



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SHAHEED SUKHDEV COLLEGE OF  
BUSINESS STUDIES

- Name of the Head of the institution DR. POONAM VERMA
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 011-27573445
- Mobile No: 9810508371
- Registered e-mail cbs@sscbsdu.ac.in
- Alternate e-mail principal@sscbsdu.ac.in
- Address PSP Area IV, Dr. K.N. Katju Marg,  
Sector-16, Rohini, Delhi-110089
- City/Town Delhi
- State/UT Delhi
- Pin Code 110089

##### 2.Institutional status

- Affiliated / Constitution Colleges Constitution
- Type of Institution Co-education
- Location Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **UNIVERSITY OF DELHI**
- Name of the IQAC Coordinator **Ms. Kavita Rastogi**
- Phone No. **9810510518**
- Alternate phone No. **01127573445**
- Mobile **9873182132**
- IQAC e-mail address **iqac20-21@sscbsdu.ac.in**
- Alternate e-mail address **principal@sscbsdu.ac.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://sscbs.du.ac.in/yearly-status-report-2022-2023/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sscbs.du.ac.in/academic-calendar-from-du/>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.16</b>	<b>2016</b>	<b>19/02/2016</b>	<b>18/02/2021</b>
<b>Cycle 2</b>	<b>A+</b>	<b>3.46</b>	<b>2022</b>	<b>26/04/2022</b>	<b>27/04/2027</b>

**6. Date of Establishment of IQAC**

**04/01/2016**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shaheed Sukhdev College of Business Studies	GIA (Salary)	GNCTD	2023-24	16,97,22,000.00
Shaheed Sukhdev College of Business Studies	GIA (General)	GNCTD	2023-24	1,37,91,000.00
Shaheed Sukhdev College of Business Studies	Meritorious Award	GNCTD	2023-24	10,000.00

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Strengthened the process of Summer Internships by reducing number of NDA cases and improving the criteria and quality of evaluation of the reports submitted. More than 250 internships in 2023-24 were managed better as a direct result of these efforts.

Helped spearhead processes to Improve and enhance the management of attendance and Internal Assessment for all students by better managing the record keeping process and by including assessment tools such as case studies, SWAYAM courses etc.

Worked with the Placement Cell to deepen the support offered to the students to enhance their learning and improve their employability skills. More than 265 job offers and an increase in the avg, CTC offered to ? 11.49 LPA are testimony to these efforts.

Supported the expansion of Mentorship and Counselling services on offer by the college by adding one student led initiative 'MakesSense' and conducting 6+ sessions on various aspects of mental health and managing stress. Efforts by Sadhna, the Yoga society supported these sessions.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>Mentorship and Counselling services on offer by SSCBS should be expanded.</p>	<p>a. Increased awareness for the various facilities available and to encourage them to use the same. b. Conducted 3 major workshops viz. The Breath Workshop (20 Oct. 2023), FDP on Mental Health Awareness (11 Mar. 2024) and Ethics and Governance (11 Mar. 2024). c. Started a student driven support initiative titled 'Makes Sense' wherein counselling and support services are being offered through the SSCBS alumni network and professional partners d. Meditation sessions were conducted by Art of Living under the 'Har Ghar Dhyam' program. Also, a 6-day course by AOL titled YES+ (Youth Empowerment and Skills Workshop) was</p>

	<p>conducted from September 18-22 and Sep 25. e. Conducted interactive session on Mental Health and De-addiction in the college on September 25, 2023 with members of the Department of Psychiatry, AIIMS Delhi.</p>
<p>Offer technical internships where the students collaborate with teachers and the outcomes could be in the form of research papers</p>	<p>a. Initiated Faculty Internship Program and also recognized it as equivalent to summer internship program. Students have engaged in research internship during summer vacations on varied research topics such as sentiment analysis, data science etc. b. Offering students the chance to opt for IAPC (Internship, Apprenticeship, Projects or Community Outreach) as an alternative to their SEC paper in Sem 3. This will carry 02 credits. This will be run as per DU policies.</p>
<p>Offer support to students for CV building, planning future career paths, job role-personality fit, cracking placements and undertaking good internships.</p>	<p>The placement cell of the college has helped: a. Regularly organized workshops on communication skills and personality development. b. Engaged with Alumni and top CXO's for interactive sessions on Case decoding, resume building workshop and career planning. c. Since October 2023, more than 16 sessions have been organised for the students of the college; covering topics like Careers in HR, Guesstimates, Excel, pursuing higher courses in India and Abroad etc. These Sessions have been conducted by eminent industry speakers and academicians such Prof. Ranjeet</p>

	<p>Nimbudri of IIM-Indore and Mr. Gagan Arora (an IIM-Ahmedabad alumnus) d. Further, the college has tied up with EEMA (Event &amp; Entertainment Management Association) to conduct sessions on careers in Event Management and talks are also underway to procure placement opportunities through the aegis of EEMA. The impressive growth in the placement statistics are a testimony to these efforts.</p>
<p>Strengthening the process of Summer Internships</p>	<p>- Evaluating the Summer Internship Reports: a. Faculty Internship Viva taken for more than 250 students b. Industry viva for reports shortlisted from faculty viva c. Top reports are felicitated for quality of efforts - Managing the process: a. Reducing cases of Non-Disclosure Agreements (NDA) affecting quality of internship reports. b. Laying emphasis on bringing more companies for on-campus internships. This has enhanced the learnings derived by the students and thus; a beneficial impact on the placement statistics of the college.</p>
<p>Improve and enhance the management of attendance and Internal Assessment</p>	<p>The IQAC has worked closely with the college admin and the teachers to: a. Using the Internal Assessment and Continuous Assessment components of the NEP, faculty members now have greater flexibility in designing and administering their assessment components such as at-home assignments, experiential role play and management simulations. b.</p>

	<p>Improve the mechanisms through which attendance and assessment records are maintained. The college ERP has been strengthened as a direct result.</p> <p>c. Track the learning development of the students and provided correctional support as needed. Outcome of these efforts can be seen in terms of the increase in the number and quality of awards being won by the students in national and international events and placement statistics.</p>
<p>Improving Knowledge Resources and Library Services</p>	<p>The library has helped with the following: 1. Awareness of Open Access Softwares being managed through the DUCS 2. Remote Access of ProwessIQ provided to the students 3. Awareness of other relevant resources are made through library orientations and emails such as DU eLibrary, Open Access Resources such as Directory of Open Access Books and Journals, National Digital Library, Internet Archives, NLIST and DELNET etc. to the students. 4. SSCBS has taken a licence from Harvard Business Review to provide access to world leading cases, study material and simulations for teachers and students. 5. Organised Book exhibitions every semester to procure latest titles to facilitate the teaching and learning activities. 6. Managing the Reading Room for the use of the students. Enhanced student knowledge, awards won and placement data bear witness to these efforts.</p>

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
<b>GOVERNING BODY</b>	<b>09/12/2024</b>

**14. Whether institutional data submitted to AISHE**



## Part A

### Data of the Institution

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• Designation	Principal
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• Type of Institution	Co-education
• Location	Urban
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<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
GOVERNING BODY	09/12/2024
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2023-24	07/01/2025
<b>15. Multidisciplinary / interdisciplinary</b>	



Under the New Education Policy (NEP) 2020, Shaheed Sukhdev College of Business Studies (SSCBS) has embraced a more holistic and flexible approach to education. The college offers a blend of Generic Electives, Skill Enhancement, and Ability Enhancement courses, which provide students with a well-rounded understanding of their chosen fields. This comprehensive curriculum fosters deeper learning and improved capabilities, as reflected in the students' exceptional performance in placements and competitive events. In 2023-24, 265 placement offers have been received with an avg. CTC of ₹ 11.49 LPA and more than 45 admission options have been bagged by the students in higher education courses. Additionally, students have won more than 50 podium finishes in case study competitions at the national and international level. The University of Delhi (DU) has introduced multiple entry and exit options aligning with NEP's vision of curriculum flexibility, and SSCBS has fully integrated these policies. The college remains committed to implementing such forward-looking strategies in the future. SSCBS faculty has played a pivotal role in adapting the NEP guidelines, actively contributing to syllabus development; leading to the inclusion of numerous practical, application-based components that enrich students' academic experiences. For instance, SSCBS offers an Ability Enhancement course in Environmental Studies for first- and second-year students, instilling awareness of critical global issues. Active efforts by the NSS cell further support this awareness. Additionally, value-based courses on Ethics complement this approach, fostering a strong moral foundation. To further enhance multi-disciplinary learning, SSCBS provides many add-on courses in cutting-edge domains such as Digital Marketing and Analytics, equipping students with skills that are highly relevant in today's job market. Beyond academics, the college boasts an impressive array of student-run cultural and academic societies. These 50+ societies and chapters provide platforms for hands-on learning through activities like national-level talent events and case study competitions. In 2022-23, they have won 40+ awards while representing the college in national and international events organised by colleges such as IIM Ahmedabad, IIM Bangalore, IIM Indore, SRCC and HKU etc. Such experiences enable students to acquire valuable interpersonal and problem-solving skills, attributes that are highly appreciated by recruiters. SSCBS also encourages students to think innovatively and contribute meaningfully to societal progress. Through the 20+ initiatives spearheaded by bodies like Enactus, Rotaract, and the National Service Scheme (NSS), SSCBS students have undertaken impactful social projects such as Project Vikas, Project Jagruti,

Project Pratirakshan and Project Swasthya. Simultaneously, more than 30 research papers on a variety of inter-disciplinary topics have been authored by the faculty members. Indeed, SSCBS faculty have been involved in researching themes such as Yoga, Corporate Governance and Sustainability. These efforts, often characterised by cost-effective and creative solutions, have earned the college recognition and accolades on national and international stages. Similarly, SSCBS students have excelled in more than 10 interdisciplinary case study competitions, showcasing innovative approaches to real-world problems. In essence, SSCBS exemplifies the NEP's vision and whole heartedly strives to ensure that its students are well-prepared to excel in diverse professional and personal spheres.

**16.Academic bank of credits (ABC):**

As a constituent college of Delhi University (DU), Shaheed Sukhdev College of Business Studies (SSCBS) fully adheres to DU's policies regarding academic credits, ensuring students' academic progression aligns with university standards. The college places a strong emphasis on rigorous evaluation to keep students aligned with the curriculum's academic requirements. Under the NEP's Internal Assessment and Continuous Assessment frameworks, SSCBS faculty members have significant flexibility in designing and implementing diverse assessment methods. These range from traditional at-home assignments to innovative approaches such as experiential role plays and management simulations. The objective is to comprehensively track students' learning development and provide corrective support wherever necessary, fostering a robust academic foundation.

**17.Skill development:**

Shaheed Sukhdev College of Business Studies (SSCBS) is deeply committed to preparing its students to excel in their professional and personal lives after college. The institution places significant emphasis on equipping students with essential soft skills, technical knowledge, and entrepreneurial mindset through a diverse array of programmes, workshops, and courses. Throughout 2023-24, SSCBS organised over 60 workshops and sessions focused on soft skills, communication, teamwork, and personality development. These initiatives, combined with activities such as CV building, case study solving, interview preparation, and public speaking sessions, ensure that students are well-prepared to navigate corporate environments and higher education opportunities. Notably, more than 50 such sessions were conducted specifically to enhance students' interpersonal and

professional abilities. The college integrates skill-based courses into its curriculum to provide students with industry-relevant technical knowledge. Programmes such as Web Development (Front-end and Back-end) and Basic Financial Literacy are tailored for BSc Computer Science students, while Data Analytics is offered to BMS and BBA(FIA) students. These courses are complemented by papers on Entrepreneurship for first- and second-year students, further supported by the SSCBS Innovation and Incubation Foundation (SIIF), the college's dedicated incubation centre. This integrated approach nurtures entrepreneurial temper and equips students to embrace change effectively. Through its Generic Electives (GE), Skill Enhancement Courses (SEC), Ability Enhancement Courses (AEC), and Value-Added Courses (VAC), SSCBS offers a range of electives covering Ethics, Indian Languages, Environmental Appreciation, and Self-Development. These courses foster holistic growth, and their popularity among students highlights their relevance and impact. By creatively utilising the GE, SEC, and VAC frameworks, the college ensures that all students take up the requisite number of skill- and vocation-oriented courses, preparing them for both traditional and emerging career paths. The institution's strong alumni network serves as a valuable resource for students, with alumni holding senior management positions in leading organisations. In 2023-24, the Placement Cell leveraged this network to organise over 10 sessions on topics such as CV building, case study solving, and interview skills. These sessions provide practical insights and real-world perspectives, helping students excel in placements and secure opportunities for higher education in India and abroad. SSCBS also encourages students to engage in self-directed learning through platforms such as SWAYAM, NPTEL, and HBR. To motivate participation, the college links students' scores from these online courses with their Internal Assessment marks. This innovative approach fosters a culture of continuous learning and skill enhancement, aligning with the college's mission to create lifelong learners. Additionally, the college's vibrant student societies play a crucial role in developing soft skills like communication, teamwork, and self-confidence. These societies provide platforms for students to participate in diverse activities, further reinforcing their personal and professional growth. In summary, SSCBS combines a robust academic framework with dynamic extracurricular and skill-development initiatives. By fostering technical expertise, entrepreneurial thinking, and interpersonal abilities, the college ensures its students are well-equipped to succeed in an ever-changing world.

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**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language,**

**culture, using online course)**

Shaheed Sukhdev College of Business Studies (SSCBS) places a strong emphasis on fostering cultural diversity, linguistic inclusivity, and an appreciation for Indian values and traditions. Through various initiatives and policies, the college integrates these elements into its academic and community life, creating a vibrant and inclusive environment for students and staff alike. To promote linguistic inclusivity, SSCBS offers Ability Enhancement Courses (AEC) in all 22 languages listed in the Constitution of India to first- and second-year students. Students are encouraged to choose languages they are either familiar with or curious about, enabling them to explore India's rich linguistic heritage. For foreign students, the college offers a specialised paper on Hindi, helping them understand the language and its cultural nuances. Additionally, a course on Values and Ethics sensitises students to the good practices rooted in India's cultural and historical traditions, fostering a deeper connection with the nation's ethos. The college further strengthens linguistic inclusivity by delivering most classes in a bilingual mode, with teachers proficient in both Hindi and English. This approach ensures effective communication and learning for students from diverse linguistic backgrounds. Furthermore, official communication within the college is predominantly bilingual, reinforcing awareness of Indian linguistic norms within the SSCBS community. SSCBS celebrates the cultural diversity of its student body, which represents regions from across India. The North-East Cell, in particular, plays a vital role in promoting the unique cultural heritage of the North-Eastern states through various initiatives and events. These efforts help the college community gain a deeper appreciation of the cultural richness of this region. Complementing this, the college library maintains a growing collection of books and periodicals in Hindi, spanning academic and popular genres, thereby supporting students' engagement with the language and its literature. In keeping with its commitment to Indian cultural traditions, SSCBS ensures that all college events incorporate elements of cultural appreciation. Events often begin with Saraswati Vandana or Ganesh Vandana, feature Rangoli creations, and conclude with a rendition of the National Anthem. These practices instil a sense of pride in Indian culture and foster a shared sense of belonging among students and staff. Through these initiatives, SSCBS creates a nurturing environment that values cultural diversity and linguistic inclusivity while staying rooted in India's rich traditions. By integrating these elements into its academic framework and community life, the college not

only enhances students' cultural competence but also equips them to appreciate and uphold the diversity and heritage of India in their personal and professional lives.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Shaheed Sukhdev College of Business Studies (SSCBS) has embraced the curriculum redesign envisioned by NEP 2020, incorporating structured Learning Outcomes into its course syllabi. This initiative ensures both teachers and students remain aligned with the academic expectations and objectives of each course. Additionally, internal assessment activities now focus more heavily on practical and application-based approaches, fostering a deeper understanding of theoretical concepts through real-world implementation. A key pillar of the college's success is its commitment to maintaining a dynamic and industry-relevant curriculum. Regular feedback from stakeholders such as recruiters, alumni, and industry practitioners enables SSCBS to identify and address evolving industry needs. This collaborative process allows the college to implement timely updates in the curriculum, ensuring its students remain competitive in the professional landscape. The effectiveness of this approach is reflected in consistently improving placement statistics and the holistic development of students from their entry as first-year students to their graduation. The outcomes of SSCBS's robust academic and industry-engagement practices are evident in the outstanding achievements of its students. SSCBS teams have consistently excelled in national and international case competitions, outperforming even postgraduate-level institutions on numerous occasions. These accomplishments demonstrate the high-quality education and skill-building efforts undertaken by the college. Industry exposure is another cornerstone of the SSCBS experience. Students aspiring to avail placement support are required to complete a mandatory eight-week summer internship between their second and third years. Beyond this, the college strongly encourages students to engage in internships, live projects, and industry analysis activities throughout their academic tenure. In 2023-24 alone, over 250 students participated in internships facilitated by the Placement Cell. These experiences provide invaluable opportunities for students to apply their classroom learnings in real-world contexts, thereby reinforcing their understanding and enhancing their professional readiness. The success of SSCBS's outcome-based education model is further underscored by the impressive placement records achieved by its students. The high number of placement offers (265 in 2023-24) and competitive salary packages (In 2023-24,

avg. CTC of ₹ 11.49 LPA and highest CTC at ₹ 28 LPA) serve as tangible indicators of the college's efforts in preparing students for their professional journeys. Moreover, the ability of students to successfully transition their academic learnings into practical achievements through internships, live projects, and competitions highlights the efficacy of the college's approach. By combining rigorous academic frameworks, industry-relevant curriculum updates, and extensive practical exposure, SSCBS ensures its students graduate with the skills, knowledge, and confidence to thrive in their chosen careers. This holistic, outcome-oriented model not only prepares students for immediate professional success but also positions them as lifelong learners capable of adapting to an ever-evolving world.

## **20.Distance education/online education:**

Shaheed Sukhdev College of Business Studies (SSCBS), as a constituent college of the University of Delhi (DU), does not operate a Distance Learning department of its own, given that DU runs the School of Open Learning. However, the college actively encourages students to supplement their traditional academic learning with additional courses and resources from online platforms like SWAYAM and NPTEL. These platforms provide valuable opportunities for students to enhance their knowledge base and develop new skills in a flexible, self-paced manner. Recognising the value of digital learning tools, several faculty members have integrated these online courses into their internal assessment frameworks. This integration not only incentivises students to explore such platforms but also ensures they remain aligned with their academic objectives while effectively managing their time. By combining traditional classroom learning with internet-enabled resources, SSCBS students are better equipped to adapt to the dynamic demands of modern education. To further enrich the learning experience, the college has recently subscribed to the Harvard Business Review (HBR), providing students with access to a diverse array of online learning tools. These include simulations, case study analyses, pod cases, and other interactive resources that enable practical, hands-on learning. These tools are designed to foster critical thinking, problem-solving, and decision-making skills, empowering students to navigate complex business scenarios with confidence. Through these initiatives, SSCBS demonstrates its commitment to leveraging digital platforms and advanced learning resources to enhance the academic and professional preparedness of its students. This proactive approach ensures they remain competitive in an increasingly digital and interconnected world.

## Extended Profile

<b>1.Programme</b>	
1.1	<b>210</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>1470</b>
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	<b>278</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>466</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>32</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	45
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	48
Total number of Classrooms and Seminar halls	
4.2	742.45
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	189
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college offers undergraduate programs aligned with the National Education Policy (NEP) and Undergraduate Curriculum Framework (UGCF), along with a postgraduate program. An orientation program introduces new students to the syllabus, placements, and student societies. To streamline academic choices, a Google form is circulated for selecting optional papers. Key academic information such as timetables, syllabi, learning outcomes, and faculty details is regularly updated on the college website.

Academic progress is reviewed through regular meetings of faculty, and the student council, ensuring action plans are implemented when necessary. A strong feedback system from all stakeholders supports continuous improvement. To enhance employability, the college provides value-added and certificate courses.

Student performance is tracked through regular meetings with the Student Council, adherence to the University's Attendance Policy,



and oversight by the Internal Assessment Monitoring Committee. Continuous evaluation is conducted through assignments, tests, and presentations, in line with the New Education Policy. The college's ERP system offers real-time attendance tracking for students and parents.

Classroom learning is enriched by alumni and corporate webinars, alongside activities such as case studies, group discussions, and debates. Internship opportunities are available through the placement cell, and the library is fully automated and equipped to meet academic needs.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.1-Supporting-Documents-links-1.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.1-Supporting-Documents-links-1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As a constituent college of the University of Delhi, the college adheres to the University's academic calendar, which is prepared semester-wise to include major events. This calendar is made available on the college website. Examination and internal assessment processes are structured according to university guidelines. For CBCS courses, 25% of the marks are allocated for internal assessment, while under the NEP Undergraduate Curriculum Framework (UGCF) implemented from the 2022-23 academic year, the weightage is 44%.

Under UGCF, internal evaluation follows a Continuous Assessment (CA) and Internal Assessment (IA) model. Faculty members conduct regular assessments through tests, presentations, and assignments, maintaining comprehensive records for each session. Students are encouraged to enhance their learning by taking online courses from recognized platforms such as Coursera and NPTEL, which can count towards internal assessment.

To ensure transparency in the evaluation process, the college has established various committees, including the Attendance, Internal Assessment Monitoring, Internal Assessment Moderation, and Grievance Committees. Students are regularly informed about their

internal assessment scores and attendance to help them monitor and improve their academic performance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.2-Supporting-Documents-links.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.2-Supporting-Documents-links.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University** A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

336

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

336

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We at SSCBS follows the curriculum prescribed by the University of Delhi where Ability Enhancement Courses, Skill Enhancement Courses

(SEC) and Value-added Courses (VAC) have already been put as an integral part of NEP. Further, we enrich it with class assignment in the form of real projects based on secondary data and market observations. We encourages students to imbibe and practice the ethos of non-discrimination, gender equality, moral and human values in all their activities. Students of the college organized a series of women-focused events, including a breast cancer awareness session that featured a live self-examination demonstration via dummy conducted by a visually impaired woman. Additionally, they hosted a "Beauty Redefined" mixer session, which promoted self-expression and inclusivity inviting people from diverse backgrounds and experiences." Various student societies of the college like Kartavya, NSS remain engaged in various outreach, social awareness movements, literacy programs, donation drives etc. It is taken care that subjects like Ethics, Environment, Culture and Communication are discussed in the classroom with practical and applied approach. We encourage students to engage with societies in nearby area to understand their challenges with empathy as a part of field work assignments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

29

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

284

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sscbs.du.ac.in/feedback/">https://sscbs.du.ac.in/feedback/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**601**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**255**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college recognizes that every student learns differently and works to support and motivate them accordingly. Teachers regularly assess the learning levels of all students, aiming to understand their varying needs. They adjust the learning experience to support both slow learners and advanced learners. Through role plays, hands-on activities, group assignments, and projects, slow learners are encouraged to engage more actively and better understand the course material. Once identified, slow and advanced learners receive special attention during tutorials, lab sessions, doubt-clearing sessions, and one-on-one discussions. Additional remedial classes before exams help slow learners further. Advanced learners are given opportunities to explore topics more deeply through research, extra courses, industrial projects, and research paper writing, keeping them engaged and challenged. Beyond academics, the college also focuses on overall student development. Sessions on general awareness, soft skills, resume building, and personality development help enhance students' employability and future success. Group work on assignments and projects fosters teamwork and collaboration. The college's career development cell plays an important role in preparing students for the job market, giving them a better chance at finding suitable jobs after graduation.

File Description	Documents
Link for additional Information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/uploadoncollegeportalandgeneratealink.zip">https://sscbs.du.ac.in/wp-content/uploads/2024/12/uploadoncollegeportalandgeneratealink.zip</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1470	32

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers used different teaching methods to spark students' interest and keep them engaged in learning. The effective techniques learned during online classes are being carried over to offline teaching. Tools like Google Classroom and similar platforms were used to manage tests, quizzes, and assignments. Depending on the course, activities such as role plays, debates, group discussions, projects, and case studies were often used. Students were encouraged and guided to take part in online courses, live projects, internships, and national or international case competitions. Teachers also motivated students to enroll in online courses, and the grades from these were included in their internal assessments. The college focuses on the overall development of students and promotes virtual learning, peer learning, hands-on training, and learning by doing. Teachers and students were given access to the ProWessiq financial database through the University of Delhi Central Library. Online tools, software (for accounting, data analysis, spreadsheets, and statistics), and financial databases were widely used to enhance the learning experience. The college library and teachers ensured access to books, magazines, and online resources. The career development cell continued to hold online and offline special lectures and personality development sessions to help students improve their employability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://placements.sscbs.du.ac.in/wp-content/uploads/2023/12/Placement-Brochure-2023-24.pdf">http://placements.sscbs.du.ac.in/wp-content/uploads/2023/12/Placement-Brochure-2023-24.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in



maximum of 200 words

The college aims to create a positive learning environment by using ICT (Information and Communication Technology) tools to improve teaching and learning. The college has Wi-Fi access. Classrooms, seminar rooms, auditoriums, and labs are equipped with modern audio-visual tools like projectors, visualizers, speakers, scanners, and public address systems. Invited talks are organized in well equipped seminar rooms and auditorium. Online sessions are also held on platforms like Google Meet and Zoom. Teachers and administrative staff use various software tools, such as MySQL, Visual Studio, Tally, KOHA, Dev C++, SPSS, Prowessiq, Microsoft Office, and others. The college also provides laptops to students in need to ensure their learning is not affected. The library plays an important role, fully automated and well-stocked with books, and offering remote access to online resources like DELNET, NLIST, NDL, and University of Delhi's e-resources. The Prowessiq financial database is available for students and teachers for academic and research purposes. The college has its own ERP system, which helps in uploading internal marks, tracking attendance, generating roll numbers, and managing student data for end-semester exams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sscbs.du.ac.in/our-campus/">https://sscbs.du.ac.in/our-campus/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

512

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment and Continuous Assessment process at SSCBS is well-organized and transparent. An Internal Assessment Monitoring Committee is set up at the beginning of each semester to oversee the process, along with a separate committee to handle any exam or assessment-related grievances. The college follows the academic calendar set by the University, and this calendar is accessible to everyone on the website. Students are assessed progressively throughout the semester. The evaluation criteria and the weightage of marks for each course are clearly outlined in the course guidelines, shared by teachers, and available on the college website. A variety of methods like tests, open book assignments, paper presentations, case analyses, and MCQs are used to assess students. Test and assignment questions are discussed in class, and final internal assessment marks are shared with students via the ERP system. After addressing any concerns or grievances, the internal assessment is submitted to the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course">https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As a constituent college of the University of Delhi, the college only conducts the Internal Assessment, Continuous assessment and practical. The end semester examination is conducted by the University of Delhi. The weightage for internal assessment and the University exams is outlined in the program guidelines, which are available on the college website. A committee to monitor internal assessment and continuous assessment (Internal Assessment Monitoring Committee) and another to handle exam or assessment-related grievances is set up at the start of each semester. The internal assessment process is fully transparent. Marks from internal assessments and continuous assessments are uploaded to the college ERP system, and evaluated assignments are returned to students.

Grievance redressal follows a three-step process. Students who are dissatisfied with their assessment can approach the concerned teacher to resolve the issue. If unresolved, the student can take the grievance to the Head of the Department of the concerned department. The Internal Assessment Monitoring Committee and the Internal Assessment Moderation Committee handle grievances at the college level. They ensure transparency and quick resolution. If needed, the matter is discussed with the Principal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course">https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As a constituent college of the University of Delhi, the college follows the programs designed by the university. The learning outcomes for the programs and courses are clearly defined by the university and are available on both the University and college websites. To ensure consistency across all University of Delhi colleges, teaching guidelines for each course are prepared at the start of the semester.

The college communicates the program and course outcomes (PO and CO) to teachers and students through several methods: The syllabus, which includes the PO, CO, graduate attributes, guidelines, credit structure, and internal assessment components, is easily accessible on the college website. At the beginning of the academic year, the college holds an orientation session to introduce new students to the curriculum and learning outcomes. In classrooms, teachers spend time explaining and helping students understand the course outcomes. Learning outcomes are also discussed and emphasized during staff and faculty meetings. Department events, like workshops, seminars, and conferences, are organized to align with the program and course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi">https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programs at the college are designed by the University of Delhi and outline the Program Outcomes (POs), Course Outcomes (COs), and Program Specific Outcomes (PSOs). Throughout the semester, POs and COs are discussed in departmental and faculty meetings. The achievement of POs and COs is evaluated based on student performance in internal and external exams, as well as their progress to higher studies and job placements. Student feedback, collected during the mid-semester and end-semester, helps to indirectly assess the course outcomes. The Student Council, which includes student representatives, regularly meets with the Principal, Heads of Departments, Placement Officer, Laboratory incharges, and Administrative heads to discuss academic matters, further contributing to the assessment of COs through both direct and indirect methods. Additionally, a Student Satisfaction Survey (SSS) is conducted with graduating students, serving as an indirect assessment of the POs. Alumni, recruiters, and parents are part of the Internal Quality Assurance Committee and provide feedback on POs and PSOs. Feedback from parents, recruiters, and alumni is collected, analyzed, and used to evaluate the success of the POs and PSOs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/10/Student-Satisfaction-Survey-2023-24.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/10/Student-Satisfaction-Survey-2023-24.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

466

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/Annual-Report-23-24-27.11.24.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/12/Annual-Report-23-24-27.11.24.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://sscbs.du.ac.in/wp-content/uploads/2024/10/Student-Satisfaction-Survey-2023-24.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

128

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

39

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

28

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Service Scheme (NSS) organized a cleanliness drive, blood donation camp, dental checkup, yoga session and various sessions on financial literacy.

Kartavya organized sessions on developing an entrepreneurial mindset. In their Annual Philanthropic Fest, Kartavya organized cultural competitions, events for fundraising and social case study competition. During their Annual Diwali Fest, they also organized books and clothes donation drives and various social activities to promote local businesses.

Electoral Literacy Club (ELC) celebrated the National Voters' Day by organizing a National Voters' Day Pledge and setting up an Awareness Photobooth.

Enactus organized donation drives and sessions on waste management, menstrual hygiene, yoga, and other topics. They have also conducted drives on malnutrition in various schools and visited several NGOs to support their efforts.

Rotaract organized various donation drives. They also took field visits to NGOs and slums and took sessions in schools, colleges and NGOs for their long-term projects. They also organized fun activities to de-stigmatize menstruation and make people aware about e-waste management.

Connecting Dreams Foundation (CDF) organized an entrepreneurial



session. In addition to this, CDF put up an engaging game stall at Viti, adding a fun element to the event. Organized a B Plan competition.

Ecoclub organised a session on Bhumi Delhi Collaboration, Green Wall Set up, Japanese Park Cleanliness Driv, Ngo visit, Sanjayvan Drive, Amrit Udhyan Visit, Speaker Session and Waste collection Drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

43

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12491

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

253

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

145

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our campus is spread over 5 acres with the latest amenities. A split-level 500+seater auditorium supported with 4 well-equipped seminar halls for events.35 air-conditioned classrooms, all equipped with the latest AV equipment, focuson learning and enhance the quality of interaction. A two-level well-stocked libraryprovides an opportunity for studying, while an amphitheater exists for studentactivities. There are air-conditioned hostel rooms, cafeteria-cum-mess area,administrative and common-use areas and faculty rooms. A large undergroundparking lot, residential accommodation for faculty/staff members, an in-houseSTP plant and a weather station are also present.

There are six computer labs, exclusive examination rooms, nine dedicatedtutorial rooms, separate faculty rooms, an entire floor with an in-houseincubation centre and a placement cell. We also have a separate alumni relationcell.

Monitored CCTV cameras, gated security systems and well-displayed andmaintained fire and safety systems to ensure safety, while ramps, lifts and othersystems ensure that students/faculty with all manner of physical capabilities canaccess the facilities comfortably. The rooftop solar plant and solar water heaters support our environmental commitments in tandem with energy-efficientbuilding materials and tactics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-campus/">https://sscbs.du.ac.in/our-campus/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college accords high importance to the students' physical well-being and cultural expression. The half-acre playground is well used by the students to partake in a wide range of outdoor sports like football, cricket, volleyball, Kabbadi, etc. Indoor sports facilities support sporting activities such as table tennis, carrom, and chess. The college grounds also have a fully equipped open gymnasium.

One end of the college grounds hosts a huge open-air stage that is used for practices of cultural events. It becomes the centerpiece of large open-air events, noticeably Crescendo, the annual cultural fest of the college. The grounds also host numerous other significant events, such as Alumni meets, food festivals, and many more similar events

Akashganga, the college auditorium, is fully air-conditioned, seats more than 500 people, and is set up to conduct a variety of cultural events, conferences, and discussions. More focused activities can make use of any of the 4 similarly equipped but slightly smaller (at approximately 100 seats) seminar rooms. At the other end, a garlanded bust of our namesake, Shaheed Sukhdev Thapar, and the gaily fluttering national flag provide a touch of poignancy and help to channel our efforts for the greater national good.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-campus/">https://sscbs.du.ac.in/our-campus/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

48

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

6.15

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is using Open Source ILMS KOHA since May 2014 using its latest version 20.05.05.000

It is based on cloud technology. It covers Circulation, Cataloguing, Serial control module etc. Students and Faculty can easily check the status of the library resources by accessing the Web OPAC that supports advanced search strategies.

The library has added 1117 titles and the total number of books is 25,464. In addition 56 magazines & journals of national and

international repute and 14 newspapers are subscribed.

All transactional activities are transparent as these can be cross checked by logging into library account through Web OPAC. Students can make online reservations/renewals. Auto-generated emails are sent in advance to the students to intimate on the return of the checked out titles and also about the availability of the reserved titles.

Top Circulating and Newly Arrived books cover pages are being floated at the front page of the library catalogue. Library also verifies its stock annually with the use of library software. Keeping in mind the needs of the library, all the reports in the software are customised i.e. check out of books/periodicals, patron records, accession register, reservation of books etc. All library resources are barcoded through software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0">https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

8.19

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

183

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has six well-equipped modern computer laboratories with LCD projectors which are continuously upgraded. The college has 215 PC including 189 computers available for academic purposes. It has 25 printers, two internet connections (one from DU a speed of 100Mbps and another from MTNL a speed of 1000 Mbps). Wi-Fi facility is available through 133 APs centrally managed by one Wireless Controller (Zone Director). The college has installed 01 Nos (Base NMS- 25 Devices / 250 Thin APS), 03 Nos Servers HP ProLiant DL380Gen 9 Server with Windows Server Data Center Edition and for internet security it has also installed 01 Nos UTM (Fortigate FG1200D) Fortiguard (IPS & Application Control, Antivirus, Web Filtering). All students are access to many licensed and open source software i.e. DevC++, CPUSim, MS Excel, TORA, Ubuntu, Anaconda, Mathematica and all latest software. Students have facility to view their attendance and IA on a real time basis through college website. An intercom facility and for ensuring safety of all individuals, the surveillance is done through 138 cameras including PTZ (rotating) on the different floors, library, labs, canteen & mess, open area & ground, lifts, entry and exit gates, hostels, auditorium, parking etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

189

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

44.83

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimum utilization of physical, academic and support facilities such as a laboratory, library, sports complex, computers, classrooms etc. with available financial resources. A robust system has been developed to look after the maintenance, upgrade, replenishment, repair and replacement of college facilities and services. The system assures the involvement of the entire college fraternity. The college office liaisons with the Public Works Department (PWD) of the Govt. of the NCT of Delhi for regular management and upkeep of the college campus. Students of the college are regularly sensitised to maintain this infrastructure of the college responsibly and safely. The Campus Code of Conduct, duly signed by the students and parents, makes the students aware of their duties towards this and proposes strict disciplinary action in case of willful damage. Fire extinguishers, Electric fittings and wiring are periodically monitored by the PWD engineers for replacement and repairs. For drinking water supply the college has installed water purifiers and coolers which are maintained regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/procedures-and-policies-2019-20/">https://sscbs.du.ac.in/procedures-and-policies-2019-20/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

166

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://sscbs.du.ac.in/">https://sscbs.du.ac.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2179

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2179

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

320

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

71

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

67

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the academic year 2023-24, SSCBS remains steadfast in its mission to promote the all-around development of its students through a comprehensive approach. At the heart of this initiative is the Student Council, a key representative body that plays an essential role in managing student activities and addressing their concerns in collaboration with the college administration. The Council members are chosen through a democratic election process, with each member serving a one-year term.

Working alongside class representatives and various student societies, the Council is committed to enriching both the academic and administrative aspects of college life. Their efforts are exemplified by the organization of the intellectually enriching "Convergence" seminar and the lively annual cultural event "Crescendo."

The Council also actively contributes to crucial college committees, including those focused on NSS, Internal Complaints, Library, IQAC, Hostel, Mess, and Placement, significantly enhancing the efficiency,

quality, and transparency of these committees' operations. Beyond the campus, students engage in volunteering for conferences, seminars, Faculty Development Programs (FDPs), and community service through various student societies.

Additionally, the Council takes charge of organizing key annual events, such as orientation programs, freshers' welcomes, and

farewells, underscoring their comprehensive involvement in all aspects of college life.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/student-council/">https://sscbs.du.ac.in/student-council/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

169

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is a registered association as 'Shaheed Sukhdev College of Business Studies Alumni Association' vide registration number S/66636/2009. This Association is working under the formal structure of office bearers and continuously engaged with the college throughout the year. In this year, the Alumni Association in collaboration with Alumni Relations and Outreach Cell (AROC) at SSCBS facilitated three workshops for new student members.

On February 13, 2024, a distinguished alumnus from the batch of 1991, Mr. Asheet Makhija (COO at Techjockey.com), shared his insights on navigating the IT field and achieving career success

during an interactive session.

In the alumni meet held on April 21, 2024, over 250 attendees celebrated the remarkable achievements of 32 alumni who pursued unconventional career paths. The event marked the launch of *Roads Less Travelled*, a book that captures the inspiring stories of our alumni. Generous alumni contributions included a scholarship established by Mr. Harmit Ahluwalia (batch of 1995) and a new scholarship program announced by Mr. Bharat Khetan (batch of 2010). The Silver Jubilee batch (1999) presented 10 laptops to support needy students.

AROC played a key role in organizing the graduation ceremony for the Class of 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governing body, principal, faculty and administrative staff of the college work together to achieve the vision of the college - to create a center of excellence for learning, dedicated to meet the aspirations of the society. Various college policies are inclusively implemented under the guidance of a governing body comprising of both teaching and nonteaching staff, ensuring the comprehensive and diverse needs of its academic community. In addition to the Governing Body, Principal, the Staff Council and the Institutional Quality Assurance Cell (IQAC) play a vital role in facilitating the seamless operation of the college, particularly in academic and administrative matters.

The mission to explore a new frontier of knowledge to nurture value driven, socially responsive, committed and ethical citizens of the world is achieved through the combined efforts of principal, staff and students. Various committees (academic and administrative), societies, cells and chapters work towards strengthening the learning environment in the college. These comprise of teachers in charge, faculties and student representative.

The TICs of various departments are appointed on rotation for a period of two years to facilitate the smooth functioning of various departments.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-vision-and-mission/">https://sscbs.du.ac.in/our-vision-and-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is important for the smooth functioning of the institution. Various committees (academic and administrative), societies, cells and chapters of the college comprise of teachers in charge and student representatives and work towards strengthening the learning environment.

A case study which highlights decentralization and participative management in the institution is the Grievance Redressal Committee of the College.

The Grievance Redressal Committee was constituted to look into the grievances of students related to academic and non-academic matters such as assessment, attendance, fees, examination etc. The college has a grievance redressal committee that is easily accessible and user friendly.

Since students are the main stakeholders in any educational institution, it is the endeavor of the college to make efforts to ensure transparency in all activities at different stages. Therefore, student representation on this committee is essential.



The president of the student council is a member of this committee together with faculty members.

The student council of SSCBs is a representative body of all students studying in the college. All members are democratically elected. The inclusion of Student Council President in this committee ensures that voice of all students reaches the administration and all grievances are timely and appropriately addressed.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/">https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Recognizing that different students learn differently, the teachers at S.S. College of Business Studies decided to create a learning platform tailored to the strengths, weaknesses, learning style and interest of each learner. Edu Dialogue- personalized learning sessions were introduced to enhance the learning environment of the college. Information regarding specialization, subjects, areas of interest and availability of all teachers was collected, collated and shared with students.

The students were then invited to discuss ideas/ queries related to their subject /research with their teachers in these personalized sessions, which they are not able to discuss in their regular classes. The aim of this initiative was to foster a seamless learning environment beyond the classrooms.

As a result of the efforts of all faculty members, this initiative resulted in a 4.5% increase in the number of students placed. The number of students placed increased from 253 in 2022-2023 to 265 in 2023-2024.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/Placements.zip">https://sscbs.du.ac.in/wp-content/uploads/2024/12/Placements.zip</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the statutes, regulations and legal framework of the University of Delhi and adheres to the directives of the Government of NCT Delhi (its funding agency), the Directorate of Higher Education and the UGC. The organizational structure includes the Governing Body, Principal, teaching staff, non-teaching staff, and students.

The Governing Body serves as the highest authority, overseeing the overall control and governance of the college. The Principal acts as the academic and administrative leader, supported by the Heads of Departments, the IQAC staff council, and non-teaching staff. The IQAC cell is responsible for developing policies to enhance the quality of education and mentoring.

The staff council operates through various committees, each led by a convenor approved by the council. These committees manage the smooth execution of both academic curricula and extracurricular activities.

Non-teaching staff includes an Administrative Officer (for general administration) and a Section Officer (in the accounts office). The Student Council represents the student body and facilitates communication between students and college administration.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sscbs.du.ac.in/organization-chart/">https://sscbs.du.ac.in/organization-chart/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college offers a range of welfare programs for both teaching and non-teaching staff. All staff members are eligible for various types of leave, including casual, earned, medical, child care, maternity, duty, and study leave, in accordance with university regulations.

Additionally, teaching and non-teaching staff receive HTC, LTC, HRA, and TA allowances. Medical facilities and reimbursements are available to all staff members, including retirees. Retirement benefits, such as GPF/CPF, gratuity, NPS, pension, and leave encashment, are also provided.

The college offers on-campus residential facilities and recreational amenities, including an open gym, indoor table tennis, a cricket field, and a football ground, for all employees.

Children of staff members are eligible for admission to various courses under the ward quota, in accordance with university regulations. The college also provides a full fee waiver for the children of both teaching and non-teaching staff. Additionally, financial support is available for staff members to attend conferences, workshops, and faculty development programs aimed at skill enhancement and training. The college also facilitates access to welfare funds provided by the University of Delhi for all its members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Career advancement schemes introduced in 1998, 2000, 2010, 2016, and 2018 are applicable to teaching staff based on their eligibility dates and the specific provisions of each scheme. The college adheres to the Performance Appraisal System mandated by

the University of Delhi, utilizing the Performance-Based Appraisal System (PBAS) and the Career Advancement Scheme (CAS).

Eligible faculty members must complete the Career Enhancement Scheme Form and the Annual Performance of Appraisal Report, detailing their yearly academic and administrative activities and achievements.

Teachers' performance is evaluated based on:

1. Teaching, learning, and evaluation activities.
2. Administrative support, involvement in student co-curricular and extracurricular activities, and personal development related to teaching and research.

Following the submission of APAR forms, a formal review is conducted between the Principal and the faculty member.

Additionally, student feedback on faculty members is collected twice each semester. Non-teaching staff are also required to submit an Annual Performance Appraisal Report annually, which is then assessed by a reporting officer and a reviewing officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college maintains a transparent audit system. The auditing process consists of three levels: an internal audit and two external audits. The internal audit and one external audit, conducted by the Examiner of Local Fund Accounts (ELFA), occur regularly. The other external audit, performed by the Accountant General of Central Revenue (AGCR), takes place once every three to four years.

The internal financial audit is conducted by a Chartered Accountant Firm or Company registered with the Institute of

Chartered Accountants of India (ICAI), which is approved by the Governing Body and the University of Delhi. Each year, all accounts, balance sheets, and utilization certificates for grants received are submitted to the internal auditor who verifies and audits these records. Audit of all the accounts for FY 2023-24 completed

The external financial audit (ELFA) is carried out by Government of NCT of Delhi and is reported to the Governing Body of the college.

Audit of all the accounts for FY 2023-24 are yet to be scheduled

The external financial audit (AGCR) is carried out by Government of India and is reported to the Governing Body of the college.

Audit of all the accounts for FY 2023-24 are yet to be scheduled

File Description	Documents
Paste link for additional information	<a href="http://sscbs.du.ac.in/audit-reports/">http://sscbs.du.ac.in/audit-reports/</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

25.13

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college gets 100% grants (plan and non-plan) from the Government of NCT of Delhi towards expenses on account of salary

and equipment. The running expenses are met through fees collected from students. The expenses on account of student activities are made out of the fees collected from the students in the Student Society Fund. Sponsorship raised by societies are utilized for conducting various academic and socio-cultural events. The college has acquired 80G certificate which will help to raise funds from the Corporate. The fees paid by alumni for registering with the alumni association is also a source of funds for the college Endowment Funds are dedicated to prizes and scholarships.

The funds generated by the college from running add on courses are being used by the college to maintain /purchase equipment for academic purposes.

The funds acquired are purposefully directed, with a utilization certificate and audited financial statements promptly submitted to the funding agency. The college follows strict guidelines, such as Government e-marketplace (GeM) protocols and the Public Fund Management System, to streamline procurement processes and ensure transparency in financial transactions All transactions are closely supervised and monitored by the Bursar ,the Section Officer (Accounts) and the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Structured Attendance Record Management:**The IQAC has accorded special attention to managing the student attendance. Whence accurate record keeping of attendance records is being done in the college ERP, special counselling is being done regularly in the classroom to sensitize the students on the importance of regular attendance and the impact of having low attendance . Additionally, on a monthly basis, students with low attendance are apprised about it to enable them to take corrective action at their end, well within the semester timelines.

**Student run mental health initiatives:**The IQAC firmly believes in the importance of mental health and has supported many initiatives



related to mental health in the past. This year, under the aegis of IQAC a society "Makes Sense" was constituted to offer mental health and stress management support to the students of the college in conjunction with college counsellor and faculty member. Through this initiative, the alumni of the college were roped in to counsel the current students in a more friendly and approachable manner and refer them to professional counselling agencies as and when required. Combining this with Yoga activities would enable a more wholesome management of mental stress among the student fraternity of SSCBS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Subject-Faculty Mapping:** Taking feedback from all academic stakeholders, the IQAC has encouraged action by the HoDs in trying to map the academic needs of a paper being taught with the skill set of the available faculty members. Additionally, the recruitment of guest faculty is being done to maximize this subject-faculty mapping. This allows the college to more suitably deploy its teaching assets and ensure that the students get the best possible learning and support. Furthermore, appropriate subject mapping also helps by better motivating the faculty to deliver a superior teaching experience and increase their utilization of innovative pedagogical tools.

**Workshops and additional support resources:** The IQAC encourages regular capacity building and knowledge enhancement workshops and sessions in the college for both student and staff. In the past year, 29 seminars/conferences/workshops were conducted covering topics like financial literacy, yoga, dental health, voter awareness, career advancement, entrepreneurship, mental health awareness and waste segregation.

Sessions included sensitization on Zomato's feeding India campaign, menstrual hygiene, e-waste management and body language.

Participation varied from small groups to over 400 attendees,

highlighting active engagement in educational and social awareness initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sscbs.du.ac.in/tag/annual-reports/">https://sscbs.du.ac.in/tag/annual-reports/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

ICC of the college organized a session which created awareness about multiple rights passed by our government to create a safer environment for the women at workplace. GirlUp Ruhi society of our college is an initiative of the United Nations Foundation that aims to achieve global gender equality. It hosted several events like breast cancer awareness on 22nd November 2023. Another society Enactus collaborated with TalkItOut, a counseling clinic, to address mental health issues, to provide personal counseling

sessions and therapy to women. Kartavya Society organized a Durga Safety workshop covering all the aspects of self-defense, power dynamics and legal aspects. A session on mental and menstrual health of women was also organized with eminent speaker. A pride parade and movie screening were organized to celebrate pride month and promote social inclusivity, gender equality and queer rights. Parishram organized the cricket league which introduced a new women's edition this year, marking a significant step towards gender inclusivity in sports. This initiative provided a competitive platform for women cricketers to showcase their talents, promoting sportsmanship and encouraging greater participation and recognition for female athletes in cricket.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sscbs.du.ac.in/enactus-event-report-2023-24/">https://sscbs.du.ac.in/enactus-event-report-2023-24/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sscbs.du.ac.in/internal-complaints-committee-2023-24/">https://sscbs.du.ac.in/internal-complaints-committee-2023-24/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Reduce and reuse the waste within the college premises by collecting, reducing, reusing, recycling, and appropriate disposal of waste. The college saves a lot of water by rainwater harvesting . The college has its own Sewage treatment plant for the disposal**

of solid waste. Rotaract Society has initiated Project Srijan that provides convenient disposal options to non-bulk generators of e-waste, to bridge the gap between the undiscovered formal sector, the underprivileged informal sector, and the unaware masses. The college has also disposed off old laptops under E-waste management rule 2016 for the year 2023-24.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sscbs.du.ac.in/annual-return-e-waste/">https://sscbs.du.ac.in/annual-return-e-waste/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We celebrate diversity and inculcate tolerance and harmony towards differences through activities, events and festivals. The North-east committee promotes mutual respect. It organized screening of a movie on Sep 22, 2023 to foster cross-cultural communication and constructive discourse on Northeast India. The cell conducted a donation drive for Manipur and Sikkim victims from December 7-9, 2023, demonstrating commitment to socioeconomic diversity and support. The Northeast Cell Fest held on April 30 - May 1, 2024 during the college festival, included various stall setups, further promoting the rich cultural heritage. Team QSA promotes awareness about queer community to create a welcoming atmosphere. On Feb 9, 2024, the team hosted Palestine - a festive event celebrating love and friendship. Team QSA celebrated the annual queer festival on April 31 and May 1, 2024 featuring a Queer Wall of Expression exhibiting the great Indian queer history. QSA also launched Project Ehsaas that aims to amplify LGBTQ voices and foster understanding. The team participated in Égalité, a business case competition by Rang, the Pride Club of IIM Lucknow and ReportOUT. The college also has a provision of financial assistance to students from financially weaker sections wherein their fee may be fully or partially refunded.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Electoral Literacy Club conducted events and activities to emphasize the importance of casting vote. ELC celebrated National Voters' Day on 25th January, 2024, featuring events like slogan writing and poster making competitions to underscore the significance of voting. The club organized an awareness session on 27 February 2024 for proper usage of Electronic Voting Machine wherein students were allowed to vote on a simulation chine. A street play was organized to promote voter awareness. NSS conducted a cleanliness drive at the Japanese Park, Rohini, as part of the 'Swachhata Hi Seva Campaign', and organized a blood donation camp in the college on September 13, 2023, for motivating students and staff to contribute to national health.

The Lawrence society organized a session by Sh. O. P. Singh, former DGP, Uttar Pradesh, and the author of the book "Crime, Grime & Gumption". He discussed the interplay of crime and law enforcement, sharing stories from his career with over 100 participants. Lawrence organized discussions on Budget 2024, Patent Laws, AI Governance and Policy. The society also organized Jurisprudence 1.1, the Annual Flagship Case Study Competition with a Moot Court Twist, a premier event in legal education.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Kartavya society celebrated Independence Day. The Electoral Literacy Club celebrated National Voters' Day on 25th January, 2024, which commemorates the foundation day of the Election Commission of India and is dedicated to promoting voter awareness and participation. The ELC conducted a range of activities and programs, such as slogan writing and poster making, on this day to underscore the significance of voting and educate students about the electoral process. A memorial lecture, featuring eight pillars of Viksit Bharat, was organized on 21st March, 2024 on the occasion of Shaheedi Diwas celebrated in the memory of Shaheed Sukhdev Thapar ji.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Faculty Research Internship:** Offers opportunity to engage in research projects with faculty and foster a deep understanding of academic disciplines, allowing students to choose between industry and academia. Students' role in research projects has to be well-



planned for maximum learning. This enhances analytical and critical thinking skills, offers experience in academic writing, preparing students well for advanced studies and academic careers. Nine students pursued research internships under three teachers in 2023-24, resulting in 9 publications. There are some challenges - students may not have laptops with sufficient computing capabilities, so cannot work during summer vacation.

On-campus counselling services for students: Recognizing the need for mental-health support, we have appointed a clinical psychologist. This offers a supportive and nurturing environment, mental health support, guidance for personal and social issues, and promotes mental health awareness. It helps students timely address issues like stress, anxiety and depression; can lead to improved academic performance as mental health impacts concentration, confidence and cognitive performance. Forty-one students availed counselling services between July 2023 to June 2024; most availed more sessions after the first one. However, we faced some problems - students not showing up despite appointments, some students suggested that appointment booking needs to be streamlined.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Shaheed Sukhdev College of Business Studies (SSCBS) has made significant strides in fostering innovation and entrepreneurship through the SSCBS Innovation and Incubation Foundation (SIIF). The foundation's initiatives have encouraged interdisciplinary collaboration, fostering a culture of innovation and entrepreneurship among students. Through a comprehensive ecosystem comprising mentorship, funding opportunities, and networking platforms, SIIF has enabled students to transform innovative ideas into viable business ventures. One of the standout achievements has been the successful incubation of over 50 startups, with a cumulative valuation surpassing INR 70 crores. SIIF has facilitated significant industry-academic collaborations, resulting in the development of cutting-edge solutions across sectors such as fintech, healthcare, edtech and sports. The

foundation's commitment to hands-on learning is exemplified by its regular workshops, hackathons, and pitch events, which have empowered students with practical skills and industry insights. Moreover, SIIF's success can be attributed to its comprehensive approach to incubation, which includes mentorship, access to funding, and networking opportunities. The foundation has also established partnerships with industry leaders and investors, further enhancing the growth potential of the startups it supports. SIIF's strategic initiatives and unwavering support continue to position SSCBS as a leader in entrepreneurship education, driving sustainable growth and innovation.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college offers undergraduate programs aligned with the National Education Policy (NEP) and Undergraduate Curriculum Framework (UGCF), along with a postgraduate program. An orientation program introduces new students to the syllabus, placements, and student societies. To streamline academic choices, a Google form is circulated for selecting optional papers. Key academic information such as timetables, syllabi, learning outcomes, and faculty details is regularly updated on the college website.

Academic progress is reviewed through regular meetings of faculty, and the student council, ensuring action plans are implemented when necessary. A strong feedback system from all stakeholders supports continuous improvement. To enhance employability, the college provides value-added and certificate courses.

Student performance is tracked through regular meetings with the Student Council, adherence to the University's Attendance Policy, and oversight by the Internal Assessment Monitoring Committee. Continuous evaluation is conducted through assignments, tests, and presentations, in line with the New Education Policy. The college's ERP system offers real-time attendance tracking for students and parents.

Classroom learning is enriched by alumni and corporate webinars, alongside activities such as case studies, group discussions, and debates. Internship opportunities are available through the placement cell, and the library is fully automated and equipped to meet academic needs.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.1-Supporting-Documents-links-1.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.1-Supporting-Documents-links-1.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As a constituent college of the University of Delhi, the college adheres to the University's academic calendar, which is prepared semester-wise to include major events. This calendar is made available on the college website. Examination and internal assessment processes are structured according to university guidelines. For CBCS courses, 25% of the marks are allocated for internal assessment, while under the NEP Undergraduate Curriculum Framework (UGCF) implemented from the 2022-23 academic year, the weightage is 44%.

Under UGCF, internal evaluation follows a Continuous Assessment (CA) and Internal Assessment (IA) model. Faculty members conduct regular assessments through tests, presentations, and assignments, maintaining comprehensive records for each session. Students are encouraged to enhance their learning by taking online courses from recognized platforms such as Coursera and NPTEL, which can count towards internal assessment.

To ensure transparency in the evaluation process, the college has established various committees, including the Attendance, Internal Assessment Monitoring, Internal Assessment Moderation, and Grievance Committees. Students are regularly informed about their internal assessment scores and attendance to help them monitor and improve their academic performance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.2-Supporting-Documents-links.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/12/1.1.2-Supporting-Documents-links.pdf</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>A. All of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="97 689 533 757">File Description</th> <th data-bbox="533 689 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 757 533 936">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="533 757 1394 936" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="97 936 533 1003">Any additional information</td> <td data-bbox="533 936 1394 1003" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
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Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>3</b></p>									
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Any additional information	<a href="#">View File</a>								
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>4</b></p>									

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

336

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

336

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We at SSCBS follows the curriculum prescribed by the University of Delhi where Ability Enhancement Courses, Skill Enhancement Courses (SEC) and Value-added Courses (VAC) have already been put as an integral part of NEP. Further, we enrich it with class assignment in the form of real projects based on secondary data and market observations. We encourages students to imbibe and practice the ethos of non-discrimination, gender equality, moral and human values in all their activities. Students of the college organized a series of women-focused events, including a breast cancer awareness session that featured a live self-examination demonstration via dummy conducted by a visually impaired woman. Additionally, they hosted a "Beauty Redefined" mixer session, which promoted self-expression and inclusivity inviting people from diverse backgrounds and experiences." Various student societies of the college like Kartavya, NSS remain engaged in various outreach,

social awareness movements, literacy programs, donation drives etc. It is taken care that subjects like Ethics, Environment, Culture and Communication are discussed in the classroom with practical and applied approach. We encourage students to engage with societies in nearby area to understand their challenges with empathy as a part of field work assignments.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

29

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

284

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sscbs.du.ac.in/feedback/">https://sscbs.du.ac.in/feedback/</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**



601

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

255

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college recognizes that every student learns differently and works to support and motivate them accordingly. Teachers regularly assess the learning levels of all students, aiming to understand their varying needs. They adjust the learning experience to support both slow learners and advanced learners. Through role plays, hands-on activities, group assignments, and projects, slow learners are encouraged to engage more actively and better understand the course material. Once identified, slow and advanced learners receive special attention during tutorials, lab sessions, doubt-clearing sessions, and one-on-one discussions. Additional remedial classes before exams help slow learners further. Advanced learners are given opportunities to explore topics more deeply through research, extra courses, industrial projects, and research paper writing, keeping them engaged and challenged. Beyond academics, the college also focuses on overall student development. Sessions on general awareness, soft skills, resume building, and personality development help enhance students' employability and future success. Group work on assignments and projects fosters teamwork and collaboration. The college's career

development cell plays an important role in preparing students for the job market, giving them a better chance at finding suitable jobs after graduation.

File Description	Documents
Link for additional Information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/uploadoncollegeportalandgeneratealink.zip">https://sscbs.du.ac.in/wp-content/uploads/2024/12/uploadoncollegeportalandgeneratealink.zip</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1470	32

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers used different teaching methods to spark students' interest and keep them engaged in learning. The effective techniques learned during online classes are being carried over to offline teaching. Tools like Google Classroom and similar platforms were used to manage tests, quizzes, and assignments. Depending on the course, activities such as role plays, debates, group discussions, projects, and case studies were often used. Students were encouraged and guided to take part in online courses, live projects, internships, and national or international case competitions. Teachers also motivated students to enroll in online courses, and the grades from these were included in their internal assessments. The college focuses on the overall development of students and promotes virtual learning, peer learning, hands-on training, and learning by doing. Teachers and students were given access to the ProWessiq financial database through the University of Delhi Central Library. Online tools, software (for accounting, data analysis, spreadsheets, and statistics), and financial databases were widely used to enhance the learning experience.

The college library and teachers ensured access to books, magazines, and online resources. The career development cell continued to hold online and offline special lectures and personality development sessions to help students improve their employability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://placements.sscbs.du.ac.in/wp-content/uploads/2023/12/Placement-Brochure-2023-24.pdf">http://placements.sscbs.du.ac.in/wp-content/uploads/2023/12/Placement-Brochure-2023-24.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college aims to create a positive learning environment by using ICT (Information and Communication Technology) tools to improve teaching and learning. The college has Wi-Fi access. Classrooms, seminar rooms, auditoriums, and labs are equipped with modern audio-visual tools like projectors, visualizers, speakers, scanners, and public address systems. Invited talks are organized in well equipped seminar rooms and auditorium. Online sessions are also held on platforms like Google Meet and Zoom. Teachers and administrative staff use various software tools, such as MySQL, Visual Studio, Tally, KOHA, Dev C++, SPSS, Prowessiq, Microsoft Office, and others. The college also provides laptops to students in need to ensure their learning is not affected. The library plays an important role, fully automated and well-stocked with books, and offering remote access to online resources like DELNET, NLIST, NDL, and University of Delhi's e-resources. The Prowessiq financial database is available for students and teachers for academic and research purposes. The college has its own ERP system, which helps in uploading internal marks, tracking attendance, generating roll numbers, and managing student data for end-semester exams.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sscbs.du.ac.in/our-campus/">https://sscbs.du.ac.in/our-campus/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

512

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Assessment and Continuous Assessment process at SSCBS is well-organized and transparent. An Internal Assessment Monitoring Committee is set up at the beginning of each semester to oversee the process, along with a separate committee to handle any exam or assessment-related grievances. The college follows the academic calendar set by the University, and this calendar is accessible to everyone on the website. Students are assessed progressively throughout the semester. The evaluation criteria and the weightage of marks for each course are clearly outlined in the course guidelines, shared by teachers, and available on the college website. A variety of methods like tests, open book assignments, paper presentations, case analyses, and MCQs are used to assess students. Test and assignment questions are discussed in class, and final internal assessment marks are shared with students via the ERP system. After addressing any concerns or

grievances, the internal assessment is submitted to the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course">https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As a constituent college of the University of Delhi, the college only conducts the Internal Assessment, Continuous assessment and practical. The end semester examination is conducted by the University of Delhi. The weightage for internal assessment and the University exams is outlined in the program guidelines, which are available on the college website. A committee to monitor internal assessment and continuous assessment (Internal Assessment Monitoring Committee) and another to handle exam or assessment-related grievances is set up at the start of each semester. The internal assessment process is fully transparent. Marks from internal assessments and continuous assessments are uploaded to the college ERP system, and evaluated assignments are returned to students.

Grievance redressal follows a three-step process. Students who are dissatisfied with their assessment can approach the concerned teacher to resolve the issue. If unresolved, the student can take the grievance to the Head of the Department of the concerned department. The Internal Assessment Monitoring Committee and the Internal Assessment Moderation Committee handle grievances at the college level. They ensure transparency and quick resolution. If needed, the matter is discussed with the Principal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course">https://sscbs.du.ac.in/?s=Internal+assessment+&amp;ref=course&amp;post_type=lp_course</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As a constituent college of the University of Delhi, the college follows the programs designed by the university. The learning outcomes for the programs and courses are clearly defined by the university and are available on both the University and college websites. To ensure consistency across all University of Delhi colleges, teaching guidelines for each course are prepared at the start of the semester.

The college communicates the program and course outcomes (PO and CO) to teachers and students through several methods: The syllabus, which includes the PO, CO, graduate attributes, guidelines, credit structure, and internal assessment components, is easily accessible on the college website. At the beginning of the academic year, the college holds an orientation session to introduce new students to the curriculum and learning outcomes. In classrooms, teachers spend time explaining and helping students understand the course outcomes. Learning outcomes are also discussed and emphasized during staff and faculty meetings. Department events, like workshops, seminars, and conferences, are organized to align with the program and course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi">https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programs at the college are designed by the University of Delhi and outline the Program Outcomes (POs), Course Outcomes (COs), and Program Specific Outcomes (PSOs). Throughout the semester, POs and COs are discussed in departmental and faculty meetings. The achievement of POs and COs is evaluated based on student performance in internal and external exams, as well as their progress to higher studies and job placements. Student feedback, collected during the mid-semester and end-semester,

helps to indirectly assess the course outcomes. The Student Council, which includes student representatives, regularly meets with the Principal, Heads of Departments, Placement Officer, Laboratory incharges, and Administrative heads to discuss academic matters, further contributing to the assessment of COs through both direct and indirect methods. Additionally, a Student Satisfaction Survey (SSS) is conducted with graduating students, serving as an indirect assessment of the POs. Alumni, recruiters, and parents are part of the Internal Quality Assurance Committee and provide feedback on POs and PSOs. Feedback from parents, recruiters, and alumni is collected, analyzed, and used to evaluate the success of the POs and PSOs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/10/Student-Satisfaction-Survey-2023-24.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/10/Student-Satisfaction-Survey-2023-24.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

466

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/Annual-Report-23-24-27.11.24.pdf">https://sscbs.du.ac.in/wp-content/uploads/2024/12/Annual-Report-23-24-27.11.24.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)



<https://sscbs.du.ac.in/wp-content/uploads/2024/10/Student-Satisfaction-Survey-2023-24.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****128**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****39**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****28**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Service Scheme (NSS) organized a cleanliness drive, blood donation camp, dental checkup, yoga session and various sessions on financial literacy.

Kartavya organized sessions on developing an entrepreneurial mindset. In their Annual Philanthropic Fest, Kartavya organized cultural competitions, events for fundraising and social case study competition. During their Annual Diwali Fest, they also organized books and clothes donation drives and various social activities to promote local businesses.

Electoral Literacy Club (ELC) celebrated the National Voters' Day by organizing a National Voters' Day Pledge and setting up an Awareness Photobooth.

Enactus organized donation drives and sessions on waste management, menstrual hygiene, yoga, and other topics. They have also conducted drives on malnutrition in various schools and visited several NGOs to support their efforts.

Rotaract organized various donation drives. They also took field visits to NGOs and slums and took sessions in schools, colleges and NGOs for their long-term projects. They also organized fun activities to de-stigmatize menstruation and make people aware about e-waste management.

Connecting Dreams Foundation (CDF) organized an entrepreneurial session. In addition to this, CDF put up an engaging game stall at Viti, adding a fun element to the event. Organized a B Plan competition.

Ecoclub organised a session on Bhumi Delhi Collaboration, Green Wall Set up, Japanese Park Cleanliness Driv, Ngo visit, Sanjayvan Drive, Amrit Udhyan Visit, Speaker Session and Waste collection Drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

43

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12491

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

253

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

145

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our campus is spread over 5 acres with the latest amenities. A split-level 500+seater auditorium supported with 4 well-equipped seminar halls for events. 35 air-conditioned classrooms, all equipped with the latest AV equipment, focus on learning and enhance the quality of interaction. A two-level well-stocked library provides an opportunity for studying, while an amphitheater exists for student activities. There are air-conditioned hostel rooms, cafeteria-cum-mess area, administrative and common-use areas and faculty rooms. A large underground parking lot, residential accommodation for faculty/staff members, an in-house STP plant and a weather station are also present.

There are six computer labs, exclusive examination rooms, nine dedicated tutorial rooms, separate faculty rooms, an entire floor with an in-house incubation centre and a placement cell. We also have a separate alumni relation cell.

Monitored CCTV cameras, gated security systems and well-displayed and maintained fire and safety systems to ensure safety, while ramps, lifts and other systems ensure that students/faculty with all manner of physical capabilities can access the facilities comfortably. The rooftop solar plant and solar water heaters support our environmental commitments in tandem with energy-efficient building materials and tactics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-campus/">https://sscbs.du.ac.in/our-campus/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college accords high importance to the students' physical well-being and cultural expression. The half-acre playground is well used by the students to partake in a wide range of outdoor sports like football, cricket, volleyball, Kabbadi, etc. Indoor sports facilities support sporting activities such as table tennis, carrom, and chess. The college grounds also have a fully equipped open gymnasium.

One end of the college grounds hosts a huge open-air stage that is used for practices of cultural events. It becomes the centerpiece of large open-air events, noticeably Crescendo, the annual cultural fest of the college. The grounds also host numerous other significant events, such as Alumni meets, food festivals, and many more similar events

Akashganga, the college auditorium, is fully air-conditioned, seats more than 500 people, and is set up to conduct a variety of cultural events, conferences, and discussions. More focused activities can make use of any of the 4 similarly equipped but slightly smaller (at approximately 100 seats) seminar rooms. At the other end, a garlanded bust of our namesake, Shaheed Sukhdev Thapar, and the gaily fluttering national flag provide a touch of poignancy and help to channel our efforts for the greater national good.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-campus/">https://sscbs.du.ac.in/our-campus/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

48

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

6.15

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is using Open Source ILMS KOHA since May 2014 using its latest version 20.05.05.000

It is based on cloud technology. It covers Circulation, Cataloguing, Serial control module etc. Students and Faculty can easily check the status of the library resources by accessing the Web OPAC that supports advanced search strategies.

The library has added 1117 titles and the total number of books is 25,464. In addition 56 magazines & journals of national and international repute and 14 newspapers are subscribed.

All transactional activities are transparent as these can be cross checked by logging into library account through Web OPAC. Students can make online reservations/renewals. Auto-generated emails are sent in advance to the students to intimate on the return of the checked out titles and also about the availability of the reserved titles.

Top Circulating and Newly Arrived books cover pages are being floated at the front page of the library catalogue. Library also verifies its stock annually with the use of library software. Keeping in mind the needs of the library, all the reports in the software are customised i.e. check out of books/periodicals, patron records, accession register, reservation of books etc. All library resources are barcoded



through software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0">https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**8.19**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

<b>183</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The college has six well-equipped modern computer laboratories with LCD projectors which are continuously upgraded. The college has 215 PC including 189 computers available for academic purposes. It has 25 printers, two internet connections (one from DU a speed of 100Mbps and another from MTNL a speed of 1000 Mbps). Wi-Fi facility is available through 133 APs centrally managed by one Wireless Controller (Zone Director). The college has installed 01 Nos (Base NMS- 25 Devices / 250 Thin APS), 03 Nos Servers HP ProLiant DL380 Gen 9 Server with Windows Server Data Center Edition and for internet security it has also installed 01 Nos UTM (Fortigate FG1200D) Fortiguard (IPS &amp; Application Control, Antivirus, Web Filtering). All students are access to many licensed and open source software i.e. DevC++, CPUSim, MS Excel, TORA, Ubuntu, Anaconda, Mathematica and all latest software. Students have facility to view their attendance and IA on a real time basis through college website. An intercom facility and for ensuring safety of all individuals, the surveillance is done through 138 cameras including PTZ (rotating) on the different floors, library, labs, canteen &amp; mess, open area &amp; ground, lifts, entry and exit gates, hostels, auditorium, parking etc.</p>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
<b>4.3.2 - Number of Computers</b>	
<b>189</b>	

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution** A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

44.83

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimum utilization of physical, academic and support facilities such as a laboratory, library, sports complex, computers, classrooms etc. with available financial resources. A robust system has been developed to look after the maintenance, upgrade, replenishment, repair and replacement of

college facilities and services. The system assures the involvement of the entire college fraternity. The college office liaisons with the Public Works Department (PWD) of the Govt. of the NCT of Delhi for regular management and upkeep of the college campus. Students of the college are regularly sensitised to maintain this infrastructure of the college responsibly and safely. The Campus Code of Conduct, duly signed by the students and parents, makes the students aware of their duties towards this and proposes strict disciplinary action in case of willful damage. Fire extinguishers, Electric fittings and wiring are periodically monitored by the PWD engineers for replacements and repairs. For drinking water supply the college has installed water purifiers and coolers which are maintained regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/procedures-and-policies-2019-20/">https://sscbs.du.ac.in/procedures-and-policies-2019-20/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

64

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

166

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://sscbs.du.ac.in/">https://sscbs.du.ac.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2179

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2179

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

**320**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

71

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

67

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

37

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the academic year 2023-24, SSCBS remains steadfast in its mission to promote the all-around development of its students through a comprehensive approach. At the heart of this initiative is the Student Council, a key representative body that plays an essential role in managing student activities and addressing their concerns in collaboration with the college administration. The Council members are chosen through a democratic election process, with each member serving a one-year term.

Working alongside class representatives and various student societies, the Council is committed to enriching both the academic and administrative aspects of college life. Their efforts are exemplified by the organization of the intellectually enriching "Convergence" seminar and the lively annual cultural event "Crescendo."

The Council also actively contributes to crucial college committees, including those focused on NSS, Internal Complaints, Library, IQAC, Hostel, Mess, and Placement, significantly enhancing the efficiency,

quality, and transparency of these committees' operations. Beyond the campus, students engage in volunteering for conferences, seminars, Faculty Development Programs (FDPs), and community service through various student societies.

Additionally, the Council takes charge of organizing key annual events, such as orientation programs, freshers' welcomes, and farewells, underscoring their comprehensive involvement in all



**aspects of college life.**

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/student-council/">https://sscbs.du.ac.in/student-council/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year****169**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is a registered association as 'Shaheed Sukhdev College of Business Studies Alumni Association' vide registration number S/66636/2009. This Association is working under the formal structure of office bearers and continuously engaged with the college throughout the year. In this year, the Alumni Association in collaboration with Alumni Relations and Outreach Cell (AROC) at SSCBS facilitated three workshops for new student members.

On February 13, 2024, a distinguished alumnus from the batch of 1991, Mr. Asheet Makhija (COO at Techjockey.com), shared his insights on navigating the IT field and achieving career success during an interactive session.

In the alumni meet held on April 21, 2024, over 250 attendees celebrated the remarkable achievements of 32 alumni who pursued unconventional career paths. The event marked the launch of Roads Less Travelled, a book that captures the inspiring stories of our alumni. Generous alumni contributions included a scholarship established by Mr. Harmit Ahluwalia (batch of 1995) and a new scholarship program announced by Mr. Bharat Khetan (batch of 2010). The Silver Jubilee batch (1999) presented 10 laptops to support needy students.

AROC played a key role in organizing the graduation ceremony for the Class of 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governing body, principal, faculty and administrative staff of the college work together to achieve the vision of the college - to create a center of excellence for learning, dedicated to meet the aspirations of the society. Various college policies are inclusively implemented under the guidance of a governing body comprising of both teaching and nonteaching staff, ensuring the comprehensive and diverse needs of its academic community. In addition to the Governing Body, Principal, the Staff Council and the Institutional Quality Assurance Cell (IQAC) play a vital role in facilitating the seamless operation of the college, particularly in academic and administrative matters.

The mission to explore a new frontier of knowledge to nurture value driven, socially responsive, committed and ethical citizens of the world is achieved through the combined efforts of principal, staff and students. Various committees (academic and administrative), societies, cells and chapters work towards strengthening the learning environment in the college. These comprise of teachers in charge, faculties and student representative.

The TICs of various departments are appointed on rotation for a period of two years to facilitate the smooth functioning of various departments.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-vision-and-mission/">https://sscbs.du.ac.in/our-vision-and-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is important for the smooth functioning of the institution. Various committees (academic and administrative), societies, cells and chapters of the college comprise of teachers in charge and student representatives and work towards strengthening the learning environment.

A case study which highlights decentralization and participative management in the institution is the Grievance Redressal Committee of the College.

The Grievance Redressal Committee was constituted to look into the grievances of students related to academic and non-academic matters such as assessment, attendance, fees, examination etc. The college has a grievance redressal committee that is easily accessible and user friendly.

Since students are the main stakeholders in any educational institution, it is the endeavor of the college to make efforts to ensure transparency in all activities at different stages. Therefore, student representation on this committee is essential.

The president of the student council is a member of this committee together with faculty members.

The student council of SSCBs is a representative body of all students studying in the college. All members are democratically elected. The inclusion of Student Council President in this committee ensures that voice of all students reaches the administration and all grievances are timely and appropriately addressed.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/">https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Recognizing that different students learn differently, the teachers at S.S. College of Business Studies decided to create a learning platform tailored to the strengths, weaknesses, learning style and interest of each learner. Edu Dialogue-personalized learning sessions were introduced to enhance the learning environment of the college. Information regarding specialization, subjects, areas of interest and availability of all teachers was collected, collated and shared with students.

The students were then invited to discuss ideas/ queries related to their subject /research with their teachers in these personalized sessions, which they are not able to discuss in their regular classes. The aim of this initiative was to foster a seamless learning environment beyond the classrooms.

As a result of the efforts of all faculty members, this initiative resulted in a 4.5% increase in the number of students placed. The number of students placed increased from 253 in 2022-2023 to 265 in 2023-2024.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2024/12/Placements.zip">https://sscbs.du.ac.in/wp-content/uploads/2024/12/Placements.zip</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the statutes, regulations and legal framework of the University of Delhi and adheres to the directives of the Government of NCT Delhi (its funding agency), the Directorate of Higher Education and the UGC. The organizational structure includes the Governing Body, Principal, teaching staff, non-teaching staff, and students.

The Governing Body serves as the highest authority, overseeing the overall control and governance of the college. The Principal acts as the academic and administrative leader, supported by the Heads of Departments, the IQAC staff council, and non-teaching staff. The IQAC cell is responsible for developing policies to enhance the quality of education and mentoring.

The staff council operates through various committees, each led by a convenor approved by the council. These committees manage the smooth execution of both academic curricula and extracurricular activities.

Non-teaching staff includes an Administrative Officer (for general administration) and a Section Officer (in the accounts office). The Student Council represents the student body and facilitates communication between students and college administration.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sscbs.du.ac.in/organization-chart/">https://sscbs.du.ac.in/organization-chart/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college offers a range of welfare programs for both teaching and non-teaching staff. All staff members are eligible for various types of leave, including casual, earned, medical, child care, maternity, duty, and study leave, in accordance with university regulations.

Additionally, teaching and non-teaching staff receive HTC, LTC, HRA, and TA allowances. Medical facilities and reimbursements are available to all staff members, including retirees. Retirement benefits, such as GPF/CPF, gratuity, NPS, pension, and leave encashment, are also provided.

The college offers on-campus residential facilities and recreational amenities, including an open gym, indoor table tennis, a cricket field, and a football ground, for all

employees.

Children of staff members are eligible for admission to various courses under the ward quota, in accordance with university regulations. The college also provides a full fee waiver for the children of both teaching and non-teaching staff. Additionally, financial support is available for staff members to attend conferences, workshops, and faculty development programs aimed at skill enhancement and training. The college also facilitates access to welfare funds provided by the University of Delhi for all its members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Career advancement schemes introduced in 1998, 2000, 2010, 2016, and 2018 are applicable to teaching staff based on their eligibility dates and the specific provisions of each scheme.



The college adheres to the Performance Appraisal System mandated by the University of Delhi, utilizing the Performance-Based Appraisal System (PBAS) and the Career Advancement Scheme (CAS).

Eligible faculty members must complete the Career Enhancement Scheme Form and the Annual Performance Appraisal Report, detailing their yearly academic and administrative activities and achievements.

Teachers' performance is evaluated based on:

1. Teaching, learning, and evaluation activities.
2. Administrative support, involvement in student co-curricular and extracurricular activities, and personal development related to teaching and research.

Following the submission of APAR forms, a formal review is conducted between the Principal and the faculty member.

Additionally, student feedback on faculty members is collected twice each semester. Non-teaching staff are also required to submit an Annual Performance Appraisal Report annually, which is then assessed by a reporting officer and a reviewing officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college maintains a transparent audit system. The auditing process consists of three levels: an internal audit and two external audits. The internal audit and one external audit, conducted by the Examiner of Local Fund Accounts (ELFA), occur regularly. The other external audit, performed by the Accountant General of Central Revenue (AGCR), takes place once every three to four years.

The internal financial audit is conducted by a Chartered Accountant Firm or Company registered with the Institute of Chartered Accountants of India (ICAI), which is approved by the Governing Body and the University of Delhi. Each year, all accounts, balance sheets, and utilization certificates for grants received are submitted to the internal auditor who verifies and audits these records. Audit of all the accounts for FY 2023-24 completed

The external financial audit (ELFA) is carried out by Government of NCT of Delhi and is reported to the Governing Body of the college.

Audit of all the accounts for FY 2023-24 are yet to be scheduled

The external financial audit (AGCR) is carried out by Government of India and is reported to the Governing Body of the college.

Audit of all the accounts for FY 2023-24 are yet to be scheduled

File Description	Documents
Paste link for additional information	<a href="http://sscbs.du.ac.in/audit-reports/">http://sscbs.du.ac.in/audit-reports/</a>
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

25.13

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college gets 100% grants (plan and non-plan) from the Government of NCT of Delhi towards expenses on account of salary and equipment. The running expenses are met through fees collected from students. The expenses on account of student activities are made out of the fees collected from the students in the Student Society Fund. Sponsorship raised by societies are utilized for conducting various academic and socio-cultural events. The college has acquired 80G certificate which will help to raise funds from the Corporate. The fees paid by alumni for registering with the alumni association is also a source of funds for the college Endowment Funds are dedicated to prizes and scholarships.

The funds generated by the college from running add on courses are being used by the college to maintain /purchase equipment for academic purposes.

The funds acquired are purposefully directed, with a utilization certificate and audited financial statements promptly submitted to the funding agency. The college follows strict guidelines, such as Government e-marketplace (GeM) protocols and the Public Fund Management System, to streamline procurement processes and ensure transparency in financial transactions All transactions are closely supervised and monitored by the Bursar ,the Section Officer (Accounts) and the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Structured Attendance Record Management:**The IQAC has accorded special attention to managing the student attendance. Whence accurate record keeping of attendance records is being done in the college ERP, special counselling is being done regularly in the classroom to sensitize the students on the importance of regular attendance and the impact of having low attendance . Additionally, on a monthly basis, students with low attendance are apprised about it to enable them to take corrective action at their end, well within the semester timelines.

**Student run mental health initiatives:**The IQAC firmly believes in the importance of mental health and has supported many initiatives related to mental health in the past. This year, under the aegis of IQAC a society "Makes Sense" was constituted to offer mental health and stress management support to the students of the college in conjunction with college counsellor and faculty member. Through this initiative, the alumni of the college were roped in to counsel the current students in a more friendly and approachable manner and refer them to professional counselling agencies as and when required. Combining this with Yoga activities would enable a more wholesome management of mental stress among the student fraternity of SSCBS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Subject-Faculty Mapping:**Taking feedback from all academic stakeholders, the IQAC has encouraged action by the HoDs in trying to map the academic needs of a paper being taught with the skill set of the available faculty members. Additionally, the recruitment of guest faculty is being done to maximize this subject-faculty mapping. This allows the college to more suitably deploy its teaching assets and ensure that the students get the best possible learning and support.

Furthermore, appropriate subject mapping also helps by better motivating the faculty to deliver a superior teaching experience and increase their utilization of innovative pedagogical tools.

Workshops and additional support resources: The IQAC encourages regular capacity building and knowledge enhancement workshops and sessions in the college for both student and staff. In the past year, 29 seminars/conferences/workshops were conducted covering topics like financial literacy, yoga, dental health, voter awareness, career advancement, entrepreneurship, mental health awareness and waste segregation.

Sessions included sensitization on Zomato's feeding India campaign, menstrual hygiene, e-waste management and body language.

Participation varied from small groups to over 400 attendees, highlighting active engagement in educational and social awareness initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sscbs.du.ac.in/tag/annual-reports/">https://sscbs.du.ac.in/tag/annual-reports/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

ICC of the college organized a session which created awareness about multiple rights passed by our government to create a safer environment for the women at workplace. GirlUp Ruhi society of our college is an initiative of the United Nations Foundation that aims to achieve global gender equality. It hosted several events like breast cancer awareness on 22nd November 2023. Another society Enactus collaborated with TalkItOut, a counseling clinic, to address mental health issues, to provide personal counseling sessions and therapy to women. Kartavya Society organized a Durga Safety workshop covering all the aspects of self-defense, power dynamics and legal aspects. A session on mental and menstrual health of women was also organized with eminent speaker. A pride parade and movie screening were organized to celebrate pride month and promote social inclusivity, gender equality and queer rights. Parishram organized the cricket league which introduced a new women's edition this year, marking a significant step towards gender inclusivity in sports. This initiative provided a competitive platform for women cricketers to showcase their talents, promoting sportsmanship and encouraging greater participation and recognition for female athletes in cricket.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sscbs.du.ac.in/enactus-event-report-2023-24/">https://sscbs.du.ac.in/enactus-event-report-2023-24/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sscbs.du.ac.in/internal-complaints-committee-2023-24/">https://sscbs.du.ac.in/internal-complaints-committee-2023-24/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Reduce and reuse the waste within the college premises by collecting, reducing, reusing, recycling, and appropriate disposal of waste. The college saves a lot of water by rainwater harvesting . The college has its own Sewage treatment plant for the disposal of solid waste. Rotaract Society has initiated Project Srijan that provides convenient disposal options to non-bulk generators of e-waste, to bridge the gap between the undiscovered formal sector, the underprivileged informal sector, and the unaware masses. The college has also disposed off old laptops under E-waste management rule 2016 for the year 2023-24.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sscbs.du.ac.in/annual-return-e-waste/">https://sscbs.du.ac.in/annual-return-e-waste/</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**



<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We celebrate diversity and inculcate tolerance and harmony towards differences through activities, events and festivals. The North-east committee promotes mutual respect. It organized screening of a movie on Sep 22, 2023 to foster cross-cultural communication and constructive discourse on Northeast India. The cell conducted a donation drive for Manipur and Sikkim victims from December 7-9, 2023, demonstrating commitment to socioeconomic diversity and support. The Northeast Cell Fest held on April 30 - May 1, 2024 during the college festival, included various stall setups, further promoting the rich cultural heritage. Team QSA promotes awareness about queer community to create a welcoming atmosphere. On Feb 9, 2024, the team hosted Palestine - a festive event celebrating love and friendship. Team QSA celebrated the annual queer festival on April 31 and May 1, 2024 featuring a Queer Wall of Expression exhibiting the great Indian queer history. QSA also launched Project Ehsaas that aims to amplify LGBTQ voices and foster understanding. The team participated in Égalité, a business case competition by Rang, the Pride Club of IIM Lucknow and ReportOUT. The college also has a provision of financial assistance to students from financially weaker sections wherein their fee may be fully or partially refunded.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Electoral Literacy Club conducted events and activities to emphasize the importance of casting vote. ELC celebrated National Voters' Day on 25th January, 2024, featuring events like slogan writing and poster making competitions to underscore the significance of voting. The club organized an awareness session on 27 February 2024 for proper usage of Electronic Voting Machine wherein students were allowed to vote on a simulation chine. A street play was organized to promote

voter awareness. NSS conducted a cleanliness drive at the Japanese Park, Rohini, as part of the 'Swachhata Hi Seva Campaign', and organized a blood donation camp in the college on September 13, 2023, for motivating students and staff to contribute to national health.

The Lawrence society organized a session by Sh. O. P. Singh, former DGP, Uttar Pradesh, and the author of the book "Crime, Grime & Gumption". He discussed the interplay of crime and law enforcement, sharing stories from his career with over 100 participants. Lawrence organized discussions on Budget 2024, Patent Laws, AI Governance and Policy. The society also organized Jurisprudence 1.1, the Annual Flagship Case Study Competition with a Moot Court Twist, a premier event in legal education.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Kartavya society celebrated Independence Day. The Electoral Literacy Club celebrated National Voters' Day on 25th January, 2024, which commemorates the foundation day of the Election Commission of India and is dedicated to promoting voter awareness and participation. The ELC conducted a range of activities and programs, such as slogan writing and poster making, on this day to underscore the significance of voting and educate students about the electoral process. A memorial lecture, featuring eight pillars of Viksit Bharat, was organized on 21st March, 2024 on the occasion of Shaheedi Diwas celebrated in the memory of Shaheed Sukhdev Thapar ji.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Faculty Research Internship:** Offers opportunity to engage in research projects with faculty and foster a deep understanding of academic disciplines, allowing students to choose between industry and academia. Students' role in research projects has

to be well-planned for maximum learning. This enhances analytical and critical thinking skills, offers experience in academic writing, preparing students well for advanced studies and academic careers. Nine students pursued research internships under three teachers in 2023-24, resulting in 9 publications. There are some challenges - students may not have laptops with sufficient computing capabilities, so cannot work during summer vacation.

On-campus counselling services for students: Recognizing the need for mental-health support, we have appointed a clinical psychologist. This offers a supportive and nurturing environment, mental health support, guidance for personal and social issues, and promotes mental health awareness. It helps students timely address issues like stress, anxiety and depression; can lead to improved academic performance as mental health impacts concentration, confidence and cognitive performance. Forty-one students availed counselling services between July 2023 to June 2024; most availed more sessions after the first one. However, we faced some problems - students not showing up despite appointments, some students suggested that appointment booking needs to be streamlined.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Shaheed Sukhdev College of Business Studies (SSCBS) has made significant strides in fostering innovation and entrepreneurship through the SSCBS Innovation and Incubation Foundation (SIIF). The foundation's initiatives have encouraged interdisciplinary collaboration, fostering a culture of innovation and entrepreneurship among students. Through a comprehensive ecosystem comprising mentorship, funding opportunities, and networking platforms, SIIF has enabled students to transform innovative ideas into viable business ventures. One of the standout achievements has been the successful incubation of over 50 startups, with a cumulative valuation surpassing INR 70 crores. SIIF has facilitated significant industry-academic collaborations, resulting in the

development of cutting-edge solutions across sectors such as fintech, healthcare, edtech and sports. The foundation's commitment to hands-on learning is exemplified by its regular workshops, hackathons, and pitch events, which have empowered students with practical skills and industry insights. Moreover, SIIF's success can be attributed to its comprehensive approach to incubation, which includes mentorship, access to funding, and networking opportunities. The foundation has also established partnerships with industry leaders and investors, further enhancing the growth potential of the startups it supports. SIIF's strategic initiatives and unwavering support continue to position SSCBS as a leader in entrepreneurship education, driving sustainable growth and innovation.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. The college is committed to enhancing student services for mental health and overall wellbeing by conducting more workshops and counselling sessions. These efforts aim to increase student participation in mental health initiatives in the coming year.
2. The Reading Room facility offered by the college has been quite well received and will continue to be available to students.
3. The Placement Cell would expend greater effort in strengthening the Summer Internship and Placement activities in the college through more sessions, alumni engagement, company interactions, and improved activity management.
4. To enhance employability, the college plans to offer additional training and knowledge-sharing sessions for first- and second-year students, through guest lectures and interactions from the alumni group.
5. Feedback from students, alumni, recruiters, and faculty has highlighted the need for an institutional subscription to Harvard Business Publishing (HBP) resources. The college hopes to be able to purchase this subscription in the coming year.

Access to HBP's case studies, simulations, and learning materials will enrich the teaching-learning process.

6. The college also aims to deepen its relationship with alumni through SCOBSA, the alumni association. Enhanced alumni engagement is planned through workshops, seminars, internships, infrastructure development support, and motivational sessions for students. An annual alumni event is also proposed to strengthen these connections.