



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

Accurate record of Minutes of the 159th meeting of the Governing Body held on **December 09, 2024 (Monday) at 12 noon** in the college premises.

Following members attended the meeting:

1. Prof. Gunjan Gupta, University Representative / Chairperson, Governing Body
2. Prof. Kavita Sharma, University Representative / Treasurer, Governing Body
3. Dr. Tarannum Ahmad, Teacher Representative (More than 10 years' service category)
4. Dr. Sonika Thakral, Teacher Representative (Less than 10 years' service category)
5. Ms. Nidhi Arora – Non-Teaching Staff Representative (Special Invitee)
6. Prof. Poonam Verma – Principal/Member Secretary

On behalf of the SSCBS fraternity, the Principal and the Governing Body members extended their heartfelt gratitude to Prof. Kavita Sharma for her invaluable contributions as a member of the Governing Body during her two-year tenure. Her dedication, insightful perspectives, and unwavering commitment to the college have significantly benefited the institution. She was presented with a silver coin memento as a token of appreciation for her continued contribution to the college.

- I. To approve and confirm the minutes of the 158th Governing Body meeting held on 21st October, 2024.

The minutes of the Governing Body meeting held on 21st October, 2024 were confirmed as approved by circulation to members.

- II. To report the '**Action Taken**' on the minutes of the 158th Governing Body meeting held on 21st October, 2024.

The Action Taken on minutes of GB meeting held on 21st October, 2024 were noted and approved.

Business Arising out of Minutes of GB meeting dt. 21st October, 2024

Pt. No. 3: To consider the draft minutes of the meeting of the Finance Committee for purchase of computers from GeM.

The Governing Body approved the process of purchase of computers and directed that a Utilization Certificate be sent to the University.

Sansk
9/12/24

Tarannum Ahmad

Poonam
9.12.24

Pt. No. 5: To consider and approve the expenditure of Rs.3,00,000/- (Three Lakh only) for organizing an International Conference on Sustainability Transition: Marketing-Oriented Approaches (March 2025) in the college premises. The proposed expenditure shall be done from APC Fund

The revised budget of the Conference was approved

III. AGENDA ITEMS FOR THE MEETING DT. 9TH DECEMBER, 2024

1. To place and approve AQAR for the year 2023-24 submitted by Coordinator, IQAC for uploading on the college website. (**Annexure – 1 to be placed on table**)

The Governing Body approved, in principle, the Annual Quality Assurance Report (AQAR) for the year 2023-24 as submitted during the meeting. It was further resolved that, in the event of any gaps in the information, the Principal and the IQAC Coordinator are authorized to make necessary amendments as deemed appropriate and then upload the same on the NAAC portal.

2. To report for approval, the grant of Dearness Allowance to the staff as per the revised rates effective from 01.07.2024 from 50% to 53% as per the O.M. No. 1/5/2024-E-II(B) dated 21st October, 2024 of Deputy Secretary to the Govt. of India, Ministry of Finance, Department of Expenditure, New Delhi. (**Annexure – 2**)

Noted and Approved

3. To report for approval, the grant of Dearness Relief of Central Government Pensioners/ Family Pensioners as per revised rates effective from 01.07.2024 from 50% to 53% as per the O.M. No. 42/02/2024-P&PW (D) dated 30st October, 2024 of Ministry of Personnel, Public Grievance & Pensions, Department of Pension & Pensioners' Welfare, New Delhi. (**Annexure – 3**)

Noted and Approved

4. To report for approval, the adoption & implementation of Employees Provident Fund Scheme (EPF) for contractual employees of college w.e.f. October 2024 as per the letter no. CB-III/149/Circular/2024/579 dated 05.12.2024 received from the Deputy Registrar (Colleges), University of Delhi. (**Annexure – 4**)

Noted and approved for compliance as per the applicable rules. The Governing Body further authorized the Principal to complete all necessary documentation and formalities for registering the college with the Employees' Provident Fund Organisation.

[Signature]

*Samiya
9/12/24*

Tasam Ahmad [Signature]

[Signature]

*Poorna
9/12/24*

5. To report for approval, the weeding out of 115 books amounting to Rs.37,412.50 as per recommendations of the Library Committee of the college. (Annexure – 5)

Approved with a directive to the Library to retain one copy of the book for each year for future reference.

6. To report and approve the extension of appointment of following ad-hoc teachers with one working day break for a period of 120 days on the recommendations of the Teacher-in-charges of the Departments of the college as per University of Delhi rules:

S. No.	Name of Employee	Designation	Date of Re-appointment
1	Mohd. Rashid Shamim	Assistant Professor (Ad-hoc)	02.12.2024 to 31.03.2024
2	Dr. Satish Goel	Assistant Professor (Ad-hoc)	02.12.2024 to 31.03.2024

Noted and Approved

7. To report for approval, the appointment of the following non-teaching employees on purely contractual basis for a period of six months as per the rules of the University of Delhi. The Governing Body in its meeting held on April 13, 2022 (in point no. 7) has empowered the Professor-Principal of the college to extend the term of the contractual non-teaching employees:

S. No.	Name of Employee	Designation	Date of end of the term	Date of Re-appointment
1	Ms. Champa Negi	Junior Assistant	29 th November, 2024	3rd December, 2024

Noted and approved

8. To report the joining of the following faculty members after availing study leave for the period mentioned against each:

S.No.	Name & Designation	Period of Study Leave	Date of Joining
1	Ms. Paridhi Assistant Professor	15.12.2022 (A.N.) to 22.10.2024	23.10.2024
2	Mr. Raj Kumar Assistant Professor	04.08.2022 to 02.08.2024	02.08.2024 (A.N.)
3	Mr. Onkar Singh Assistant Professor	10.05.2022 to 24.11.2024	25.11.2024

Noted and approved

Sanjay
9/12/24

Tarannum Ahmad

Abhishek

Poonam
9.12.24

9. To report and approve investment out of Provident Fund account of the College

1. 7,15,000/- SBI - 7.25 % For 444 days

Noted and approved

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

1. The Principal informed the Governing Body that SSCBS has been ranked No. 1 in North West Delhi in the State/District Best Action Research Institution 2024-25 (Skill-to-Entrepreneurship Program for HEIs) conducted by the National EduTrust of India. The Governing Body congratulated and commended the Principal, faculty, and staff members for their exemplary efforts in achieving this remarkable accomplishment and special efforts of Dr. Narander Kumar Nigam were applauded for this accomplishment.

2. The Principal apprised the Governing Body of the upcoming Alumni Conclave scheduled to be held on 20th December, 2024 at Hotel Le Meridien, New Delhi being organized by SCOBASA (Shaheed Sukhdev College of Business Studies Alumni Association). The Governing Body commended the efforts of the office bearers for initiating this significant event.

The Governing Body resolved that all related expenses for the registration of this Association be reimbursed to the members by the college. It was further resolved that the TICs of Alumni Relations and Outreach Cell (AROC) of the college would provide recommendations on the scope of activities, which would subsequently be presented in the next Governing Body meeting for approval.

3. The teachers' representative on the Governing Body raised the matter of granting Child Care Leave to two faculty members, Dr. Amrina Kausar and Dr. Madhu Totla.

The Principal apprised the Governing Body that currently, one faculty member is on Child Care Leave and is expected to resume duties in January 2025. She further informed that another faculty member is scheduled to retire upon attaining the age of superannuation in March 2025.

The Governing Body decided that a clarification be sought from the University of Delhi regarding the rules for maximum number of teachers who can proceed on Deputation/Study Leave/Any other long leave at a given point of time in the college. After receiving the response from the University of Delhi, the applications for Child Care Leave will accordingly be dealt with.

Sansu
9/12/24

Tarann Ahmed

Pooja
9.12.24

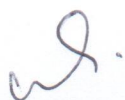
4. The Chairperson informed the Governing Body about grievance emails received from Dr. Nidhi Kesari in May 2024 regarding the appointment of the Teacher-in-Charge (TIC) in the Department of Management Studies.

A personal hearing with Dr. Nidhi Kesari was conducted on 28th October, 2024 to give her a fair and transparent opportunity to present her concerns in a bid to resolve the matter amicably. The intent of the Governing Body was to foster a mutual understanding and collaborative resolution while maintaining the dignity and decorum expected of all stakeholders. However, Dr. Nidhi Kesari displayed inappropriate behavior during the proceedings which undermine the efforts to find a constructive resolution.

To ensure fairness and transparency the Chairperson constituted a two-member Grievance Committee comprising of a Principal of the University of Delhi college and Deputy Registrar of College Branch of the University. The Chairperson of the Committee is Prof. Savita Roy, Principal of Daulat Ram College, and Dr. Naresh Kumar, Deputy Registrar (Colleges) at the University of Delhi, as the second member.

The Chairperson informed the Governing Body that the Committee has already convened two meetings, and its report is awaited.

Further, the Governing Body emphasized that all staff including the faculty members must engage in resolving the grievances through constructive dialogue, mutual respect and adherence to institutional protocols.



(Prof. Gunjam Gupta)
Chairperson, GB



(Prof. Kavita Sharma)
Treasurer, GB

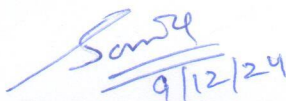


(Prof. Poonam Verma)
Member Secretary, GB

9.12.24



(Dr. Tarannum Ahmad)
Teachers Representative



9/12/24

(Dr. Sonika Thakral)
Teachers Representative



(Ms. Nidhi Arora)
Special Invitee