



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

Minutes of the 164<sup>th</sup> meeting of the Governing Body held on **July 04, 2025 (Friday) at 03:30 PM** in the college premises.

Following members attended the meeting:

1. Prof. Gunjan Gupta, University Representative / Chairperson, Governing Body
2. Prof. Anupam Jha, University Representative / Treasurer, Governing Body
3. Ms. Kavita Rastogi, Teacher Representative (More than 10 years' service category)
4. Dr. Sonika Thakral, Teacher Representative (Less than 10 years' service category)
5. Ms. Archana Pandey – Non-Teaching Staff Representative (Special Invitee)
6. Prof. Shikha Gupta – Acting Principal/Member Secretary

Prof. Shikha Gupta welcomed Ms. Archana Pandey as the new Non-Teaching Staff Representative (Special Invitee) on the Governing Body. She joined in place of Ms. Nidhi Arora, whose term concluded on 27<sup>th</sup> May, 2025.

- I. To approve and confirm the minutes of the 163<sup>rd</sup> Governing Body meeting held on 28<sup>th</sup> April 2025.

*The minutes of the Governing Body meeting held on 28<sup>th</sup> April, 2025 were confirmed as approved by circulation to members with the following modification:*

**Pt. no. 12:** *As per UGC letter No. F.54-4/2017(CU)Pt.file-4/96112 dt. 03 July, 2025 the grant of notional increment on 1<sup>st</sup> July / 1<sup>st</sup> January to the employees who retired on 30<sup>th</sup> June / 31<sup>st</sup> December respectively for the purpose of calculating their pensionary benefits was kept at abeyance until a final decision is conveyed by the Ministry in this regard.*

- I. To report the 'Action Taken' on the minutes of the 163<sup>rd</sup> Governing Body meeting held on 28<sup>th</sup> April, 2025.

**Business arising out of minutes of 163<sup>rd</sup> Governing Body meeting held on 28<sup>th</sup> April, 2025**

**Pt. no. 2:** *The Child Care Leave (CCL) of Dr. Madhu Totla has been approved for the period from 01.08.2025 to 15.09.2025. Subsequently, the CCL of Prof. Anamika Gupta has been approved from 16.09.2025 to 31.03.2026, based on her application for extension of leave up to 31.03.2026.*

*This arrangement has been mutually agreed upon by both faculty members and is in accordance with the resolution passed by the Governing Body.*

**Pt. no. 17:** *A meeting of the Committee constituted to look into the matter of the fire incident that occurred in the office of the Boys'*





**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

*Hostel on 18.04.2025 was held on 01.07.2025. The Committee submitted its report, which was accepted and approved by the Governing Body.*

*Further, the Governing Body directed the college administration to take appropriate preventive measures to ensure that such incidents do not recur in the future.*

*The Governing Body resolved the following in this regard:*

*a. The estimate amounting to ₹7,93,807/- submitted by PWD vide their letter dated 24.04.2025 for the replacement of non-functional fans, electrical fittings, and UPS was approved.*

*b. The estimate amounting to ₹2,80,100/- submitted by PWD vide their letter dated 25.04.2025 for the repair and renovation of the Boys' Hostel office room was also approved.*

**II. AGENDA ITEMS FOR THE MEETING DT. 04TH JULY, 2025**

1. To report the sad demise of Sh. Deepak Kumar, Safai Karamchari on 04.06.2025.

*The Governing Body expressed its deep sorrow on the sad demise of Sh. Deepak Kumar, Safai Karamchari, who passed away on 04.06.2025. The Governing Body conveyed its heartfelt condolences to the bereaved family.*

*The Governing Body placed on record its appreciation for his sincere and dedicated services to the college.*


*Resolved that the college may take all necessary steps to extend support and assistance to the family of the deceased as per rules.*


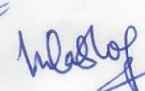


2. To report the approval for engaging one additional Safai Karamchari from the current vendor selected through GeM in place of Late Sh. Deepak Kumar. (Annexure - 1)

**Approved**

3. To report the approval for opening of Demat Account in the name of the college with authorized signatories as Principal and Bursar. (Annexure - 2)

**Approved**







**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

4. To report and approve proposal received from the Wardens of Hostel for increase in fees of hostel from current academic session i.e. 2025-26. **(Annexure – 3 to be placed on table)**

*The Governing Body approved the proposed increase of Rupees 11 thousand in the annual hostel fee w.e.f. the session 2025-26 on the grounds that the hostel fee had not been revised since its establishment in 2020. However, it emphasized that henceforth, a student representative should be included in the Hostel Committee when making such decisions. Furthermore, the Governing Body was of the view that any future fee increases should be implemented in a phased manner, i.e., small amounts may be increased annually.*

5. To consider and approve the request received from Dr. Paridhi, Assistant Professor in the Department of Management Studies for granting three advance increment for acquiring Ph.D. w.e.f. 08.05.2025 i.e. the date of result notification. **(Annexure – 4)**

***Approved as per University of Delhi rules***

6. To report the annual audited accounts for the year 2024-25 received from the statutory auditors. **(Annexure – 5)**

***To be taken up in the next GB meeting***

7. To report the receipt of ELFA audit report for the year 2023-24. **(Annexure – 6)**

***To be taken up in the next GB meeting***

8. To report the OM. No. 78 dated 25.06.2025, received from Atma Ram Sanatan Dharma College for extending the term of Mr. Ankur Aggarwal as Section Officer (Accounts) on deputation basis for a further period of one year we.f. 03.07.2025 to 02.07.2026. **((Annexure – 7)**

***Noted and approved***

9. To report and approve the appointment of the following non-teaching employee on purely contractual basis for a period of six months as per the rules of the University of Delhi. The Governing Body in its meeting held on April 13, 2022 (in point no. 7) has empowered the Professor-Principal of the college to extend the term of the contractual non-teaching employees:

S. No.	Name of Employee	Designation	Date of end of the term	Date of Re-appointment
1	Ms. Champa Negi	Junior Assistant	02.06.2025	04.06.2025

***Noted and approved***

10. To report and approve the stock verification report of the following items of the college for the year 2024-25 as on 31.03.2025.





**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

- i) Consumable items report (**Annexure – 8**)
- ii) Fixed Assets/ Non Consumables Stock report (**Annexure – 9**)
- iii) Computer Stock report (**Annexure – 10 to be placed on table**)

*The Governing Body approved the Stock Verification Report for Part (i) and Part (ii). However, it was informed that the Computer Stock Verification Report is not yet fully complete and will require some more time for finalization.*

11. To report the letter no. CB-I/Seniority/2025/862 dated 25.06.2025 regarding guidelines to determine the seniority of college teachers within the departments and across department of the college. (**Annexure – 11**)

*Noted and approved*

12. To report the letter dated 27.03.2025 received from the Joint Dean, International Relations, University of Delhi, Delhi-11007 for purchase of 2000 postage stamps and 200 FDC amounting to Rs.24,200/-. (**Annexure – 12**)

*Approved*

13. To report letter no. LI/ND/2025/2193 dated 02.06.2025 regarding complaint filed by Mr. Sonu and Mr. Bhayo Hansda, daily wagers engaged through outsourced company. (**Annexure - 13**)

*Noted*

**ANY OTHER ITEM**

*The Chairperson informed the Governing Body that she had received a letter from the College Branch-I, University of Delhi, bearing No. CB-I/111/Misc./SSCBS/2025/281 dated 16.06.2025. The letter pertains to a communication sent by Dr. Nidhi Kesari dated 25.04.2025 to the Hon'ble Vice Chancellor, University of Delhi, requesting intervention in the matter related to the Office Order dated 21.03.2025 issued by Principal, Shaheed Sukhdev College of Business Studies (SSCBS). The College Branch, in the aforementioned letter, directed that the case be revisited/reviewed by the Governing Body.*

*The matter was discussed in detail during the meeting. The contents of Dr. Nidhi Kesari's letter addressed to the Hon'ble Vice Chancellor was read out before the Governing Body members.*





SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)

*The Chairperson further informed the Governing Body that a Committee had been previously constituted by her to look into the matter concerning Dr. Nidhi Kesari because the Chairperson had received a mail from Dr. Nidhi Kesari to decide her case on merits.*

*The Chairperson stated that all official correspondence in this regard was carried out solely between her and the Administrative Officer of the college. After comprehensive deliberations, the Chairperson was of the view that copies of all documents (which includes the committee report) received from the College Branch-I, University of Delhi should be shared with all the members of the GB to enable them to thoroughly review the material and present their views.*

*During the meeting, the Treasurer took note of an inadvertent error in Point No. 2 of the minutes of the Governing Body meeting held on 25<sup>th</sup> February 2025, wherein the word "OR" was incorrectly used in the last two points (i.e., a and b) of the said item. It was resolved that the word "OR" be replaced with "AND" to accurately reflect the intended decision.*

*It was further resolved that the Governing Body meeting would continue on 09<sup>th</sup> July, 2025 at 3:30 PM.*

The meeting concluded with a vote of thanks to the Chair.

It was decided that the meeting would be continued on July 09, 2025 at 03:30 PM.

**MEETING HELD ON 9<sup>TH</sup> JULY, 2025 (IN CONTINUATION OF MEETING DT. 4<sup>TH</sup> JULY, 2025)**

*Based on the appeal made by Dr. Nidhi Kesari to the Hon'ble Vice Chancellor forwarded to the Chairperson by the Deputy Registrar, College Branch to revisit the case, the members of the Governing Body deliberated upon the whole matter again and found as under:*

- 1. The Governing Body members were of the view that there is no procedural lapse in formation of the Committee constituted by the Chairperson. Further, they were also of the view that there was no influence of the Principal in the decision taken by the Governing Body. Teacher representatives confirmed that they*

*Sour*

*Ang*  
*secret*

*inlabof*  
*over*



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

*were given full and fair opportunity to express their views without any pressure or interference from the Principal.*

*2. Further, the Governing Body decided to expunge Pt. no. 1(d) of the minutes of the 162nd Governing Body meeting held on 25th Feb, 2025 which read as under:*

*"In light of the findings, the Governing Body holds the view that the Principal should exercise caution in appointing Dr. Nidhi Kesari as Teacher-in-Charge (TIC) in the future".*

The Member Secretary was asked to communicate this decision to Dr. Nidhi Kesari.

The meeting ended with a vote of thanks to the Chair.

(Prof. Gunjan Gupta)  
Chairperson, Governing Body

(Prof. Anupam Jha)  
Treasurer, Governing Body

(Prof. Shikha Gupta)  
Acting Principal

(Kavita Rastogi)  
Teacher Representative

(Sonika Thakral)  
Teacher Representative

(Archana Pandey)  
Non-Teaching Staff Rep. (Special Invitee)