be construed as arbitrary.

With regard to the ICSSR project, the Governing Body noted that:

- The College had duly forwarded the ICSSR proposal of Dr. Nidhi Kesari under the relevant scheme.

- Dr. Nidhi Kesari was also able to apply for another ICSSR project as Co-Project Director.

These facts indicate that there was no denial of institutional support in respect of research initiatives.

After due deliberation and consideration of the report of the Chairperson:

Resolved that the Governing Body concurs with and ratifies the decision of the college administration regarding the non-admissibility of the subsequent LTC claim, the same being in accordance with applicable rules and procedures.

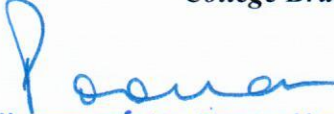
Resolved further that in view of the availing of HTC by Dr. Nidhi Kesari, the matter relating to LTC stands resolved.

Resolved further that with respect to academic leave, the Governing Body finds that decisions taken by the college administration were based on established procedures and academic considerations, and no arbitrariness is established.

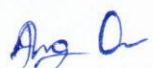
Resolved further that with respect to the ICSSR project, the Governing Body notes that due institutional support was extended, and no adverse action or denial is evident.

Resolved further that the Governing Body, having satisfied itself that due process was followed, including the grant of personal hearing, finds that no arbitrariness or procedural irregularity is established in the matter.

Resolved further that an appropriate and comprehensive reply, based on the above findings and the report of the Chairperson, be communicated to the complainants, with copies endorsed to Dr. Nidhi Kesari and the College Branch, University of Delhi.


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The Governing Body reiterated its commitment to maintaining a fair, transparent, and effective grievance redressal mechanism for all stakeholders.

At the same time, the Governing Body advised that representations be made with due care, responsibility, and accuracy of facts, so as to facilitate objective consideration and timely resolution of matters.

The meeting ended with a vote of thanks to the Chair.

(Prof. Poonam Verma)
Member Secretary, Governing Body
SSCBS

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(Prof. Gunjan Gupta)
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SSCBS

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