



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

Minutes for the 161<sup>st</sup> meeting of the Governing Body held on **January 15, 2025 (Wednesday)** at **01:00 PM** in the college premises.

Following members attended the meeting:

1. Prof. Gunjan Gupta, University Representative / Chairperson, Governing Body
2. Prof. Anupam Jha, University Representative / Treasurer, Governing Body
3. Ms. Kavita Rastogi, Teacher Representative (More than 10 years' service category)
4. Dr. Sonika Thakral, Teacher Representative (Less than 10 years' service category)
5. Ms. Nidhi Arora – Non-Teaching Staff Representative (Special Invitee)
6. Prof. Poonam Verma – Principal/Member Secretary

At the outset, the Principal welcomed and introduced Ms. Kavita Rastogi as the new teacher representative in the more than 10 years' service category in place of Dr. Tarannum Ahmad as her term has finished. The Governing Body thanked the outgoing members for her valuable contribution to the college during her tenure.

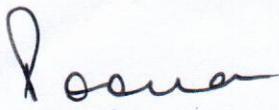
- I. To report the 'Action Taken' on the minutes of the 159<sup>th</sup> Governing Body meeting held on 9<sup>th</sup> December, 2024.

**BUSINESS ARISING OUT OF MINUTES OF GOVERNING BODY MEETING DT. 9<sup>TH</sup> DECEMBER, 2024**

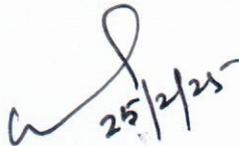
Point no. 2: To report for approval, the grant of Dearness Allowance to the staff as per the revised rates effective from 01.07.2024 from 50% to 53% as per the O.M. No. 1/5/2024-E-II(B) dated 21<sup>st</sup> October, 2024 of Deputy Secretary to the Govt. of India, Ministry of Finance, Department of Expenditure, New Delhi. (Annexure – 2)

Point no. 3: To report for approval, the grant of Dearness Relief of Central Government Pensioners/ Family Pensioners as per revised rates effective from 01.07.2024 from 50% to 53% as per the O.M. No. 42/02/2024-P&PW (D) dated 30<sup>st</sup> October, 2024 of Ministry of Personnel, Public Grievance & Pensions, Department of Pension & Pensioners' Welfare, New Delhi. (Annexure – 3)

*The Governing Body resolved that all Office Memoranda (OM) or notifications issued by the GOI, University of Delhi, or UGC that have financial implications for the College shall be promptly communicated to the Directorate of Higher Education, GNCTD, for necessary information.*

  
**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
सदस्य सचिव, प्रबन्धन समिति  
Member Secretary, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

Page 1 of 7

  
अध्यक्ष, प्रबन्धन समिति  
Chairperson, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

**Point no. 5:** To report for approval, the weeding out of 115 books amounting to Rs.37,412.50 as per recommendations of the Library Committee of the college. (Annexure – 5)

*The Governing Body further resolved that the weeded-out books be disposed of as raddi, and the proceeds of the same be reported to the Governing Body.*

**Point no. 9:** To report and approve investment out of Provident Fund account of the College

1. 7,15,000/- SBI - 7.25 % For 444 days

*The Governing Body directed that the term "monthly subscription" be explicitly included in the relevant agenda items for clarity and accuracy.*

**Any other item with the permission of the Chair**

**Point no. 4:** Case of Dr. Nidhi Kesari:

*The Teacher Representative on the Governing Body informed that an email from Dr. Nidhi Kesari, dated 15th January 2025, was received and subsequently read out for the information of all members. The Governing Body expressed serious concern over the language used by Dr. Nidhi Kesari in her representation.*

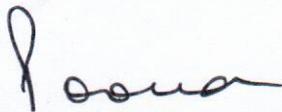
*The Governing Body directed the Teacher Representative to inform Dr. Nidhi Kesari to withdraw her representation or submit an apology for using such language.*

*The same will be discussed in the next Governing Body meeting after receipt of apology from Dr. Nidhi Kesari.*

**II. AGENDA ITEMS FOR THE MEETING DT. JANUARY 15, 2025**

1. To approve the Preliminary estimates amounting to Rs.14,12,600/- (Rupees Fourteen Lakh Twelve Thousand Six Hundred Only) received from the Executive Engineer, PWD, Division North West B, SU Block, Pitampura for providing and fixing signage Boards, Convex Mirror Circular for Accessible Rout/Pathway, Accessible Entrance to the Building, Accessible Corridors, Accessible Lift/ Elevator, Accessible Staircase during the year 2024-25. (Annexure – 1)

*Approved. It was resolved that estimates from PWD (Civil & Electrical) shall be taken for Financial Year 2025-26 for ARMO services i.e. AMC of DG sets, STP Plant, Networking etc.*



**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
सदस्य सचिव, प्रबन्धन समिति  
Member Secretary, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

Page 2 of 7



**अध्यक्ष, प्रबन्धन समिति**  
Chairperson, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

2. To approve, the grant of Officiating allowance, to Mr. Mayank Sahni, Senior Technical Assistant for additional charge of the post of System & Network Administrator @ 10% of the basic pay level of the higher post w.e.f. 19<sup>th</sup> March, 2024. (Annexure – 2)

*The Governing Body approved, in principle, the grant of officiating allowance to Mr. Mayank Sahni. However, it was directed that, as this decision involves financial implications, the matter be formally communicated to the Directorate of Higher Education, Government of National Capital Territory of Delhi, for their information.*

3. To approve the proposal received from Prof. Anamika Gupta, Professor and Dr. Sonika Thakral, Associate Professor from the Department of Computer Science for introducing a 100-hour 'Certificate Course on Certified Ethical Hacker' in collaboration with E-commerce Consultants Private Limited with its principal location at # 6-3-883/4/2, Punjagutta, Hyderabad - 500 082. (Annexure - 3)

*Approved. It was further resolved that a Committee consisting of all course coordinators of add on courses shall be formed who will suggest the different ways of spending the surplus amount of add on courses like for ICT infrastructure, equipment etc.*

4. To report the technical evaluation of projectors installed in the classrooms of the college submitted by the vendor after preventive maintenance and discuss the further course of action in this regard. (Annexure – 4)

*The Governing Body resolved to refer the matter regarding the status of projectors to the Building Maintenance Committee for review and recommendations.*

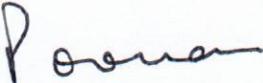
5. To report the installation of 40 computers purchased for Skill Development Centre which has been set up at room no. 226. Further, to seek approval for purchase of following items out of the APC Fund: (Annexure to be placed on table)

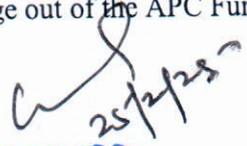
**Skill Development Centre**

- Printers
- LCD Panels
- Laptop

*The Governing Body approved, in principle, the purchase of the proposed items. Additionally, the matter was referred to the Building Maintenance Committee for its review and recommendations.*

6. To approve the purchasing of the following items for the college out of the APC Fund:

  
डॉ. पूनम वर्मा / Dr. Poonam Verma  
सदस्य सचिव, प्रबन्धन समिति  
Member Secretary, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

  
अध्यक्ष, प्रबन्धन समिति  
Chairperson, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

- a. LCD Standees
- d. Photocopier & Printers

*The Governing Body approved, in principle, the purchase of the proposed items. Additionally, the matter was referred to the Building Maintenance Committee for its review and recommendations.*

*For point no. 4 to 6, the Governing Body also advised that this Committee must submit the specification and requisition with finalized estimates at the earliest as there are essentially required by the students.*

7. To report the proposal received from the Director and CEO, SIIF for releasing of grant for the next six months. (Annexure to be placed on table)

*After detailed deliberations, the Governing Body decided not to approve the proposal received from SIIF. It was further resolved that alternative funding options, such as seeking contributions from alumni, be explored.*

8. To report and approve the recommendations of the Selection Committee meeting held on 13.01.2025 for appointment of System & Network Administrator on contractual basis on a minimum basis pay level-10 plus DA thereon initially for a period of six months as per rules of the University of Delhi. Also to discuss the action to be taken thereof. (Annexure – 5)

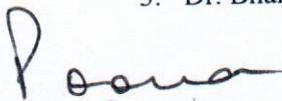
*Noted and approved*

9. To nominate a member of Governing Body to the Purchase Committee and Building Committee of the college for a period of one-year.

*The Governing Body resolved that the senior most teacher in the Governing Body was nominated as a member to the Purchase Committee and Building Maintenance Committee.*

10. To report and approve the recommendations of the Selection Committee for appointment of following guest faculty in the Departments of Management Studies / Financial Studies / Computer Science as per University of Delhi rules through the recommendations of the duly constituted Selection Committee meeting held on 12/12/2024: (Annexure – 6)

1. Dr. Samar Vijay
2. Mr. Sankshep Baranwal
3. Dr. Bharati Aggarwal

  
डॉ. पूनम वर्मा / Dr. Poonam Verma  
सदस्य सचिव, प्रबन्धन समिति  
Member Secretary, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

Page 4 of 7

  
अध्यक्ष, प्रबन्धन समिति  
Chairperson, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)

4. Ms. Roxy

**Waiting List:**

1. Ms. Alka Gupta
2. Dr. Shallu Suri
3. Ms. Aakansha Singh
4. Mr. Manish Sahu
5. Ms. Uma Chaudhary

*Noted and approved*

11. To report and approve the recommendations of the Selection Committee meeting held on 26.12.2024 for appointment of Technical Assistant on deputation basis initially for a period of one year as per rules of the University of Delhi. (Annexure – 7)

*Noted and approved*

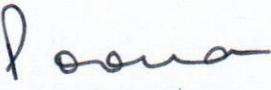
12. To consider and approve the recommendations of the Committee meeting held on January 6, 2025 for revision of dates of the following Assistant Professors for promotion from Stage I to Stage II i.e. Pay level 10 to Pay Level 11 from the date of their eligibility as mentioned against each in light of the Notification no. R&P/017/2024/035 dated 11.07.2024 of the University of Delhi which was deferred / changed due to non-completion of the requirement of the relevant training/workshop/course as per earlier provision: (Annexure – 8)

S. No.	Name	Date of Appointment	Previous Dates of Promotion		Revised Dates of Promotion	
			Assessment Period	Previous Date of Eligibility for Promotion	Revised Assessment Period	Revised Date of Eligibility for Promotion
1	Dr. Saumya Jain	02.06.2014	03.01.2013 to 15.01.2019	07.10.2019	03.01.2013 to 06.01.2019	07.01.2019
2	Mr. Abhimanyu Verma	02.06.2014	24.08.2013 to 03.01.2021	04.01.2021	24.08.2013 to 07.09.2019	08.09.2019

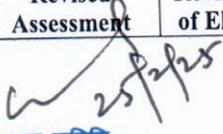
*Approved*

13. To consider and approve the recommendations of the Committee meeting held on January 6, 2025 for revision of dates of the following Assistant Professors for promotion from Stage II to Stage III i.e. Pay level 11 to Pay Level 12 from the date of their eligibility as mentioned against each in light of the Notification no. R&P/017/2024/035 dated 11.07.2024 of the University of Delhi which was deferred / changed due to non-completion of the requirement of the relevant training/workshop/course as per earlier provision: (Annexure – 9)

S. No.	Name	Date of Appointment	Previous Dates of Promotion		Revised Dates of Promotion	
			Assessment Period	Previous Date of Eligibility	Revised Assessment	Revised Date of Eligibility

  
**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
 सदस्य सचिव, प्रबन्धन समिति  
 Member Secretary, Governing Body  
 शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
 Shaheed Sukhdev College of Business Studies  
 (दिल्ली विश्वविद्यालय / University of Delhi)  
 पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
 रोहिणी, दिल्ली-110089 (भारत)  
 PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
 Rohini, Delhi-110 089 (INDIA)

Page 5 of 7

  
 अध्यक्ष, प्रबन्धन समिति  
 Chairperson, Governing Body  
 शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
 Shaheed Sukhdev College of Business Studies  
 (दिल्ली विश्वविद्यालय / University of Delhi)  
 पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
 रोहिणी, दिल्ली-110089 (भारत)  
 PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
 Rohini, Delhi-110 089 (INDIA)

				for Promotion	Period	for Promotion
1	Ms. Kishori Ravi Shankar	02.06.2014	2014-15 to 2020-21	04.03.2021	03.06.2014 to 02.06.2019	03.06.2019
2	Dr. Mona Verma	02.06.2014	2014-2020	08.12.2020	03.06.2014 to 02.06.2019	03.06.2019

*Approved*

14. To consider and approve the recommendations of the Committee meeting held on January 6, 2025 for revision of dates of the following Assistant Professor for promotion from Stage II to Stage III i.e. Pay level 11 to Pay Level 12 from the date of his eligibility as mentioned against him in light of the Notification no. R&P/017/2024/035 dated 11.07.2024 of the University of Delhi which was deferred / changed due to non-completion of the requirement of the relevant training/workshop/course as per earlier provision: (Annexure – 10)

S. No.	Name	Date of Appointment	Previous Dates of Promotion		Revised Dates of Promotion	
			Assessment Period	Previous Date of Eligibility for Promotion	Revised Assessment Period	Revised Date of Eligibility for Promotion
1	Mr. Onkar Singh	03.12.2014	04.12.2014 to 23.12.2020	24.12.2020	04.12.2014 to 03.12.2019	04.12.2019

*Approved*

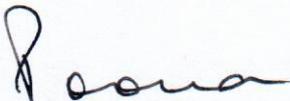
15. To consider and approve the recommendations of the Committee meeting held on January 6, 2025 for revision of dates of the following Assistant Professor for promotion Stage III Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A) from the date of her eligibility as mentioned against her in light of the Notification no. R&P/017/2024/035 dated 11.07.2024 of the University of Delhi which was deferred / changed due to non-completion of the requirement of the relevant training/workshop/course as per earlier provision: (Annexure – 11)

S. No.	Name	Date of Appointment	Previous Dates of Promotion		Revised Dates of Promotion	
			Assessment Period	Previous Date of Eligibility for Promotion	Revised Assessment Period	Revised Date of Eligibility for Promotion
1	Dr. Shikha Gupta	15.11.2006	27.03.2013 to 26.03.2016	27.03.2016	11.01.2013 to 10.01.2016	11.01.2016

*Approved*

16. To report and approve the letter no. Acad./PGDCSL/2024/617 dated 10.12.2024 received from the Assistant Registrar (Academic), University of Delhi regarding increasing the fees of PGDCSL course from academic session 2025-26. (Annexure – 12)

*Noted and approved*

  
**डॉ. पूनम वर्मा / Dr. Poonam Verma**  
 सदस्य सचिव, प्रबन्धन समिति  
 Member Secretary, Governing Body  
 शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
 Shaheed Sukhdev College of Business Studies  
 (दिल्ली विश्वविद्यालय / University of Delhi)  
 पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
 रोहिणी, दिल्ली-110089 (भारत)  
 PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
 Rohini, Delhi-110 089 (INDIA)

Page 6 of 7

  
 अध्यक्ष, प्रबन्धन समिति  
 Chairperson, Governing Body  
 शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
 Shaheed Sukhdev College of Business Studies  
 (दिल्ली विश्वविद्यालय / University of Delhi)  
 पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
 रोहिणी, दिल्ली-110089 (भारत)  
 PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
 Rohini, Delhi-110 089 (INDIA)

17. To report the letter no. CB-I/111/SSCBS/Misc./2024/9771 dated 31.12.2024 received from the Deputy Registrar (Colleges), University of Delhi regarding clarification on various kinds of leaves and conditions/ restrictions associated with them. (Annexure – 13)

*The matter was discussed in detail, and all relevant rules of the University of Delhi pertaining to leave policies were presented to the members of the Governing Body. The Principal provided calculations regarding the total teaching strength of the college and the permissible number of teachers who can proceed on leave under the prevailing University of Delhi rules.*

*After thorough deliberation, it was resolved that, in accordance with the rules, no additional leave applications can be approved until a teacher currently on long leave returns and resumes duty.*

18. To report for approval, the appointment of the following non-teaching employees on purely contractual basis for a period of six months as per the rules of the University of Delhi. The Governing Body in its meeting held on April 13, 2022 (in point no. 7) has empowered the Professor-Principal of the college to extend the term of the contractual non-teaching employees:

S. No.	Name of Employee	Designation	Date of end of the term	Date of Re-appointment
1	Mr. Dharmender	Junior Assistant	14 <sup>th</sup> January, 2025	16 <sup>th</sup> January, 2025

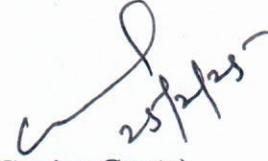
*Noted and approved*

The meeting ended with a vote of thanks to the Chair.



(Poonam Verma)  
Professor-Principal  
Member Secretary, Governing Body

डॉ. पूनम वर्मा / Dr. Poonam Verma  
सदस्य सचिव, प्रबन्धन समिति  
Member Secretary, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)



(Prof. Gunjan Gupta)  
Chairperson  
Governing Body

अध्यक्ष, प्रबन्धन समिति  
Chairperson, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
Shaheed Sukhdev College of Business Studies  
(दिल्ली विश्वविद्यालय / University of Delhi)  
पी एस पी क्षेत्र-IV, डॉ. के.एन. काटजू मार्ग, सेक्टर-16,  
रोहिणी, दिल्ली-110089 (भारत)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16  
Rohini, Delhi-110 089 (INDIA)