



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

Minutes for the 162<sup>nd</sup> meeting of the Governing Body held on **February 25, 2025 (Wednesday)** at **03:00 PM** in the college premises.

Following members attended the meeting:

1. Prof. Gunjan Gupta, University Representative / Chairperson, Governing Body
2. Prof. Anupam Jha, University Representative / Treasurer, Governing Body
3. Ms. Kavita Rastogi, Teacher Representative (More than 10 years' service category)
4. Dr. Sonika Thakral, Teacher Representative (Less than 10 years' service category)
5. Ms. Nidhi Arora – Non-Teaching Staff Representative (Special Invitee)
6. Prof. Poonam Verma – Principal/Member Secretary

- I. To approve and confirm the minutes of the 161<sup>st</sup> Governing Body meeting held on 15<sup>th</sup> January, 2025.

*The minutes of the Governing Body meeting held on 15<sup>th</sup> January, 2025 were confirmed as approved by circulation to members.*

- II. To report the 'Action Taken' on the minutes of the 161<sup>st</sup> Governing Body meeting held on 15<sup>th</sup> January, 2025.

*The Action Taken on the minutes of the Governing Body meeting held on 15<sup>th</sup> January, 2025 were noted and approved.*

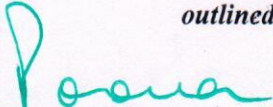
**III. AGENDA ITEMS FOR THE MEETING DT. 25<sup>TH</sup> FEBRUARY, 2025**

1. To place the report received from the committee constituted by the Chairperson, Governing Body to look into the grievance of Dr. Nidhi Kesari, Associate Professor. (**Annexure-1 to be placed by the Chairperson**)

*The Governing Body discussed and reviewed the findings and conclusions of the report of the Committee constituted to look into the grievances of Dr. Nidhi Kesari.*

*The report establishes that Dr. Nidhi Kesari, in her capacity as Teacher-in-Charge, failed to adhere to administrative protocols, refused to cooperate with the verification process, imposed non-standard conditions, and acted in a manner that resulted in significant delays, thereby disrupting the smooth functioning of the institution;*

*The Committee has found that Dr. Kesari's actions amounted to insubordination, a breach of trust, and a violation of professional ethics as outlined in the Annexure to Ordinance XII;*

  
**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
 सदस्य सचिव, प्रबन्धन समिति  
 Member Secretary, Governing Body  
 शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
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*The GB resolved the following based on the recommendations of the Committee:*

- a) *The Principal shall issue a formal warning to Dr. Nidhi Kesari, duly noting her lapses and the impact of her actions on institutional administration. The warning shall emphasize the necessity of adherence to institutional norms, professional ethics, and timely compliance with administrative responsibilities.*
- b) *The actions of Dr. Nidhi Kesari shall be formally recorded in her service records as a matter of institutional accountability.*
- c) *The Governing Body affirms the Principal's authority, as per Ordinance XVIII, to ensure effective delegation and reassignment of administrative responsibilities in the best interest of the institution.*
- d) *In light of the findings, the Governing Body holds the view that the Principal should exercise caution in appointing Dr. Nidhi Kesari as Teacher-in-Charge (TIC) in the future.*

2. To report the e-mail dated January 19, 2025 received from the Dr. Nidhi Kesari, Associate Professor in the Department of Management Studies (**Annexure – 2**)

*The Governing Body of the college takes serious note of the manner in which Dr. Nidhi Kesari has responded in her email dated 19/01/25, wherein she has attempted to justify her previous statement by calling it a mere 'typographical error'.*

*The Governing Body finds this explanation unacceptable, given the gravity of the statement made in her initial email dated 15/01/25. The contradictory nature of the two emails raises serious concerns regarding the intent and veracity of her statements. Such actions not only create unnecessary confusion but also undermine the dignity of the Governing Body and its Chairperson.*

*Furthermore, the Governing Body notes with concern that Dr. Nidhi Kesari has circulated these emails to all faculty members, which has the potential to disrupt the academic and administrative environment of the institution.*

*In light of the above, the Governing Body resolves that Dr. Nidhi Kesari must either:*

- a. *Withdraw her email dated 15/01/25, or*
- b. *Tender an unconditional written apology to the Governing Body and its Chairperson.*

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*Failure to comply with this resolution may necessitate further action as deemed appropriate by the Governing Body.*

3. To report the payment of Rs.41,000/- to the members of the committee constituted by the Chairperson, Governing Body in the Grievance of Dr. Nidhi Kesari, Associate Professor.  
(Annexure – 3)

*Approved*

4. To report and approve the recommendations of the purchase committee for appointment of M/s AJPAG Associates as statutory Auditors for the next 03 financial years out of the eligible firms.

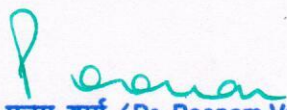
S. No.	Name of firm	Regd. No.	Partners
01	AJPAG & Associates, Chartered Accountants	040208N	Ankur Goyal - 550483 Abhishek – 551444 Jyoti Prasad – 558654
02	Sunil K. Mehta & Co Chartered Accountants	005343N	Ravinder Kumar Mehta- 089753
03	G. Deep & Co. Chartered Accountants	014097N	Gagadeep Singh – 092657 Amarjit Singh – 017102 Varsha Porwal – 521488 Saurabh Kulshrestha - 432786
04	Jha Mishra & Co. Chartered Accountants	019760N	Uma Shakar Jha – 500600 Bipin Kr Mishra – 502899 Prabhakar Kumar - 524023

The letter from ICAI regarding “No disciplinary case pending against all the above firms has been received. (Annexure – 4)


*For administrative convenience and considering the firm's proximity to the college, the Governing Body approved the appointment of M/s AJPAG & Associates, Chartered Accountants (listed at Sl. No. 1) as the Statutory Auditor for the next three financial years.*

5. To consider and approve the request received from Mr. Ankur Aggarwal, Section Officer (Accounts), for extension of his deputation for a further period of one year w.e.f. 03/07/2025 to 02/07/2026.  
(Annexure - 5)

*Approved*

  
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6. To report and approve the recommendation of HODs for appointment of Ms. Kishori R. Shankar, Assistan professor, Department of Management Studies to appoint as Guest faculty after superannuation on 31.03.2025 as per University of Delhi Rules. (**Annexure – 6**)

*Approved as per University of Delhi rules*

7. To report and approve the engagement of additional housekeeping staff from GeM vendor. (**Annexure – 7**)

*The Governing Body approved two additional housekeeping staff to be hired from GeM vendor due to the retirement of two permanent Safai Karamcharis of the college. The Governing Body was of the view that maintaining cleanliness and hygiene in the college premises is crucial and, therefore, the additional outsourced staff in place of the retiring permanent staff is justified and essential to sustain hygiene standards and operational efficiency in the college.*

8. To consider and approve to initiate the process of publishing the advertisement for the following faculty positions as per the roster approved by the University of Delhi:

Sl. No.	Department	Total vacancies	Vacant					
			UR	SC	ST	OBC	EWS	PwBD *
1.	Computer Science	02**	02	--	--	--	--	--
2.	Financial Studies	09	03	02	01	02	01	--
3.	Management Studies	09***	05	--	--	02	02	01 (VI)

\* For the posts reserved for PwBD (VI), candidate of any category i.e. UR/SC/ST/OBC/EWS may apply.

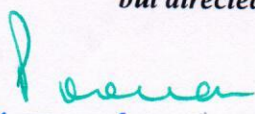
\*\*One post against leave vacancy.

\*\*\* One additional post will be vacant due to retirement on 31st March 2025

Further to charge the following fees from the candidates as application money. The same has been charged by the University in its latest advertisement

- Rs. 2000/- UR
- Rs. 1500/- for OBC/EWS category and women applicants
- Rs. 1000/- for SC/ST applicants
- Rs. 500/- for PwBD applicants

*The Governing Body though approved the release of the advertisement but directed that prior approval be sought from the funding agency, DHE,*

  
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*GNCTD for the same. It was further resolved that while the advertisement should be released in accordance with University of Delhi regulations, the conduct of interviews shall take place only after receiving approval from the DHE, GNCTD.*

*Additionally, it was resolved that the respective Departments should submit recommendations highlighting the increased requirement for faculty due to the implementation of the NEP, as well as the second tranche of OBC and EWS reservations.*

9. To consider and approve to initiate the process of publishing the advertisement for the following non-teaching permanent positions for direct recruitment as per the roster approved by the University of Delhi:

Sl. No.	Name of the post	Pay Scale in the Pay Matrix (as per 7 <sup>th</sup> CPC)	Age Limit <sup>^</sup>	No. of Post (s)	UR	SC	OBC	EWS	Pw BD	Selection Criteria
1	Administrative Officer	Level-10	40	1	1	-	-	-	-	Written test & Interview
2	Programmer	Level-10	35	1	-	-	-	-	1 (VH)	Written test & Interview
3	Technical Assistant (Comp.)	Level-5	30	2	1	-	1	-	-	Written test
4	Assistant	Level-4	32	2	1	1	-	-	-	Written Test & Skill Test
5	Junior Assistant*	Level-2	27	3	-	-	2	1	-	Written Test & Skill Test
6	Professional Assistant	Level-6	35	1	1	-	-	-	-	Written Test & skill test
7	Library Assistant	Level-3	30	2	2	-	-	-	-	Written Test
8	Library Attendant	Level-1	30	1	-	-	-	-	1 (HH)	Written Test

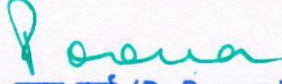
UR - Unreserved, OBC - Other Backward Classes, EWS- Economically Weaker Section, PwBD - Persons with Benchmark Disability, VH- Visually Handicapped, HH - Hearing Handicapped).


\*This post includes one post of Junior Assistant-cum-Caretaker.

<sup>^</sup>Age relaxation will be allowed as per guidelines of University of Delhi/UGC

Further to charge the following fees from the candidates as application money. The same has been charged by the University in its latest advertised vacancy

- Rs. 1200/- UR/EWS/SCST/OBC

  
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- No application fees from PwBD candidates and Women candidates

*The Governing Body though approved the release of the advertisement and directed that prior approval be sought from the funding agency, DHE, GNCTD for the same. It was further resolved that while the advertisement for these non-teaching positions be released in accordance with University of Delhi regulations, the written test / conduct of interviews, as the case may be, shall take place only after receiving approval from the DHE, GNCTD.*

10. To report and approve the recommendations of the Building Maintenance Committee for purchase of different teaching aid learning equipment as approved by GB in its 161<sup>st</sup> meeting held on 15.01.2025. (Annexure - 8)

*Approved*

11. To report and approve the proposal received from Prof. Anamika Gupta and Dr. Sonika Thakral, Course coordinator for revision of course "Certificate Course on Certified Ethical Hacker" in collaboration with E-commerce Consultants Private Limited with its principal location at # 6-3-883/4/2, Punjagutta, Hyderabad - 500 082 (Annexure – 9)

*The Governing Body approved all the proposed modifications to the course on Certified Ethical Hacker, in recognition of the fact that the suggestions were based on feedback and queries received from prospective candidates. Moreover, the GB acknowledged the relevance of the course and strongly endorsed it. Further, it was advised by the GB that to allow the course time to gain popularity, if the initial batches happen to be small and the generated revenue is insufficient to cover expenses, the coordinators may appropriately adjust the staff remuneration for the initial few batches.*

12. To report and approve the recommendation of library committee for setting up of a language laboratory. (Annexure – 10)

*The Governing Body appreciated the proposal to establish a Language Laboratory aimed at enhancing students' communication skills. It was further suggested that, in addition to the identified option, other vendors available on GeM should also be explored for the best possible solution.*

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*The Governing Body resolved that the college shall bear the cost for English language training, while students opting for foreign language courses shall be required to pay for themselves.*

*Governing Body was of the view that given the employability requirements of students, this initiative is considered essential for the professional development of the students.*

13. To report and approve the permission granted to Mr. Deepak Tiwari, Placement Officer for attending course work of Ph.D. Program offered by Department of Commerce, University of Delhi for a period of six months. Mr. Deepak has been granted permission to enroll himself for Ph.D. as per University of Delhi rules. (**Annexure – 11**)

***Approved subject to submission of attendance and Course Work  
Completion Certificate***

14. To report and approve the appointment of Professor of Practice on honorary basis to Mr. Chetan Bhargava as per recommendations of the Career Development Cell. (**Annexure – 12**)

***Approved***

15. To report and approve the recommendations of the Selection Committee for appointment of following guest faculty in the Departments of Management Studies / Financial Studies / Computer Science as per University of Delhi rules through the recommendations of the duly constituted Selection Committee meeting held on 31/01/2025 (11.30 am): (**Annexure – 13**)

1. Prakhar Tyagi

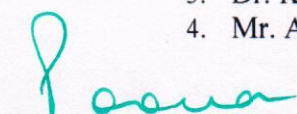
***Noted and approved***

16. To report and approve the recommendations of the Selection Committee for appointment of following guest faculty in the Departments of Management Studies and Financial Studies as per University of Delhi rules through the recommendations of the duly constituted Selection Committee meeting held on 31/01/2025: (**Annexure – 14**)

1. Dr. Ritu Bansal
2. Ms. Maansi Gupta

**Waiting List:**

1. Mr. Mohd. Shahid Irshad
2. Ms. Chahat Malhotra
3. Dr. Kamna
4. Mr. Amit Kapoor



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*Noted and approved*

17. To report and approve the recommendations of the Selection Committee for appointment of following guest faculty in the Departments of Management Studies / Financial Studies / Computer Science as per University of Delhi rules through the recommendations of the duly constituted Selection Committee meeting held on 10/02/2025: (**Annexure – 15**)

1. Ms. Nisha

*Noted and approved*

18. To report for approval, the appointment of the following non-teaching employees on purely contractual basis for a period of six months as per the rules of the University of Delhi. The Governing Body in its meeting held on April 13, 2022 (in point no. 7) has empowered the Professor-Principal of the college to extend the term of the contractual non-teaching employees:

S. No.	Name of Employee	Designation	Date of end of the term	Date of Re-appointment
1	Mr. Sunny	Lab Attendant	4 <sup>th</sup> February, 2025	7 <sup>th</sup> February, 2025
2	Mr. Rohit Kumar	Manager (Boys Hostel)	18 <sup>th</sup> February, 2025	20 <sup>th</sup> February, 2025

*Noted and approved*

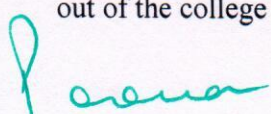
**SUPPLEMENTARY AGENDA**

1. To report for approval the recommendations of the Screening-cum-Evaluation Committee meeting held on February 24, 2025 for promotion of the following Assistant Professors from Stage II to Stage III i.e. Pay level 11 to Pay Level 12 as per the University of Delhi rules under CAS 2018 from the date of eligibility as mentioned against each: (**Annexure – 16**)

Sl. No.	Name	Assessment Period	Date of Eligibility for Promotion
1	Dr. Saumya Jain	07/01/2019 to 06/01/2024	07/01/2024
2	Dr. Narander Kumar Nigam	31/10/2019 to 30/10/2024	31/10/2024

*Noted and approved*

2. To approve the following Preliminary estimates received from PWD for annual repair and maintenance of the college building during the year 2025-26. The expenditure shall be met out of the college development fund (Students' Societies Fees Account):

  
**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
 सदस्य सचिव, प्रबन्धन समिति  
 Member Secretary, Governing Body  
 शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
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S. No.	Particulars	Amount	Remarks
1	Towards Annual repair and maintenance for the year 2025-26 (civil)	Rs.93,24,100/-	Annexure – 17
2	Towards Annual repair and maintenance for the year 2025-26 (Electric)	Rs.77,82,997/-	Annexure – 18
3	Towards AMC of various Electrical and Mechanical Services for the year 2025-26	Rs.76,65,650/-	Annexure – 19

*Approved*

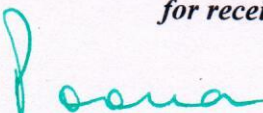
3. To consider and approve a proposal received from Dr. Kumar Bijoy, CEO, SIIF for Inclusive-Technology Business Incubator – Program. (Annexure-20)

*The Governing Body discussed the importance of an Incubation Centre in a college as it plays a vital role in fostering entrepreneurial skills among students by providing mentorship, resources, and industry connections. It helps students develop innovative ideas into successful startups through training, funding support, and networking opportunities.*

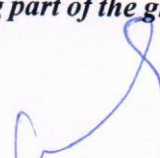
*The Governing Body, after careful consideration, approved in principle the proposal, recognizing that the capital expenditure incurred for this initiative would lead to the development of modern infrastructure. This infrastructure would not only support the intended purpose but also serve as a valuable resource for regular students, enhancing their academic experience and access to improved facilities. The investment would contribute to the overall growth of the institution, ensuring that students benefit from upgraded amenities, advanced learning spaces, and industry-aligned resources that foster both entrepreneurial initiatives and academic excellence.*

**ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR**

*The Principal informed the Governing Body that Dr. Nidhi Kesari, Associate Professor has exited from the official WhatsApp group of the faculty members of the college. In an effort to ensure continued communication, an invitation was sent to her to rejoin the group; however, she has not taken any action to rejoin. Subsequently, in order to formally address the matter, an official email was sent to her on 6th January 2025, reminding her of the importance of being part of the group for receiving essential updates and communications.*

  
**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
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*The Governing Body of the college took a serious note of the information provided by the Principal regarding Dr. Nidhi Kesari's decision to leave the official WhatsApp group of the teachers of the college. This group serves as an essential platform for transmitting important official information, academic notices, and urgent communications from the college administration to faculty members.*

*In the present digital era, WhatsApp has emerged as one of the most effective and widely accepted means of communication, ensuring the swift and seamless dissemination of information. The Directorate of Higher Education (DHE) and the University of Delhi also utilize WhatsApp for official communications, recognizing its efficiency in reaching faculty and staff members in real time. By choosing to exit the official WhatsApp group, Dr. Nidhi Kesari has deliberately isolated herself from essential communications, which could lead to disruptions in the discharge of her duties.*

*The Governing Body views this action as a deliberate act of non-compliance with institutional communication protocols, thereby amounting to insubordination. Such an action not only affects the smooth functioning of the institution but also sets a concerning precedent for other faculty members.*

*In light of the above, the Governing Body resolves that Dr. Nidhi Kesari must immediately rejoin the official WhatsApp group to ensure that she remains informed about important academic and administrative matters. Failure to comply with this directive may result in further action as deemed appropriate by the Governing Body.*

**(Poonam Verma)  
Professor-Principal  
Member Secretary, Governing Body**

**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
सदस्य सचिव, प्रबन्धन समिति  
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**(Gunjan Gupta)  
Chairperson  
Governing Body**

**अध्यक्ष, प्रबन्धन समिति**  
Chairperson, Governing Body  
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