



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Shaheed Sukhdev College of Business Studies
• Name of the Head of the institution	Dr. Poonam Verma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01127573447
• Mobile No:	9810508371
• Registered e-mail	cbs@sscbsdu.ac.in
• Alternate e-mail	principal@sscbsdu.ac.in
• Address	PSP Area IV, Dr. K.N. Katju Marg, Sector-16, Rohini, Delhi-110089
• City/Town	Delhi
• State/UT	Delhi
• Pin Code	110089
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Constitution
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Delhi				
• Name of the IQAC Coordinator	Dr. Trannum Ahmad				
• Phone No.	9811147285				
• Alternate phone No.	01127573445				
• Mobile	9873182132				
• IQAC e-mail address	iqac20-21@sscbsdu.ac.in				
• Alternate e-mail address	principal@sscbsdu.ac.in				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://sscbs.du.ac.in/yearly-status-report-2021-2022/">https://sscbs.du.ac.in/yearly-status-report-2021-2022/</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sscbs.du.ac.in/academic-calendar-from-du/">https://sscbs.du.ac.in/academic-calendar-from-du/</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A+	3.46	2022	26/04/2022	27/04/2027
Cycle 1	A	3.16	2016	19/02/2016	18/02/2021
<b>6. Date of Establishment of IQAC</b>	04/01/2016				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shaheed Sukhdev College of Business Studies	Grant in aid (salaries)	DHE, (GNCTD)	2022-23	Rs. 164800000/-
Shaheed Sukhdev College of Business Studies	Grant in aid (Other than salaries)	DHE, (GNCTD)	2022-23	Rs. 14300000/-
Shaheed Sukhdev College of Business Studies	Grant in aid (For Promotion of Sports)	DHE, (GNCTD)	2022-23	Rs. 26828/-
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>3</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				

1. SSCBS has successfully implemented the NEP 2020 guidelines in the academic session starting from Nov. 2022. All UG programs offered by the college are now in sync with NEP guidelines in both letter and spirit. 2. IQAC SSCBS has taken many steps towards strengthening the system for student mentorship and counselling. A full-time counsellor, multiple support sessions and many student led initiatives have helped the students of the college to cope with the stresses of academics and future career prospects. 3. IQAC SSCBS has supported the creation of Principal's Achievers List to recognise meritorious students of the college. This will have an additional effect of motivating more students towards greater excellence. 4. With the support to IQAC SSCBS, the college is now offering research internships where the students collaborate with teachers and the outcomes could be in the form of research papers.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>SSCBS should strengthen its industry linkages and explore various options such as funding support; setting up of labs for student use; trainings for faculty members; connect with industry partners for placements, trainings, internships and CSR funds etc.</p>	<p>Dedicated efforts have been made in this aspect: 1. Students of the college are encouraged to undertake industry projects so that they can learn how to apply their learnings in practical scenarios 2. The Placement cell of the college has improved the quality, variety and number of job offers available. In 2022-23, a total of 256 offers were made with a median salary of Rs 9.72 lakhs. Additionally, 299 internship offers were also received by the students of the college.</p>
<p>Teachers should try recording some classes and learning videos that cover new, additional and important topics.</p>	<p>Individual teachers are taking efforts in this regard based on the needs of the subjects that they are teaching. Examples: 1. Recordings of sessions related to Data Analysis and Visualisation from a workshop on Building Blocks of Data Science (conducted by external experts) were shared with the students</p>

	<p>for enhanced learning. 2. Videos on important and exploratory topics (viz. Stock Markets, Financial Literacy and Derivatives) have been prepared by and under supervision of faculty members; these are made available for additional knowledge dissemination.</p>
<p>Regular course revisions should be undertaken for all courses being run in the college.</p>	<p>NEP linked course revisions have been undertaken at the DU level and the same are being implemented from AY 2022-23.</p>
<p>SSCBS should work to strengthen its international linkages.</p>	<p>SSCBS has taken a few steps to work on this: 1. A Study Abroad Fair was held on 27 Sept. 2022 to improve awareness of higher education opportunities internationally. Delegates were welcomed from many internationally well-known business schools/ universities viz. IE Business School (Madrid), SDA Bocconi School of Management (Milan), Syracuse University (Syracuse, NY), BIT School of Management, (Mumbai), George Washington University (Washington DC) and Schulich School of Business (Toronto). 2. Students of the college have also been encouraged to take up projects with international organisations such as Turn The Bus (int'l NGO), One Acre Fund (agri services provider in Africa) and Indus Action (Harvard alumni policy think tank) among others.</p>
<p>Mentorship and Counselling services on offer by SSCBS should be expanded.</p>	<p>The college already has an empanelled counsellor who offers her support to the students via appointment. So far, 81 students have been taking counselling</p>

sessions. - Students of the college are in the advanced stages of starting a student driven support initiative titled 'Makes Sense' wherein they hope to offer counselling and support services through the SSCBS alumni network and professional partners - One session for the college students was organized with partner 'MindPeers' on 03 Oct. 2023. - Meditation sessions were conducted by the Art of Living team under the 'Har Ghar Dhyam' program. On Sep 11, 12 and 13 - sessions were conducted in individual classrooms for the first year students across all courses. On Sep 14, a voluntary session for the 2nd and 3rd year students was conducted. Following these, a 6-day course by AOL titled YES+ (Youth Empowerment and Skills Workshop) was conducted from September 18-22 and Sep 25. - An interactive session on Mental Health and De-addiction was conducted for the first-year students on September 25, 2023 in Akashganga, the college Auditorium, from 10 am to 12 pm. The panel for the session comprised Dr. Piyali Mandal and Dr. Preethy K from Department of Psychiatry, AIIMS Delhi, who shared their observations and suggestions with a team of faculty members post the session. Queries were collected anonymously from the students beforehand, and were collectively addressed during the session. This was done to avoid any discomfort to students in publicly sharing their

concerns/problems. Moreover, the session was exclusively for the first year students to ensure hassle-free discussions. - A meeting of the self-help group was conducted on October 3, 2023 from 5 pm to 6:30 pm. It was reinforced during the meeting that the group members need to stand by each other and be available for each other in times of any distress. Also, it was suggested that the meetings be held more often so that anybody going into isolation (or depression) can be timely identified and offered help.

SSCBS is proposing to offer research internships where the students collaborate with teachers and the outcomes could be in the form of research papers.

The college is also offering students the chance to opt for IAPC (Internship, Apprenticeship, Projects or Community Outreach) as an alternative to their SEC paper in Sem 3. This will carry 02 credits. Operational details are coming from the university on a need basis. Maybe at the end of Sem 3, IQAC could be briefed on the take-up of this by the students. - To promote a culture of research, SSCBS has initiated Faculty Internship Program and also recognized it as equivalent to summer internship program. This year, some of our faculty members (at least 2) engaged the students in research internship during summer vacations on varied research topics such as sentiment analysis, data science etc. The students have successfully completed the projects with some of them taking the work forward towards a potential publication.

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body	19/12/2023
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-23	16/02/2024
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>The college has implemented NEP 2020 policies from AY2022-23 for its UG courses, viz., BMS (Bachelor of Management Studies), BBAFIA (Bachelor of Business Administration Financial Investment Analysis), and B.Sc. CS (Bachelor of Science (Hons.) Computer Science).</p> <p>Whereas the BMS and BBAFIA programs continue to display their multidisciplinary character and carry on teaching a variety of courses from different disciplines of management and connecting these learnings with real-life situations through the use of interactive teaching methods like case studies and simulations and encouraging the students to undertake corporate interactions through internships and live projects.</p> <p>The BSc CS program too has taken on a multi-disciplinary dimension, and its students are also being encouraged to get even more industry-ready through the pursuit of various industry internships and many capability-building sessions organized by the college.</p> <p>All these 3 courses will now have multiple group heads under which the students have the option to choose specific papers based on their needs and choices, viz., DSC (Discipline Specific Core–non-option based), DSE (Discipline Specific electives - broad heads like Marketing, Finance, and Global Business), GE (Generic electives - multidisciplinary), AEC (Ability Enhancement - multidisciplinary), SEC (Skill Enhancement–multidisciplinary), and VAC (Value Added - multidisciplinary). The students have choices in every semester, making the course offerings highly flexible and multidisciplinary in nature.</p>	



**16.Academic bank of credits (ABC):**

Implementation of ABC (Academic Bank of Credits) and NEP 2020 policies governing mid-course period exits, as implemented by the University of Delhi, will be followed in their entirety by the college as and when applicable.

**17.Skill development:**

The teachers of the college have been deeply involved in the development of the new curriculum by the University of Delhi under the aegis of the NEP 2020 implementation actions. Special care has been taken to ensure that the new course curriculum has more practical and hands-on components and will help develop the vocational capabilities and soft skills of the students.

The various courses offered by the college have many components, viz. DSC (Discipline Specific Core), DSE (Discipline Specific Elective), GE (Generic Electives), AEC (Ability Enhancement), SEC (Skill Enhancement), and VAC (Value Added Courses), to offer skill based learning to the students with the aim of enhancing their capabilities and skills. In 2022-23, for example, the students of the BMS program of the college chose more than 17 different papers under AEC, GE, SEC and VAC along with 8 core papers. In the BBA(FIA) program, the students took more than 30 elective papers and had 16 core papers. Similarly, in the BSc program, the students had 36 options in total among elective and core papers.

For all courses, all 22 Indian Languages and Environmental Science papers were offered as part of the AEC papers group.

Furthermore, the Placement Cell of the college regularly organises skill development workshops and sessions on themes ranging from how to write an impactful CV to interview skills. A total of 46 sessions were organised in 2022-23.

The level of learning is further enhanced by additional courses and learnings that the students undertake on subjects like Advanced Excel, R Programming and Digital Marketing to name a few.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Furthermore, to encourage students to imbibe Indian Knowledge systems, multiple courses have included elements of the Indian Knowledge System. Specifically, multiple papers under VAC that connect with this theme are being offered to the students, and AEC

papers under the Languages head are offered in all 22 Indian languages under the Constitution of India, thereby encouraging students to have a deeper connection with Indian learning systems and languages, further bolstering their connect with the nation as a whole.

The college also successfully ran a VAC course on Yoga in the August 2022 semester with 44 students who opted for this course.

Additionally, workshops on Pranayama and Breathing exercises have been conducted in the college, viz:

- A workshop on Right Breathing Techniques was conducted by Dr. Ashok Bhatt over three days (2 hrs each day) - September 19, 23, 28 in the year 2022. Dr. Bhatt discussed the benefits of right breathing (particularly abdominal breathing) and explained how this simple technique may be instrumental in combating stress and anxiety. 15 participants (including students, 3 teachers, and 2 non-teaching staff members) benefited from the first workshop.
- A two-session (2 hours each session) workshop on right breathing techniques was conducted on December 7 and 14, 2022, by Dr. Ashok Bhatt. Dr. Bhatt shared with the students the benefits of right breathing (particularly abdominal breathing) and explained how this simple technique may be instrumental in combating stress and anxiety.
- A workshop on Pranayama titled 'Why Should I Change the Way I Breathe?' was conducted on June 20, 2022. Dr. Sumitra A. Bentur; an Ayurveda physician and Yoga therapist with more than 20 years of experience, was the resource person for the workshop.
- Multiple Yoga sessions were also conducted to support and coincide with International Yoga Day on June 21, 2022.

All of this is further supported by various sessions and programs (like a dedicated North-East Cell that helps bring a taste of the culture of our North-Eastern states to the college and its community) that highlight and celebrate local knowledge, culture, and practices as a means of growth and sustainability.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based education (OBE) made its formal debut in the University of Delhi system when a comprehensive course review and redesign were undertaken in AY 2018-19, which led to the introduction of the LOCF framework in AY 2019-20.

The NEP system introduced from AY 2022-23 builds upon this base. All course syllabi include elements of Program Outcomes (POs), Course Outcomes (COs) and Program Specific Outcomes (PSOs).

The college uses an exhaustive mechanism to convey these to the students, and periodic, rigorous evaluation and tracking ensure that the course stays on track.

The initiation towards OBE involves posting a detailed course syllabus on the college website, including Program Outcomes (PO), Course Outcomes (CO), graduate attributes, guidelines, and assessment structures. This information is emphasized during the orientation for first-year students and consistently reinforced by teachers through both words and actions.

The assessment of PO and CO attainment from the student perspective is multifaceted. Direct tools include evaluating student performance in internal and external examinations, as well as tracking their progression to higher studies and job placements. On the indirect side, various methods are employed. These include mid-semester and end-semester student feedback, regular meetings of the Student Council with key stakeholders, a student satisfaction survey (SSS) from graduating students, and feedback from alumni, recruiters, and parents. The IQAC gathers input from alumni, recruiters, and parent representatives to further enrich the assessment process.

The college also actively organizes events and activities for both teachers and students to reinforce the PO and CO ecosystems. This holistic approach, blending direct and indirect assessments along with continuous improvement initiatives, reflects a commitment to excellence in OBE.

#### **20.Distance education/online education:**

SSCBS is a constituent part of the University of Delhi and, as such, does not have a separate distance education or online education department of its own. The School of Open Learning within the University of Delhi is the body tasked with distance education.

At the college level, students are encouraged to take up online courses from NPTEL and the 'Swayam' portal to bolster their academic capabilities and skills.

### **Extended Profile**

#### **1.Programme**

1.1	165
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	1405
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	280
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	414
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	37
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	45
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	48
4.2 Total expenditure excluding salary during the year (INR in lakhs)	306
4.3 Total number of computers on campus for academic purposes	679

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College offers undergraduate programmes under NEP, CBCS and one PG programme. An orientation programme is held to introduce the new batch to the college activities such as syllabus, placements, societies etc. Time table, academic calendar, syllabus, learning outcomes, previous year papers and faculty details are uploaded on the college website.

Academic progress is reviewed and action plans are prepared through regular departmental, faculty, and student council meetings. Strong feedback mechanism from all the stakeholders is in place. To enhance student employability, value-added/certificate courses are offered.

Monitoring is done through regular meetings with the Student Council, strict compliance with University Attendance Policy and Internal Assessment Monitoring Committee.

Under the New Education Policy, Continuous evaluation is done through regular assignments/ tests/presentations. In-house ERP makes real time attendance available to students/parents.

Regular alumni/corporate webinars augment classroom pedagogical

practices like case studies, group discussion, debates. Students are encouraged to pursue online courses and also provided with internship opportunities by the placement cell of the college.

Library is well equipped and automated.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/12/01-Supporting-Documents-1.docx">https://sscbs.du.ac.in/wp-content/uploads/2023/12/01-Supporting-Documents-1.docx</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college, University of Delhi calendar is followed. Semester-wise academic calendar is prepared considering the major events. The academic calendar is uploaded on the college website. University guidelines are followed in preparing examination and internal assessment. The weightage for internal assessment is 25% marks per course for CBCS courses and 44% for UGCF implemented w.e.f academic year 2022-23.

Under UGCF, internal evaluation is continuous (CIA) for which the faculty undertake regular assessments such as tests, presentations, assignments and maintain up-to-date records for each session.

Students are encouraged to pursue online courses from recognized portals like Coursera, NPTEL as part of internal assessment.

The college constitutes Attendance, Internal Assessment Monitoring, Internal Assessment Moderation and Grievance Committees to ensure a transparent process of internal evaluation.

Students are regularly communicated regarding their internal assessment/attendance to help them improve their performance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/12/02-Supporting-Documents.docx">https://sscbs.du.ac.in/wp-content/uploads/2023/12/02-Supporting-Documents.docx</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

335

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

335

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SSCBS encourages students to imbibe and practice the ethos of non-discrimination, gender equality, moral and human values in all their activities.

### Gender Sensitization

Organized sessions on "Sexism in the Entertainment Industry", "Sexual Harassment of Woman at Work Place" "PCOD and effects on women's health", open discussion on LGBTQIA+ community. Project Shakti\_Aaina worked on promoting safe sex and women's' health.

### Social issues

Organized books and clothes donation drives.

Annual Production by Street play society on 'Exploitation of



informal labourers' which was performed at multiple locations across Delhi.

Annual International Street Theatre Festival on "Acknowledging Differences" where over 950 artists performed PAN India and across 5 countries.

Enactus project Basera, trained women entrepreneurs to create handcrafted items and selling them inculcating self-sufficiency and economic reliance.

#### Environmental issues

Curriculum includes two mandatory Courses on Environment Science.

NSS organized cleanliness drives, Tree plantations, sanitation campaigns and Bicycle rally promoting sustainable vehicle mobility.

Project Srijan, Shuddhi and Kaagzi working on issues like paper conservation, recycling, waste recycling, and portable washrooms.

#### Professional ethics

We strongly follow and advocate professional ethics and integrity in all our endeavours. The same is reinforced in the curriculum through courses like ethics and culture and by including relevant topics in different courses.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

962

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

592

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

276

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college acknowledges the uniqueness of each student's learning ability and strives to support and encourage them accordingly. The teachers regularly assess the learning levels of all students. By

using role plays, experiential exercises, group assignments, and projects, we promote active learning and engagement for slow learners and help them comprehend course content better. Once the slow learners and advanced learners are identified, the faculty members focus on them accordingly during tutorials, lab classes, doubt-clearing sessions, and one-to-one discussions. Remedial classes before exams provide them with further help. Advanced learners are given opportunities to delve deeper into the subject matter through research papers, value-added courses, collaborative industrial projects, and research paper publications. This keeps them engaged and intellectually stimulated. Apart from academic growth, we also focus on overall student development. Sessions on general awareness, soft skill development, resume building, and personality development contribute to enhancing students' employability and future success. By facilitating group assignments and projects, students learn to work together as a team, promoting collaboration and interpersonal skills. The career development cell of the college plays a vital role in preparing students for the job market, giving them a better chance of finding suitable employment after graduation.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1405	37

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers adopted a variety of pedagogies to stimulate student interest and increase engagement in the learning process. The best practices learned during online teaching are carried forward in offline teaching. The use of Google Classroom and other similar

platforms were used during teaching to facilitate tests, quizzes, and assignments. Role plays, debates, group discussions, projects, and cases studies were widely used as per the suitability of courses. Students were motivated and guided to pursue online value-added courses, live projects, internships, and national/international case competitions. Teachers encouraged students to enroll for online courses, and the marks/credits in the courses were used for internal assessments. The college emphasizes on virtual class learning, peer learning, on-the-job training and learning by doing. The access of the financial database ProWessiq was made available for the teachers and the students of the college through the University of Delhi Central Library. Teachers used online tools, softwares (accounting, analytical, spreadsheets, statistical), and financial databases extensively to make the learning experience better. The college library and the teachers facilitated access to books, magazines, and e-resources. The career development cell continued to organize online/offline special lectures and personality development workshops/sessions, to improve students' employability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://placements.sscbs.du.ac.in/">https://placements.sscbs.du.ac.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college aims to create a conducive teaching and learning environment, with a significant reliance on ICT (Information and Communication Technology) tools. All classrooms, seminar rooms, auditoriums, and laboratories are equipped with Wifi, projectors, high-definition visualizers, media presentation switchers, ceiling speakers, document scanners, and public address systems. Online platforms like Google Meet and Zoom are frequently used to conduct online speaker sessions. Additionally, the teachers and administrative staff have been using several software utilities and packages including MySQL, Visual Studio, Anaconda, Mathematica/Scilab, Turbo Assembler, XAMP, Notepad++, Eviews, etc. The college makes special efforts to issue laptops to needy students so that their learning is not compromised. The teaching was well supported by the efforts of the college library, which has access to online resources -DELNET, NLIST, NDL and e-resources provided by University of Delhi. The financial database ProWessiq was also made

available to the students and the teachers for academic and research purposes. The college has an in-house developed ERP system. This system facilitates for smooth uploading of internal assessment marks, maintaining attendance records of students, the generation of roll numbers, and a database of students that is required for conducting the end-semester examination.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

**D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

566

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at SSCBS is well-structured and transparent. A committee to monitor the conduct of internal assessment (Internal Assessment Monitoring Committee) and another to handle examination/internal assessment-related grievances is constituted at the beginning of every semester. The college academic calendar is prepared in line with the university academic calendar. The same is available to all on the website. To periodically assess students, assessment is held progressively during the semesters. To maintain transparency, evaluation parameters and weightage of marks are given in guidelines for each course of the programs and disseminated to all concerned by the teachers, and also available on the college website. To evaluate the course-specific outcomes, the

assessment use a combination of tests, open book assignments, paper preparation and presentation, case analysis, MCQs, etc. Tests and assignment questions are discussed in class. The final internal assessment is shared by teachers and is made available to students through the ERP system. Once all discrepancies and grievances, if any, are resolved, the internal assessment is submitted to the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As a constituent college of the University of Delhi, the college only conducts the Internal Assessment, Continuous assessment and practical. The end semester examination is conducted by the University of Delhi. The weightage of internal assessment and University examination is specified in the program guidelines available on college website. A committee to monitor the conduct of internal assessment (Internal Assessment Monitoring Committee) and another to handle examination/internal assessment related grievances is constituted at the beginning of every semester. The mechanism followed for internal assessment maintains complete transparency. The marks obtained by the students in internal assessment tests are uploaded periodically on the college ERP system and the evaluated assessments are returned to students. Redressal of grievances at college level: three level process Faculty Level: Any student not satisfied with the assessment and marks awarded can raise grievance and get it handled by the concerned faculty. Departmental Level: If grievance remains unresolved the student may approach the Head of the Department for a resolution. College Level: The college appoints the Internal Assessment Monitoring Committee and Internal Assessment Moderation Committee. The committees maintain transparency, promptness of redressal of grievances. If necessary, the matter can be discussed in consultation with Principal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil



## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College is a constituent college of the University of Delhi and it follows the program designed by the university. The learning outcomes of the programmes and courses are stated clearly by the University in the program guidelines. These are available on the University and college website. So as to maintain consistency across colleges of University of Delhi, teaching guidelines are prepared at the beginning of the semester for each course taught. The College communicates the program and course outcomes (PO and CO) to the teachers and students through the following measures: The syllabus containing the PO, CO, graduate attributes, other guidelines, structure of credits and components of internal assessment is available on the college website for ready reference. The college organized an online Orientation Program at the start of the new academic year to familiarize the admitted students with the curriculum and the learning outcomes. The teachers in classrooms devote time to introducing and making students understand the course outcomes. In the staff and faculty meetings the learning outcomes are discussed and reemphasized. The events and activities of the department such as workshops/seminars/conferences are organized in line with the program and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programs of the college are designed by the University of Delhi. The syllabi specify Program Outcomes (POs), Course Outcomes (COs) and Program Specific Outcomes (PSOs). Periodically over the semester, POs and COs are discussed in departmental and faculty meetings. Attainment level of PO and CO is arrived at based on the student performance in the internal and external examinations and student progression to higher studies and job placements. Student feedback, midsemester and end semester, helps to assess the course outcome indirectly. Additionally, Student Council, a body with representatives of students, has regular meetings with the

Principal, Head of Departments, Placement Officer, Laboratory incharges and Administrative heads, to discuss academic related issues. Thus, the CO attainment is a combined result of direct and indirect assessment. In addition to this, a student satisfaction survey (SSS) is taken from the graduating batch of students. This exit survey forms the basis for indirect assessment of the PO's. The alumni, recruiters and parents are further represented on Internal Quality Assurance Committee for indirect assessment of the POs and PSOs. Feedback is also taken from parents, recruiters and alumni. This is analyzed and used to assess the achievement of POs and PSOs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/07/Student-Satisfaction-Survey-2022-23-Responses.xlsx">https://sscbs.du.ac.in/wp-content/uploads/2023/07/Student-Satisfaction-Survey-2022-23-Responses.xlsx</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

414

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sscbs.du.ac.in/wp-content/uploads/2023/07/Student-Satisfaction-Survey-2022-23-Responses.xlsx>

### RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

##### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

73

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

37

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Service Scheme (NSS) organized blood donation, plantation drive, educational movie screening, cleanliness drive, walkathon, yoga session and various sessions on financial literacy. National

Service Scheme (NSS) organized blood donation, plantation drive, educational movie screening, cleanliness drive, walkathon, yoga session and various sessions on financial literacy.

Kartavya organized sessions on animal protection, skill development of the underdeveloped, importance of the Himalayas range, and others. In their Annual Philanthropic Fest, Kartavya also organized books and clothes donation drives and social case study competition. During their Annual Diwali Fest, they also organized cultural competitions and events for fundraising.

Electoral Literacy Club (ELC) celebrated the National Voters' Day by organizing a National Voters' Day Pledge and setting up an Awareness Photobooth.

Enactus organized donation drives on multiple occasions and sessions on waste management, menstrual hygiene, yoga and others. They also organized a launch event for their latest project.

Rotaract organized various donation drives. They also took field visits to NGOs and slums and took sessions in schools, colleges and NGOs for their long-term projects. They also organized fun activities to de-stigmatize menstruation and make people aware about e-waste management.

Connecting Dreams Foundation (CDF) took the fresher batch to NGO to connect to the children in the NGO.

Ecoclub organized cleanliness and plantation drives and various case, poster, and slogan-making competitions, compelling people to think about the environment.

Vidya Vistar Scheme (V2S) organized a book donation drive in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from

**Government/ government recognized bodies during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

56

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5512

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

322

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

29

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our campus is spread over 5 acres with the latest amenities. A split-level 500+-seater auditorium is supported with 4 well-equipped seminar halls for events.35 air-conditioned classrooms, all equipped with the latest AV equipment, focus on learning and enhance the quality of interaction. A two-level, well-stocked library provides an opportunity for studying, while an amphitheater exists for

student activities. There are air-conditioned hostel rooms, a cafeteria-cum-mess area, administrative and common-use areas, and faculty rooms. A large underground parking lot, residential accommodation for faculty/staff members, an in-house STP plant, and a weather station are also present. There are six computer labs, exclusive examination rooms, nine dedicated tutorial rooms, separate faculty rooms, an entire floor with an in-house incubation center, and a placement cell. We also have a separate alumni relations cell.

Monitored CCTV cameras, gated security systems, and well-displayed and maintained fire and safety systems to ensure safety, while ramps, lifts, and other systems ensure that students/faculty with all manner of physical capabilities can access the facilities comfortably. The rooftop solar plant and solar water heaters support our environmental commitments in tandem with energy-efficient building materials and tactics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college accords high importance to the students' physical well-being and cultural expression. The half-acre playground is well used by the students to partake in a wide range of outdoor sports like football, cricket, volleyball, kabaddi, etc. Indoor sports facilities support sporting activities such as table tennis, carrom, and chess. The college grounds also have a fully equipped open gymnasium. One end of the college grounds hosts a huge open-air stage that is used for the practice of cultural events. It becomes the centerpiece of large open-air events, noticeably Crescendo, the annual cultural fest of the college. The grounds also host numerous other significant events, such as Alumni meets, food festivals, and similar events.

Akashganga, the college auditorium, is fully air-conditioned, seats more than 500 people, and is set up to conduct a variety of cultural events, conferences, and discussions. More focused activities can make use of any of the 4 similarly equipped but slightly smaller (at approximately 100 seats) seminar rooms. At the other end, a garlanded bust of our namesake, Shaheed Sukhdev Thapar and the gaily



fluttering national flag provide a touch of poignancy and help to channel our efforts for the greater national good.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

48

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is using Open Source ILMS KOHA since May 2014, using its latest version, 20.05.03.000

It is based on cloud technology. It covers Circulation, cataloging, Serial control modules, etc. Students and Faculty can easily check the status of the library resources by accessing the Web OPAC that supports advanced search strategies.

The library has added 686 titles, and the total number of books is 24,347. In addition, 56 magazines & journals of national and international repute and 13 newspapers are subscribed.

All transactional activities are transparent, as these can be cross checked by logging into a library account through Web OPAC. Students can make online reservations/renewals. Auto-generated emails are sent in advance to the students to inform on the return of the checked out titles and also about the availability of the reserved titles.

Top-circulation and Newly Arrived books cover pages are being floated at the front page of the library catalogue. The library also verifies its stock annually with the use of library software. Keeping in mind the needs of the library, all the reports in the software are customized, i.e. check out of books/periodicals, patron records, accession register, reservation of books, etc. All library resources are barcoded through software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0">https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.86

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

351

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college maintains and upgrades its IT infrastructure regularly. The college has 26 printers and 712 computers, including 679 computers available for academic purposes. All computer laboratories are equipped with LCD projectors. Two internet connections, one from Delhi University with a speed of 250 Mbps and another from MTNL with

a speed of 1000 Mbps, are available through LAN and Wi-Fi in the whole campus. The college has access to many licensed and open-source software such as Dev C++, CPUSim 4.0, MS Excel, TORA, Ubuntu, Anaconda, Mathematica/Scilab, Eclips, Turbo Assembler, NetBeans, Prolog, Xamp, Notepad++, Oracle, Android Studio, SPSS, Capital Line, Microsoft Office, E-views, Windows Server 2016, MySQL, Visual Studio, Google GSuite for Education, Tally, and Adobe Acrobat Pro. These softwares are also updated as per the academic curriculum's changing needs. All college library activities are automated using the cloud-based Open-Source Solution, Koha which ensures 24\*7 access from anywhere. The college website provides a platform for students to view their attendance and internal assessments on real real-time basis. For connectivity, the college also has an intercom facility (EPABX) and for safety, the college has 94 CCTV cameras installed. The college website has also been awarded as the best website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

679

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

**facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

305

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimum utilization of physical, academic, and support facilities such as a laboratory, library, sports complex, computers, classrooms, etc., with available financial resources. A robust system has been developed to look after the maintenance, upgrade, replenishment, repair, and replacement of college facilities and services. The system assures the involvement of the

entire college fraternity. The college office liaisons with the Public Works Department (PWD) of the Govt. of the NCT of Delhi for regular management and upkeep of the college campus. Students of the college are regularly sensitized to maintain this infrastructure of the college responsibly and safely. The Campus Code of Conduct, duly signed by the students and parents, makes the students aware of their duties towards this and proposes strict disciplinary action in case of willful damage. Fire extinguishers, electric fittings, and wiring are periodically monitored by the PWD engineers for replacements and repairs. For drinking water supply, the college has installed water purifiers and coolers which are maintained regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/procedures-and-policies-2019-20/">https://sscbs.du.ac.in/procedures-and-policies-2019-20/</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

15

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

161

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://sscbs.du.ac.in/portfolio/sadhana/">https://sscbs.du.ac.in/portfolio/sadhana/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2245

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2245

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

274

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government



**examinations) during the year**

66

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

94

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the academic year 2022-23, SSCBS continues its unwavering commitment to fostering the holistic development of its students through a multifaceted approach. Central to this effort is the Student Council, a representative body that plays a pivotal role in managing student activities and addressing their concerns in collaboration with the college administration. The Council's leadership is determined through a democratic election process, with their tenure lasting one year.

This dedicated council, alongside class representatives and various

student societies, diligently works towards enhancing both the academic and administrative aspects of the college. On one front, they organize the intellectually stimulating "Convergence" seminar, while on the other, they orchestrate the vibrant annual cultural extravaganza known as "Crescendo."

Furthermore, their active participation in crucial college committees such as NSS, Internal Complaints, Library, IQAC, Hostel, Mess, and Placement has significantly improved the efficiency, quality, and transparency of these committees' operations. The students' engagement extends beyond the

confines of the college, with their involvement in volunteering for conferences, seminars, Faculty Development Programs (FDPs), and community service through diverse student societies.

Moreover, their role encompasses organizing annual events like orientation programs, freshers' welcomes, and farewells, highlighting their comprehensive involvement in every facet of college life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Shaheed Sukhdev College of Business Studies is a registered association as 'Shaheed Sukhdev College of Business Studies Alumni Association' vide registration number S/66636/2009 dated August 21, 2009. This association is working under the formal structure of office bearers and has been continuously engaged with the college throughout the year. The Alumni Association is critical in connecting the college with other industry professionals and organizing informative workshops and seminars with them. During the current academic year, the Alumni Association sponsored a variety of awards given to students by the college, they also provided sponsorship for various events held in the college. In addition to annual Alumni meet and supporting younger alumni in their career progression, they keep engaged with current students of the college. Their interactions with students through Alumni lecture series and panel discussions are extremely beneficial and transformative. In the current academic session, four alumni lecture series, and two workshops were organised through the CBS Alumni for Recruitment and Excellence (CARE) initiative. The association also helps college students by providing scholarships. Furthermore, they play an important role in facilitating various campus placements and summer internship opportunities for students

File Description	Documents
Paste link for additional information	<a href="https://alumniportal.sscbs.du.ac.in/">https://alumniportal.sscbs.du.ac.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governing body, principal, faculty, and administrative staff form the collective decision making body of the college, which works towards the achievement of the vision—to create a center of excellence for learning, dedicated to meet the aspirations of the society.

The mission to explore a new frontier of knowledge to nurture value-driven, socially responsive, committed, and ethical citizens of the world is achieved through the combined efforts of the principal, staff, and students.

The principal is assisted by the IQAC coordinator, staff council, and teachers in charge of various departments.

The staff council is empowered to make decisions on various aspects of teaching and learning at the college. Various committees (academic and administrative), societies, cells, and chapters are formed by the council and work towards strengthening the learning environment in the college. These comprise of teachers in charge, faculties, and student representatives.

The TICs are appointed on rotation for two years to facilitate the smooth functioning of various departments.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-vision-and-mission/">https://sscbs.du.ac.in/our-vision-and-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is important for the smooth functioning of the institution. Various committees (academic and administrative), societies, cells, and chapters of the college comprise of teachers in charge and student representatives and work towards strengthening the learning environment.

A case study that highlights decentralization and participative management in the institution is that of the library committee. The library has an advisory committee named "The Library Committee. Teachers in charge of all the departments, two student representatives from each department and the librarian, as Convener, are members of the committee.

The basic objective of the Library Committee is the formation of library policies for the smooth functioning of the library keeping in mind the interest of the all the students, faculty, and staff of the college.

The specific roles of Library Committee are as follows:

1. To consider the recommendations given by subject teachers for purchase of new titles/books.
2. To confirm the subscription and renewal of periodicals.
3. To discuss and resolve students' related queries
4. To recommend the subscription/purchase of newly introduced resources and services.
5. To formulate the library budget .
6. To discuss students' feedback and take necessary actions.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/">https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a structured placement cell that provides suitable jobs and internships to students in reputed companies, government organizations, and NGOs and helps in self- and social entrepreneurship. This year, based on the recommendations received in the student satisfaction survey, the college planned to approach companies that were recruiting students from other top colleges of the university and improve the placements in the college. Some steps taken by the Career Development Cell to improve placements include

- 1) Training students with the latest industry-oriented skills through workshops, sessions, and seminars
- 2) Helping students prepare standard and professional CVs
- 3) Conducting mock interviews and practice tests
- 4) Preparing a comprehensive interview document and sharing it with students
- 5) Strengthening alumni network

The Placement Cell attracted renowned companies offering a diverse range of career opportunities that aligned with student preferences. This led to an increase in the placement of students and resulted in an increased ratio of students accepting job offers after placements.

The number of companies visiting campus to recruit students increased from 49 in 21-22 to 78 in 22-23, and the number of offers went up from 221 to 253. Also, the number of internships offered to students through the CDC increased from 272 to 379.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/minutes-igac-june-8-2022/">https://sscbs.du.ac.in/minutes-igac-june-8-2022/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the University of Delhi statutes, regulations, and legal framework and complies with the directives of the Government of NCT Delhi (its funding agency), the Directorate of Higher Education, and the UGC. The organizational structure of the college consists of a Governing body, Principal, teaching staff, non-teaching staff, and students

The Governing Body is the apex body of the college and is responsible for the overall control and governance of the college.

The principal is the academic and administrative head of the college. She is assisted by the Teacher in Charge of all departments, the IQAC staff council, and non-teaching staff. The IQAC cell works towards framing policies for mentoring and enhancing quality in education.

The staff council functions through various committees. Each committee has a convenor who is approved by the council. The academic and non-academic committees ensure the smooth conduct of the academic curriculum and extra-curricular activities.

The non-teaching staff consists of administrative officer (general administration) and a section officer (accounts office).

The student council is the representative body of all students and aims to give a voice to the students. It helps to bridge the gap between the students and the college administration.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sscbs.du.ac.in/organization-chart/">https://sscbs.du.ac.in/organization-chart/</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides various welfare schemes for both teaching and non-teaching staff.

College staff is entitled to all leave benefits, such as casual leave, earned leave, medical leave, child care leave, maternity leave, duty leave, and study leave, as per university rules.

HTC, LTC, HRA, TA, medical facilities, and reimbursements are provided to all the staff members, including the retired employees of the college.

Retirement benefits such as GPF/CPF, gratuity, NPS, Pension, encashment of earned leaves, and loan facilities are given to all employees.

The college provides in-house residential campus facilities and recreational facilities like an open gym, indoor table tennis, cricket field, and football field to all employees.

Admission to wards of staff is provided in various courses under the ward quota, as per university rules. The college gives a full fee waiver to the ward of the teaching and non-teaching staff members of the college.

The college provides financial support to staff to participate in various conferences, workshops, and faculty development programs for skill enhancement and training. The college further facilitates the provision of welfare funds provided by the University of Delhi to all members of the college.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Different career advancement schemes laid out in 1998/2000, 2010/2016, and 2018 apply to teaching staff depending upon the date of eligibility and provision of the scheme .The college follows the performance appraisal system mandated by the University of Delhi using the Performance based Appraisal System (PBAS) and the Career Advancement Scheme (CAS).

Faculty members eligible for promotion are required to fill out the Career Enhancement Scheme Form and Annual Performance of Appraisal Report whereby they list their yearly activities and achievements in academic and administrative areas.

The performance of teachers is assessed based on:

1. The teaching, Learning, and Evaluation activities undertaken.
2. Administrative Support, participation in Students' Co-curricular and extracurricular activities, Personal Development related to teaching and Research activities

The submission of APAR forms is followed by a formal review between the principal and the faculty member.

Additionally, feedback from all faculty members is collected from students twice a semester.

The non-teaching staff is also required to submit the Annual Performance Appraisal Report every year, which is further assessed by a reporting officer and a reviewing officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college has a transparent audit system. It has a three-fold audit procedure; one internal audit and two external audits. Internal and external audits by the Examiner Local Fund Audit (ELFA) are carried out regularly. Other external audits by the Accountant General of Central Revenue (AGCR) is carried out once every three to four years.

The internal financial audit is done by a verified Chartered Accountant Firm/Company registered with the Institute of Chartered Accountants of India (ICAI) and approved by the Governing Body of the college and University of Delhi after verification of credentials. Every year, all accounts, balance sheets, and utilization certificates of grants received are placed with the internal auditor. The records are then verified and audited by the internal auditor.

Audit of all the accounts for FY 2022-23 was completed.

The external financial audit (ELFA) is carried out by the Government of NCT of Delhi and is reported to the Governing Body of the college.

•The audit of all the accounts for FY 2022-23 are yet to be Scheduled

The external financial audit (AGCR) is carried out by the Government of India and is reported to the Governing Body of the college.

**•Audit of all accounts for FY 2022-23 completed**

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/audit-reports/">https://sscbs.du.ac.in/audit-reports/</a>
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

13.67

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The college has a systematic and strategic approach to mobilization and utilization of funds.

Various societies of the college organize several events and raise sponsorship from different industries, which are utilized for conducting various academic and socio-cultural events. These events provide leadership and management skills to students and a platform for companies to advertise themselves. The college also raises funds from consultancy assignments taken up by teachers. The college provides resources and infrastructure to the faculty to hone their skills and equip them to take on consultancy assignments. These assignments allow the teachers to share their specialized knowledge and skills with other segments of society, and enhance the knowledge of teachers, which benefits the students and helps in building the image of the college. SSCBS is also making efforts to engage with the corporate world and reconnect with its alumni to raise funds. The college has acquired an 80G certificate, which will help to raise funds from the Corporate. Efforts are being made to attract

well-placed alumni to give back to their alma mater. The fees paid by alumni for registering with the alumni association are also a source of funds for the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### 1. Mentoring and counseling

IQAC initiated some programs to help students cope with the stress. SSCBS runs a mentorship program wherein students can choose to be mapped to a faculty member who acts as a guide and support. This helps them cope and work on any professional or personal concerns.

The college also runs a counseling program, wherein a qualified counsellor is available for students and staff.

Additionally, the students have started a mental health initiative whereby they help current students connect with their seniors and alumni for support and guidance.

### 2. Support for startup ventures

The college introduced certain mechanisms to support students who are working on startup ideas and to promote entrepreneurship.

1. **Deferred Placement Process:** These students have the option to come back to participate in the placement process within 2 years of graduation

2. **Attendance Waivers:** These students are given the option to claim attendance waivers for the duration of time that they have spent on working on their respective startup ideas as per the rules decided by SIIF

3. **Putting the startup details in their CDC CV:** These students can write about startup ventures in their CDC CV with support and approval from SIIF.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Due to the efforts of IQAC, the college has created and operationalized a new method (using paper records, online record keeping, and sensitization of the stakeholders) for running the Continuous Assessment system as envisaged under the NEP. This allows for regular assessment, record-keeping, and performance tracking so that both the students and faculty members can keep track of the academic performance of the students in each class. Putting all this online on the college's own ERP system has greatly helped reduce the operational burden and free up time for the actual learning activities.

Under the aegis of IQAC, SSCBS was selected to serve as Nodal College for the Cluster Colleges (West). Since each college has its strengths and infrastructure capabilities, DU has divided all its colleges into four geographic clusters so that these colleges can support each other and serve as resource multipliers. The operational activities of the Ability Enhancement courses, Skill Enhancement courses, and Value Added courses were delegated to Nodal colleges to improve coordination and delivery. Four faculty members from our college were selected as Nodal Officers and Coordinators for these 3 course groups, serving as liaisons between 13 colleges in the cluster and University

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives**

**B. Any 3 of the above**

**with other institution(s) Participation in NIRF  
any other quality audit recognized by state,  
national or international agencies (ISO  
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sscbs.du.ac.in/annual-report-2022-23/">https://sscbs.du.ac.in/annual-report-2022-23/</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

•Girl Up Ruhi organized a webinar on PCOD by Dr. Deepika Taneja on December 22, 2022. They conducted a sanitary pad donation drive to address the pressing issue of menstrual hygiene and empower women in need. They invited members from various Girl Up Clubs to join for a unique and enjoyable networking session centered around the theme "Sexism in the Entertainment Industry" on April 18, 2023. An Open Mic session was organized where society members delivered poems and songs that helped spread the message of misogyny and women's empowerment. The official Instagram account of society focuses on shedding light on significant issues concerning gender-based stereotypes and the everyday challenges faced by women.

•Rotaract organized a sanitary pad donation drive in collaboration with Nanhe Pakshi NGO in the slums near Netaji Subhash Place. 50+ free pads were distributed through a contractual agreement with Connecting Dreams Foundation SRCC. Sessions on menstruation were conducted, promoting discussion on the socially taboo topic.

A one-day workshop on Gender Sensitization in association with the Special Delhi Police Unit for Women and Children was conducted by the ICC on January 14, 2023.

Workshop on The Sexual Harassment of Women at Workplace (POSH Act 2013) was conducted by the ICC on Jan 19, 2023, and Jan 21, 2023.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/07/PCOD-Session.pdf">https://sscbs.du.ac.in/wp-content/uploads/2023/07/PCOD-Session.pdf</a> , <a href="https://sscbs.du.ac.in/wp-content/uploads/2023/07/Lights-Camera-Equality-1.pdf">https://sscbs.du.ac.in/wp-content/uploads/2023/07/Lights-Camera-Equality-1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college has the facility of Solid Waste Management and Water recycling System.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>



**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**We adopt a multifaceted approach, celebrating rich diversity through activities/events, festivals, and cultural celebrations.**

**Team QSA promotes awareness about the queer community to create a welcoming atmosphere. QSA organized Pehchan (the OpenMic segment), a**

Pride Parade, and a Wall of Expression exhibiting the Great Indian Queer History. The North-East Committee organizes events, workshops, and discussions for the exchange of ideas and cultural experiences. It organized a screening of 2 movies from Northeast India, performances of traditional dances/songs; and a stall to display/sell traditional jewelry, indigenous dishes, and NE souvenirs. The Equal Opportunity Cell sensitizes people to the needs of the differently abled and ensures accessible facilities and fair representation for them.

To develop love and compassion for different socio-economic and cultural set-ups, we encourage students and employees to engage with the local community. Team Enactus runs Project Kshitij to ensure the financial security of NGOs by setting up healthy and affordable tiffin services operated by the residents of their shelters. Project 'Basera', inculcates socio-economic self-reliance among women in shelter homes. Team Kartavya (social service society), through Project Muskaan, aims for a society devoid of stereotypes and old shackles of the community; under Project Kilkari, it collaborates with Scope for Change, an NGO working for women empowerment, health, environment, and education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We promote constitutional awareness and sensitize students toward our roles and responsibilities as citizens of the nation.

The Lawrence Society organized a session on "Civil Laws" on November 23, 2022 (<https://sscbs.du.ac.in/wpcontent/uploads/2023/07/Civil-laws.pdf>). The insightful session, primarily focused on the importance of civil laws in society, was conducted by Mr. Sanjay Diwakar, an advocate practicing law in Delhi since 1998.

To remind everyone of their duty towards maintaining cleanliness and motivate them by setting an example, NSS organized a cleanliness drive on the occasion of Independence Day and Swachhata Pakhwada Drive from September 1 to 13, 2022.

The Electoral Literacy Club conducted several events and activities around the year to educate youngsters about the importance of casting a vote. A competition titled 'National Voters' Day' was organized on January 25, 2023, awareness campaigns under the themes of 'Nothing like voting, I vote for sure' and 'No voter to be left behind'; educating people about the online voter portal through social media, and a pledge taking ceremony on National Voters' Day, were all steps in this direction.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The NSS/Kartavya Society organized a session by Dr.Himanshu Mishra on 'Har Ghar Tiranga (August 15th) under Azadi ka Amrit Mahotsav. We celebrated Flag hoisting by Mr. Ram Prakash, Junior Commissioned

Officer, Indian Armed Officer, Phool samarpan activity, Tirangayatra, Patriotic song performances, and Pen and Mug distribution. On World Environment Day (June 5th), Ecoclub screened a movie on plastic waste, an online poster-making activity, a survey on environmental awareness among students, an online questionnaire about environmental awareness, and a cleanliness drive with BHUMI where we conducted animal welfare and a clay pot making activity. On National Pollution Prevention Day, December 2, NSS/Kartavya organized a Social Impact Case Competition on Sustainable Energy where participants had to propose a business plan for eco-friendly alternatives to fossil fuels. An Essay Writing Competition on 'National Pollution Day', where the winning slogan was 'Our Kartavya: Erase the pollution menace, ace the development race', Poster Making Competition, where participants created posters. On National Voters Day, the Electoral Cell organized a pledge-taking ceremony and awareness campaigns under the theme 'Nothing like voting, I vote for sure', educated people about the importance of registering on the online voter portal through interactions and social media, and a session on voting awareness with the objective voter to be left behind'.

[https://sscbs.du.ac.in/wp-content/uploads/2023/12/NSS\\_events\\_2022-23.pdf](https://sscbs.du.ac.in/wp-content/uploads/2023/12/NSS_events_2022-23.pdf)

[https://sscbs.du.ac.in/wp-content/uploads/2023/12/Ecoclub\\_Events\\_2022-23.pdf](https://sscbs.du.ac.in/wp-content/uploads/2023/12/Ecoclub_Events_2022-23.pdf)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Enactus SSCBS, the social entrepreneurship society, runs these projects:

1. Kaagazi: combats paper waste. Recyclable paper is converted into notebooks, and non-recyclable paper is upcycled into

photo frames/paper lamps. We recycled 2.90 tons of paper waste, creating 24 entrepreneurs and media imprints reaching 5,400 people, and sensitizing 4,900+ people.

2. Kshitij: restructures NGOs through infrastructural improvements and employment. We increased the operational efficiency of partner NGOs by 43%, and improved education among children by 62%.
3. Basera: employs women living in shelters. Initiatives include converting (i) plastic bottles into fabric and (ii) post-consumption fabric into handicrafts. Upcycled 48,809.5 kg of textile waste and recycled 40,846 kg of plastic; empowered 28 entrepreneurs, and created 10 businesses.

2. Enhancing employability: We endeavored to get consulting and investment Banking companies to campus; enhance students' skills through various programs: third-year students mentoring current students (Care Program); conducting sessions for placement preparation, soft skills, financial modeling, entrepreneurship, branding, and innovation; sessions by companies like EY, KPMG, and Kearney; case-study competitions by Bain & Co. and EY; and two rounds of viva for students post-summer internship by faculty members and industry professionals. We witnessed a steady growth in the number of placements and average salaries offered to students.

<https://placements.sscbs.du.ac.in/>

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SSCBS Innovation and Incubation Foundation is a Section 8 company (under the Companies Act (2013)) set up as a part of an initiative of the Govt. of NCT of Delhi (GNCTD) for setting up Incubation Centres in leading academic institutions for promoting entrepreneurship. SIIF aims to promote entrepreneurship and entrepreneurial ventures among students. Keeping in line with the G20 meeting of 2023 under India's presidency, EDII conducted a Sustainability Hackathon. The regional round of this hackathon was hosted by HackCBS in collaboration with SIIF, called the Sustainability Bootcamp Round and was conducted on April 10, 2023.

SIIF organized the "E-SUMMIT'23" event on April 6, 2023, in collaboration with YUVA. SIIF hosted a session with Mr. Pranac Obhrai on "101 Session on Building a Career in Startups and Introduction to VC" on January 12, 2023. SIIF hosted a session with Mr. Aseem Gupta on "Job & Entrepreneurship Opportunity in the EV Industry" on February 1, 2023. SIIF conducted a session with Ms. Ansuya Ahluwalia and Mr. Karan Jain on "How to Succeed as an Entrepreneur" on 26th December 2022. Virtual Expert Talk by Mr. Gagan Ghai was held on 09 December, 2022, on the topic "How to do a Startup."

SIIF: <https://siif.in/>

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College offers undergraduate programmes under NEP, CBCS and one PG programme. An orientation programme is held to introduce the new batch to the college activities such as syllabus, placements, societies etc. Time table, academic calendar, syllabus, learning outcomes, previous year papers and faculty details are uploaded on the college website.

Academic progress is reviewed and action plans are prepared through regular departmental, faculty, and student council meetings. Strong feedback mechanism from all the stakeholders is in place. To enhance student employability, value-added/certificate courses are offered.

Monitoring is done through regular meetings with the Student Council, strict compliance with University Attendance Policy and Internal Assessment Monitoring Committee.

Under the New Education Policy, Continuous evaluation is done through regular assignments/ tests/presentations. In-house ERP makes real time attendance available to students/parents.

Regular alumni/corporate webinars augment classroom pedagogical practices like case studies, group discussion, debates. Students are encouraged to pursue online courses and also provided with internship opportunities by the placement cell of the college.

Library is well equipped and automated.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/12/Q1-Supporting-Documents-1.docx">https://sscbs.du.ac.in/wp-content/uploads/2023/12/Q1-Supporting-Documents-1.docx</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)



Being a constituent college, University of Delhi calendar is followed. Semester-wise academic calendar is prepared considering the major events. The academic calendar is uploaded on the college website. University guidelines are followed in preparing examination and internal assessment. The weightage for internal assessment is 25% marks per course for CBCS courses and 44% for UGCF implemented w.e.f academic year 2022-23.

Under UGCF, internal evaluation is continuous (CIA) for which the faculty undertake regular assessments such as tests, presentations, assignments and maintain up-to-date records for each session.

Students are encouraged to pursue online courses from recognized portals like Coursera, NPTEL as part of internal assessment.

The college constitutes Attendance, Internal Assessment Monitoring, Internal Assessment Moderation and Grievance Committees to ensure a transparent process of internal evaluation.

Students are regularly communicated regarding their internal assessment/attendance to help them improve their performance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/12/02-Supporting-Documents.docx">https://sscbs.du.ac.in/wp-content/uploads/2023/12/02-Supporting-Documents.docx</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

335

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

335

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SSCBS encourages students to imbibe and practice the ethos of non-discrimination, gender equality, moral and human values in all their activities.

#### Gender Sensitization

Organized sessions on "Sexism in the Entertainment Industry", "Sexual Harassment of Woman at Work Place" "PCOD and effects on women's health", open discussion on LGBTQIA+ community. Project Shakti\_Aaina worked on promoting safe sex and women's' health.

#### Social issues

Organized books and clothes donation drives.

Annual Production by Street play society on 'Exploitation of informal labourers' which was performed at multiple locations across Delhi.

Annual International Street Theatre Festival on "Acknowledging Differences" where over 950 artists performed PAN India and across 5 countries.

Enactus project Basera, trained women entrepreneurs to create handcrafted items and selling them inculcating self-sufficiency and economic reliance.

#### Environmental issues

Curriculum includes two mandatory Courses on Environment Science.

NSS organized cleanliness drives, Tree plantations, sanitation campaigns and Bicycle rally promoting sustainable vehicle mobility.

Project Srijan, Shuddhi and Kaagzi working on issues like paper conservation, recycling, waste recycling, and portable washrooms.

#### Professional ethics

We strongly follow and advocate professional ethics and integrity in all our endeavours. The same is reinforced in the curriculum through courses like ethics and culture and by including relevant topics in different courses.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
<b>962</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<b>Nil</b>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	

**2.1.1.1 - Number of sanctioned seats during the year**

592

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

276

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college acknowledges the uniqueness of each student's learning ability and strives to support and encourage them accordingly. The teachers regularly assess the learning levels of all students. By using role plays, experiential exercises, group assignments, and projects, we promote active learning and engagement for slow learners and help them comprehend course content better. Once the slow learners and advanced learners are identified, the faculty members focus on them accordingly during tutorials, lab classes, doubt-clearing sessions, and one-to-one discussions. Remedial classes before exams provide them with further help. Advanced learners are given opportunities to delve deeper into the subject matter through research papers, value-added courses, collaborative industrial projects, and research paper publications. This keeps them engaged and intellectually stimulated. Apart from academic growth, we also focus on overall student development. Sessions on general awareness, soft skill development, resume building, and personality development contribute to enhancing students' employability and future success. By facilitating group assignments and projects, students

learn to work together as a team, promoting collaboration and interpersonal skills. The career development cell of the college plays a vital role in preparing students for the job market, giving them a better chance of finding suitable employment after graduation.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1405	37

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers adopted a variety of pedagogies to stimulate student interest and increase engagement in the learning process. The best practices learned during online teaching are carried forward in offline teaching. The use of Google Classroom and other similar platforms were used during teaching to facilitate tests, quizzes, and assignments. Role plays, debates, group discussions, projects, and cases studies were widely used as per the suitability of courses. Students were motivated and guided to pursue online value-added courses, live projects, internships, and national/international case competitions. Teachers encouraged students to enroll for online courses, and the marks/credits in the courses were used for internal assessments. The college emphasizes on virtual class learning, peer learning, on-the-job training and learning by doing. The access of the financial database Promessiq was made available for the teachers and the students of the college through the University of Delhi Central Library. Teachers used online tools, softwares (accounting, analytical, spreadsheets, statistical), and financial databases extensively to make the learning experience better. The college

library and the teachers facilitated access to books, magazines, and e-resources. The career development cell continued to organize online/offline special lectures and personality development workshops/sessions, to improve students' employability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://placements.sscbs.du.ac.in/">https://placements.sscbs.du.ac.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college aims to create a conducive teaching and learning environment, with a significant reliance on ICT (Information and Communication Technology) tools. All classrooms, seminar rooms, auditoriums, and laboratories are equipped with Wifi, projectors, high-definition visualizers, media presentation switchers, ceiling speakers, document scanners, and public address systems. Online platforms like Google Meet and Zoom are frequently used to conduct online speaker sessions. Additionally, the teachers and administrative staff have been using several software utilities and packages including MySQL, Visual Studio, Anaconda, Mathematica/Scilab, Turbo Assembler, XAMP, Notepad++, Eviews, etc. The college makes special efforts to issue laptops to needy students so that their learning is not compromised. The teaching was well supported by the efforts of the college library, which has access to online resources -DELNET, NLIST, NDL and e-resources provided by University of Delhi. The financial database Prowessiq was also made available to the students and the teachers for academic and research purposes. The college has an in-house developed ERP system. This system facilitates for smooth uploading of internal assessment marks, maintaining attendance records of students, the generation of roll numbers, and a database of students that is required for conducting the end-semester examination.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

566

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at SSCBS is well-structured and transparent. A committee to monitor the conduct of internal assessment (Internal Assessment Monitoring Committee) and another to handle examination/internal assessment-related grievances is constituted at the beginning of every semester. The college academic calendar is prepared in line with the university academic calendar. The same is available to all on the website. To periodically assess students, assessment is held progressively during the semesters. To maintain transparency, evaluation parameters and weightage of marks are given in guidelines for each course of the programs and disseminated to all concerned by the teachers, and also available on the college website. To evaluate the course-specific outcomes, the assessment use a combination of tests, open book assignments, paper preparation and presentation, case analysis, MCQs, etc. Tests and assignment questions are discussed in class. The final internal assessment is shared by teachers and is made available to students through

the ERP system. Once all discrepancies and grievances, if any, are resolved, the internal assessment is submitted to the University.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As a constituent college of the University of Delhi, the college only conducts the Internal Assessment, Continuous assessment and practical. The end semester examination is conducted by the University of Delhi. The weightage of internal assessment and University examination is specified in the program guidelines available on college website. A committee to monitor the conduct of internal assessment (Internal Assessment Monitoring Committee) and another to handle examination/internal assessment related grievances is constituted at the beginning of every semester. The mechanism followed for internal assessment maintains complete transparency. The marks obtained by the students in internal assessment tests are uploaded periodically on the college ERP system and the evaluated assessments are returned to students. Redressal of grievances at college level: three level process  
 Faculty Level: Any student not satisfied with the assessment and marks awarded can raise grievance and get it handled by the concerned faculty. Departmental Level: If grievance remains unresolved the student may approach the Head of the Department for a resolution. College Level: The college appoints the Internal Assessment Monitoring Committee and Internal Assessment Moderation Committee. The committees maintain transparency, promptness of redressal of grievances. If necessary, the matter can be discussed in consultation with Principal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College is a constituent college of the University of Delhi and it follows the program designed by the university. The learning outcomes of the programmes and courses are stated clearly by the University in the program guidelines. These are available on the University and college website. So as to maintain consistency across colleges of University of Delhi, teaching guidelines are prepared at the beginning of the semester for each course taught. The College communicates the program and course outcomes (PO and CO) to the teachers and students through the following measures: The syllabus containing the PO, CO, graduate attributes, other guidelines, structure of credits and components of internal assessment is available on the college website for ready reference. The college organized an online Orientation Program at the start of the new academic year to familiarize the admitted students with the curriculum and the learning outcomes. The teachers in classrooms devote time to introducing and making students understand the course outcomes. In the staff and faculty meetings the learning outcomes are discussed and reemphasized. The events and activities of the department such as workshops/seminars/conferences are organized in line with the program and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The programs of the college are designed by the University of Delhi. The syllabi specify Program Outcomes (POs), Course Outcomes (COs) and Program Specific Outcomes (PSOs). Periodically over the semester, POs and COs are discussed in departmental and faculty meetings. Attainment level of PO and CO is arrived at based on the student performance in the internal and external examinations and student progression to higher studies and job placements. Student feedback, midsemester and end semester, helps to assess the course outcome indirectly. Additionally, Student Council, a body with representatives of students, has regular meetings with the Principal, Head of Departments, Placement Officer, Laboratory incharges and Administrative heads, to discuss academic related issues. Thus, the CO attainment is a

combined result of direct and indirect assessment. In addition to this, a student satisfaction survey (SSS) is taken from the graduating batch of students. This exit survey forms the basis for indirect assessment of the PO's. The alumni, recruiters and parents are further represented on Internal Quality Assurance Committee for indirect assessment of the POs and PSOs. Feedback is also taken from parents, recruiters and alumni. This is analyzed and used to assess the achievement of POs and PSOs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/07/Student-Satisfaction-Survey-2022-23-Responses.xlsx">https://sscbs.du.ac.in/wp-content/uploads/2023/07/Student-Satisfaction-Survey-2022-23-Responses.xlsx</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

414

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sscbs.du.ac.in/wp-content/uploads/2023/07/Student-Satisfaction-Survey-2022-23-Responses.xlsx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

73

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

37

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Service Scheme (NSS) organized blood donation, plantation drive, educational movie screening, cleanliness drive,

walkathon, yoga session and various sessions on financial literacy. National Service Scheme (NSS) organized blood donation, plantation drive, educational movie screening, cleanliness drive, walkathon, yoga session and various sessions on financial literacy.

Kartavya organized sessions on animal protection, skill development of the underdeveloped, importance of the Himalayas range, and others. In their Annual Philanthropic Fest, Kartavya also organized books and clothes donation drives and social case study competition. During their Annual Diwali Fest, they also organized cultural competitions and events for fundraising.

Electoral Literacy Club (ELC) celebrated the National Voters' Day by organizing a National Voters' Day Pledge and setting up an Awareness Photobooth.

Enactus organized donation drives on multiple occasions and sessions on waste management, menstrual hygiene, yoga and others. They also organized a launch event for their latest project.

Rotaract organized various donation drives. They also took field visits to NGOs and slums and took sessions in schools, colleges and NGOs for their long-term projects. They also organized fun activities to de-stigmatize menstruation and make people aware about e-waste management.

Connecting Dreams Foundation (CDF) took the fresher batch to NGO to connect to the children in the NGO.

Ecoclub organized cleanliness and plantation drives and various case, poster, and slogan-making competitions, compelling people to think about the environment.

Vidya Vistar Scheme (V2S) organized a book donation drive in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**



**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

25

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

56

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5512

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

322

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

29

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our campus is spread over 5 acres with the latest amenities. A split-level 500+-seater auditorium is supported with 4 well-equipped seminar halls for events. 35 air-conditioned classrooms, all equipped with the latest AV equipment, focus on learning and enhance the quality of interaction. A two-level, well-stocked library provides an opportunity for studying, while an amphitheater exists for student activities. There are air-conditioned hostel rooms, a cafeteria-cum-mess area, administrative and common-use areas, and faculty rooms. A large underground parking lot, residential accommodation for faculty/staff members, an in-house STP plant, and a weather station are also present. There are six computer labs, exclusive examination rooms, nine dedicated tutorial rooms, separate faculty rooms, an entire floor with an in-house incubation center, and a placement cell. We also have a separate alumni relations cell.

Monitored CCTV cameras, gated security systems, and well-displayed and maintained fire and safety systems to ensure safety, while ramps, lifts, and other systems ensure that students/faculty with all manner of physical capabilities can access the facilities comfortably. The rooftop solar plant and solar water heaters support our environmental commitments in tandem with energy-efficient building materials and tactics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college accords high importance to the students' physical well-being and cultural expression. The half-acre playground is well used by the students to partake in a wide range of outdoor sports like football, cricket, volleyball, kabaddi, etc. Indoor sports facilities support sporting activities such as table tennis, carrom, and chess. The college grounds also have a fully equipped open gymnasium. One end of the college grounds hosts a huge open-air stage that is used for the practice of cultural

events. It becomes the centerpiece of large open-air events, noticeably Crescendo, the annual cultural fest of the college. The grounds also host numerous other significant events, such as Alumni meets, food festivals, and similar events.

Akashganga, the college auditorium, is fully air-conditioned, seats more than 500 people, and is set up to conduct a variety of cultural events, conferences, and discussions. More focused activities can make use of any of the 4 similarly equipped but slightly smaller (at approximately 100 seats) seminar rooms. At the other end, a garlanded bust of our namesake, Shaheed Sukhdev Thapar and the gaily fluttering national flag provide a touch of poignancy and help to channel our efforts for the greater national good.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

48

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

48

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is using Open Source ILMS KOHA since May 2014, using its latest version, 20.05.03.000

It is based on cloud technology. It covers Circulation, cataloging, Serial control modules, etc. Students and Faculty can easily check the status of the library resources by accessing the Web OPAC that supports advanced search strategies.

The library has added 686 titles, and the total number of books is 24,347. In addition, 56 magazines & journals of national and international repute and 13 newspapers are subscribed.

All transactional activities are transparent, as these can be cross checked by logging into a library account through Web OPAC. Students can make online reservations/renewals. Auto-generated emails are sent in advance to the students to inform on the return of the checked out titles and also about the availability of the reserved titles.

Top-circulation and Newly Arrived books cover pages are being floated at the front page of the library catalogue. The library also verifies its stock annually with the use of library software. Keeping in mind the needs of the library, all the reports in the software are customized, i.e. check out of books/periodicals, patron records, accession register, reservation of books, etc. All library resources are barcoded through software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0">https://sites.google.com/sscbsdu.ac.in/sscbs-library/digital-library?authuser=0</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>7.86</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>351</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college maintains and upgrades its IT infrastructure regularly. The college has 26 printers and 712 computers, including 679 computers available for academic purposes. All computer laboratories are equipped with LCD projectors. Two internet connections, one from Delhi University with a speed of 250 Mbps and another from MTNL with a speed of 1000 Mbps, are available through LAN and Wi-Fi in the whole campus. The college has access to many licensed and open-source software such as Dev C++, CPUSim 4.0, MS Excel, TORA, Ubuntu, Anaconda, Mathematica/Scilab, Eclips, Turbo Assembler, NetBeans, Prolog, Xamp, Notepad++, Oracle, Android Studio, SPSS, Capital Line, Microsoft Office, E-views, Windows Server 2016, MySQL, Visual Studio, Google GSuite for Education, Tally, and Adobe Acrobat Pro. These softwares are also updated as per the academic curriculum's changing needs. All college library activities are automated using the cloud-based Open-Source Solution, Koha which ensures 24\*7 access from anywhere. The college website provides a platform for students to view their attendance and internal assessments on real real-time basis. For connectivity, the college also has an intercom facility (EPABX) and for safety, the college has 94 CCTV cameras installed. The college website has also been awarded as the best website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

679

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

305

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimum utilization of physical, academic, and support facilities such as a laboratory, library, sports complex, computers, classrooms, etc., with available financial resources. A robust system has been developed to look after the maintenance, upgrade, replenishment, repair, and replacement of college facilities and services. The system assures the involvement of the



entire college fraternity. The college office liaisons with the Public Works Department (PWD) of the Govt. of the NCT of Delhi for regular management and upkeep of the college campus. Students of the college are regularly sensitized to maintain this infrastructure of the college responsibly and safely. The Campus Code of Conduct, duly signed by the students and parents, makes the students aware of their duties towards this and proposes strict disciplinary action in case of willful damage. Fire extinguishers, electric fittings, and wiring are periodically monitored by the PWD engineers for replacements and repairs. For drinking water supply, the college has installed water purifiers and coolers which are maintained regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/procedures-and-policies-2019-20/">https://sscbs.du.ac.in/procedures-and-policies-2019-20/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

15

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

161

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://sscbs.du.ac.in/portfolio/sadhana/">https://sscbs.du.ac.in/portfolio/sadhana/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2245

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2245

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

274

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

57

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

66

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

94

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the academic year 2022-23, SSCBS continues its unwavering commitment to fostering the holistic development of its students through a multifaceted approach. Central to this effort is the Student Council, a representative body that plays a pivotal role in managing student activities and addressing their concerns in collaboration with the college administration. The Council's leadership is determined through a democratic election process, with their tenure lasting one year.

This dedicated council, alongside class representatives and various student societies, diligently works towards enhancing both the academic and administrative aspects of the college. On one front, they organize the intellectually stimulating "Convergence" seminar, while on the other, they orchestrate the vibrant annual cultural extravaganza known as "Crescendo."

Furthermore, their active participation in crucial college committees such as NSS, Internal Complaints, Library, IQAC, Hostel, Mess, and Placement has significantly improved the efficiency, quality, and transparency of these committees' operations. The students' engagement extends beyond the

confines of the college, with their involvement in volunteering for conferences, seminars, Faculty Development Programs (FDPs), and community service through diverse student societies.

Moreover, their role encompasses organizing annual events like orientation programs, freshers' welcomes, and farewells, highlighting their comprehensive involvement in every facet of college life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Shaheed Sukhdev College of Business Studies is a registered association as 'Shaheed Sukhdev College of Business Studies Alumni Association' vide registration number S/66636/2009 dated August 21, 2009. This association is working under the formal structure of office bearers and has been continuously engaged with the college throughout the year. The Alumni Association is critical in connecting the college with other industry professionals and organizing informative workshops and seminars with them. During the current academic year, the Alumni Association sponsored a variety of awards given to students by the college, they also provided sponsorship for various events held in the college. In addition to annual Alumni meet and supporting younger alumni in their career progression, they keep engaged with current students of the college. Their

interactions with students through Alumni lecture series and panel discussions are extremely beneficial and transformative. In the current academic session, four alumni lecture series, and two workshops were organised through the CBS Alumni for Recruitment and Excellence (CARE) initiative. The association also helps college students by providing scholarships. Furthermore, they play an important role in facilitating various campus placements and summer internship opportunities for students

File Description	Documents
Paste link for additional information	<a href="https://alumniportal.sscbs.du.ac.in/">https://alumniportal.sscbs.du.ac.in/</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governing body, principal, faculty, and administrative staff form the collective decision making body of the college, which works towards the achievement of the vision—to create a center of excellence for learning, dedicated to meet the aspirations of the society.

The mission to explore a new frontier of knowledge to nurture value-driven, socially responsive, committed, and ethical citizens of the world is achieved through the combined efforts of the principal, staff, and students.

The principal is assisted by the IQAC coordinator, staff council, and teachers in charge of various departments.

The staff council is empowered to make decisions on various aspects of teaching and learning at the college. Various committees (academic and administrative ), societies, cells, and

chapters are formed by the council and work towards strengthening the learning environment in the college. These comprise of teachers in charge, faculties, and student representatives.

The TICs are appointed on rotation for two years to facilitate the smooth functioning of various departments.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/our-vision-and-mission/">https://sscbs.du.ac.in/our-vision-and-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is important for the smooth functioning of the institution. Various committees (academic and administrative), societies, cells, and chapters of the college comprise of teachers in charge and student representatives and work towards strengthening the learning environment.

A case study that highlights decentralization and participative management in the institution is that of the library committee. The library has an advisory committee named "The Library Committee. Teachers in charge of all the departments, two student representatives from each department and the librarian, as Convener, are members of the committee.

The basic objective of the Library Committee is the formation of library policies for the smooth functioning of the library keeping in mind the interest of the all the students, faculty, and staff of the college.

The specific roles of Library Committee are as follows:

- 1.To consider the recommendations given by subject teachers for purchase of newtitles/books.
2. To confirm the subscription and renewal of periodicals.
3. To discuss and resolve students' related queries



4. To recommend the subscription/purchase of newly introduced resources and services.

5. To formulate the library budget .

6. To discuss students' feedback and take necessary actions.

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/">https://sscbs.du.ac.in/list-of-committees-and-members-2023-24/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a structured placement cell that provides suitable jobs and internships to students in reputed companies, government organizations, and NGOs and helps in self- and social entrepreneurship. This year, based on the recommendations received in the student satisfaction survey, the college planned to approach companies that were recruiting students from other top colleges of the university and improve the placements in the college. Some steps taken by the Career Development Cell to improve placements include

- 1) Training students with the latest industry-oriented skills through workshops, sessions, and seminars
- 2) Helping students prepare standard and professional CVs
- 3) Conducting mock interviews and practice tests
- 4) Preparing a comprehensive interview document and sharing it with students
- 5) Strengthening alumni network

The Placement Cell attracted renowned companies offering a diverse range of career opportunities that aligned with student preferences. This led to an increase in the placement of students and resulted in an increased ratio of students accepting job offers after placements.

The number of companies visiting campus to recruit students increased from 49 in 21-22 to 78 in 22-23, and the number of offers went up from 221 to 253. Also, the number of internships offered to students through the CDC increased from 272 to 379.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://sscbs.du.ac.in/minutes-igac-june-8-2022/">https://sscbs.du.ac.in/minutes-igac-june-8-2022/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the University of Delhi statutes, regulations, and legal framework and complies with the directives of the Government of NCT Delhi (its funding agency), the Directorate of Higher Education, and the UGC. The organizational structure of the college consists of a Governing body, Principal, teaching staff, non-teaching staff, and students

The Governing Body is the apex body of the college and is responsible for the overall control and governance of the college.

The principal is the academic and administrative head of the college. She is assisted by the Teacher in Charge of all departments, the IQAC staff council, and non-teaching staff. The IQAC cell works towards framing policies for mentoring and enhancing quality in education.

The staff council functions through various committees. Each committee has a convenor who is approved by the council. The academic and non-academic committees ensure the smooth conduct of the academic curriculum and extra-curricular activities.

The non-teaching staff consists of administrative officer (general administration) and a section officer (accounts office).

The student council is the representative body of all students and aims to give a voice to the students. It helps to bridge the gap between the students and the college administration.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://sscbs.du.ac.in/organization-chart/">https://sscbs.du.ac.in/organization-chart/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides various welfare schemes for both teaching and non-teaching staff.

College staff is entitled to all leave benefits, such as casual leave, earned leave, medical leave, child care leave, maternity leave, duty leave, and study leave, as per university rules.

HTC, LTC, HRA, TA, medical facilities, and reimbursements are provided to all the staff members, including the retired employees of the college.

Retirement benefits such as GPF/CPF, gratuity, NPS, Pension, encashment of earned leaves, and loan facilities are given to all employees.

The college provides in-house residential campus facilities and

recreational facilities like an open gym, indoor table tennis, cricket field, and football field to all employees.

Admission to wards of staff is provided in various courses under the ward quota, as per university rules. The college gives a full fee waiver to the ward of the teaching and non-teaching staff members of the college.

The college provides financial support to staff to participate in various conferences, workshops, and faculty development programs for skill enhancement and training. The college further facilitates the provision of welfare funds provided by the University of Delhi to all members of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Different career advancement schemes laid out in 1998/2000, 2010/2016, and 2018 apply to teaching staff depending upon the date of eligibility and provision of the scheme .The college follows the performance appraisal system mandated by the

University of Delhi using the Performance based Appraisal System (PBAS) and the Career Advancement Scheme (CAS).

Faculty members eligible for promotion are required to fill out the Career Enhancement Scheme Form and Annual Performance Appraisal Report whereby they list their yearly activities and achievements in academic and administrative areas.

The performance of teachers is assessed based on:

1. The teaching, Learning, and Evaluation activities undertaken.
2. Administrative Support, participation in Students' Co-curricular and extracurricular activities, Personal Development related to teaching and Research activities

The submission of APAR forms is followed by a formal review between the principal and the faculty member.

Additionally, feedback from all faculty members is collected from students twice a semester.

The non-teaching staff is also required to submit the Annual Performance Appraisal Report every year, which is further assessed by a reporting officer and a reviewing officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college has a transparent audit system. It has a three-fold audit procedure; one internal audit and two external audits. Internal and external audits by the Examiner Local Fund Audit (ELFA) are carried out regularly. Other external audits by the Accountant General of Central Revenue (AGCR) is carried out once every three to four years.

The internal financial audit is done by a verified Chartered

Accountant Firm/Company registered with the Institute of Chartered Accountants of India (ICAI) and approved by the Governing Body of the college and University of Delhi after verification of credentials. Every year, all accounts, balance sheets, and utilization certificates of grants received are placed with the internal auditor. The records are then verified and audited by the internal auditor.

Audit of all the accounts for FY 2022-23 was completed.

The external financial audit (ELFA) is carried out by the Government of NCT of Delhi and is reported to the Governing Body of the college.

•The audit of all the accounts for FY 2022-23 are yet to be Scheduled

The external financial audit (AGCR) is carried out by the Government of India and is reported to the Governing Body of the college.

•Audit of all accounts for FY 2022-23 completed

File Description	Documents
Paste link for additional information	<a href="https://sscbs.du.ac.in/audit-reports/">https://sscbs.du.ac.in/audit-reports/</a>
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

13.67

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a systematic and strategic approach to mobilization and utilization of funds.

Various societies of the college organize several events and raise sponsorship from different industries, which are utilized for conducting various academic and socio-cultural events. These events provide leadership and management skills to students and a platform for companies to advertise themselves. The college also raises funds from consultancy assignments taken up by teachers. The college provides resources and infrastructure to the faculty to hone their skills and equip them to take on consultancy assignments. These assignments allow the teachers to share their specialized knowledge and skills with other segments of society, and enhance the knowledge of teachers, which benefits the students and helps in building the image of the college. SSCBS is also making efforts to engage with the corporate world and reconnect with its alumni to raise funds. The college has acquired an 80G certificate, which will help to raise funds from the Corporate. Efforts are being made to attract well-placed alumni to give back to their alma mater. The fees paid by alumni for registering with the alumni association are also a source of funds for the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes



### 1. Mentoring and counseling

IQAC initiated some programs to help students cope with the stress. SSCBS runs a mentorship program wherein students can choose to be mapped to a faculty member who acts as a guide and support. This helps them cope and work on any professional or personal concerns.

The college also runs a counseling program, wherein a qualified counsellor is available for students and staff.

Additionally, the students have started a mental health initiative whereby they help current students connect with their seniors and alumni for support and guidance.

### 2. Support for startup ventures

The college introduced certain mechanisms to support students who are working on startup ideas and to promote entrepreneurship.

1. **Deferred Placement Process:** These students have the option to come back to participate in the placement process within 2 years of graduation

2. **Attendance Waivers:** These students are given the option to claim attendance waivers for the duration of time that they have spent on working on their respective startup ideas as per the rules decided by SIIF

3. **Putting the startup details in their CDC CV:** These students can write about startup ventures in their CDC CV with support and approval from SIIF.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Due to the efforts of IQAC, the college has created and operationalized a new method (using paper records, online record

keeping, and sensitization of the stakeholders) for running the Continuous Assessment system as envisaged under the NEP. This allows for regular assessment, record-keeping, and performance tracking so that both the students and faculty members can keep track of the academic performance of the students in each class. Putting all this online on the college's own ERP system has greatly helped reduce the operational burden and free up time for the actual learning activities.

Under the aegis of IQAC, SSCBS was selected to serve as Nodal College for the Cluster Colleges (West). Since each college has its strengths and infrastructure capabilities, DU has divided all its colleges into four geographic clusters so that these colleges can support each other and serve as resource multipliers. The operational activities of the Ability Enhancement courses, Skill Enhancement courses, and Value Added courses were delegated to Nodal colleges to improve coordination and delivery. Four faculty members from our college were selected as Nodal Officers and Coordinators for these 3 course groups, serving as liaisons between 13 colleges in the cluster and University

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sscbs.du.ac.in/annual-report-2022-23/">https://sscbs.du.ac.in/annual-report-2022-23/</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

.Girl Up Ruhi organized a webinar on PCOD by Dr. Deepika Taneja on December 22, 2022. They conducted a sanitary pad donation drive to address the pressing issue of menstrual hygiene and empower women in need. They invited members from various Girl Up Clubs to join for a unique and enjoyable networking session centered around the theme "Sexism in the Entertainment Industry" on April 18, 2023. An Open Mic session was organized where society members delivered poems and songs that helped spread the message of misogyny and women's empowerment. The official Instagram account of society focuses on shedding light on significant issues concerning gender-based stereotypes and the everyday challenges faced by women.

•Rotaract organized a sanitary pad donation drive in collaboration with Nanhe Pakshi NGO in the slums near Netaji Subhash Place. 50+ free pads were distributed through a contractual agreement with Connecting Dreams Foundation SRCC. Sessions on menstruation were conducted, promoting discussion on the socially taboo topic.

A one-day workshop on Gender Sensitization in association with the Special Delhi Police Unit for Women and Children was conducted by the ICC on January 14, 2023.

Workshop on The Sexual Harassment of Women at Workplace (POSH Act 2013) was conducted by the ICC on Jan 19, 2023, and Jan 21, 2023.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sscbs.du.ac.in/wp-content/uploads/2023/07/PCOD-Session.pdf">https://sscbs.du.ac.in/wp-content/uploads/2023/07/PCOD-Session.pdf</a> , <a href="https://sscbs.du.ac.in/wp-content/uploads/2023/07/Lights-Camera-Equality-1.pdf">https://sscbs.du.ac.in/wp-content/uploads/2023/07/Lights-Camera-Equality-1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<b>Nil</b>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college has the facility of Solid Waste Management and Water recycling System.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<b>Nil</b>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting</b>	<b>B. Any 3 of the above</b>
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**Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We adopt a multifaceted approach, celebrating rich diversity through activities/events, festivals, and cultural celebrations.

Team QSA promotes awareness about the queer community to create a welcoming atmosphere. QSA organized Pehchan (the OpenMic

segment), a Pride Parade, and a Wall of Expression exhibiting the Great Indian Queer History. The North-East Committee organizes events, workshops, and discussions for the exchange of ideas and cultural experiences. It organized a screening of 2 movies from Northeast India, performances of traditional dances/songs; and a stall to display/sell traditional jewelry, indigenous dishes, and NE souvenirs. The Equal Opportunity Cell sensitizes people to the needs of the differently abled and ensures accessible facilities and fair representation for them.

To develop love and compassion for different socio-economic and cultural set-ups, we encourage students and employees to engage with the local community. Team Enactus runs Project Kshitij to ensure the financial security of NGOs by setting up healthy and affordable tiffin services operated by the residents of their shelters. Project 'Baseri', inculcates socio-economic self-reliance among women in shelter homes. Team Kartavya (social service society), through Project Muskaan, aims for a society devoid of stereotypes and old shackles of the community; under Project Kilkari, it collaborates with Scope for Change, an NGO working for women empowerment, health, environment, and education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We promote constitutional awareness and sensitize students toward our roles and responsibilities as citizens of the nation.

The Lawrence Society organized a session on "Civil Laws" on November 23, 2022

(<https://sscbs.du.ac.in/wpcontent/uploads/2023/07/Civil-laws.pdf>). The insightful session, primarily focused on the importance of civil laws in society, was conducted by Mr. Sanjay Diwakar, an advocate practicing law in Delhi since 1998.

To remind everyone of their duty towards maintaining cleanliness and motivate them by setting an example, NSS organized a

cleanliness drive on the occasion of Independence Day and Swachhata Pakhwada Drive from September 1 to 13, 2022.

The Electoral Literacy Club conducted several events and activities around the year to educate youngsters about the importance of casting a vote. A competition titled 'National Voters' Day' was organized on January 25, 2023, awareness campaigns under the themes of 'Nothing like voting, I vote for sure' and 'No voter to be left behind'; educating people about the online voter portal through social media, and a pledge taking ceremony on National Voters' Day, were all steps in this direction.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded



## 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The NSS/Kartavya Society organized a session by Dr.Himanshu Mishra on 'Har Ghar Tiranga (August 15th) under Azadi ka Amrit Mahotsav. We celebrated Flag hoisting by Mr. Ram Prakash, Junior Commissioned Officer, Indian Armed Officer, Phool samarpan activity, Tirangayatra, Patriotic song performances, and Pen and Mug distribution. On World Environment Day (June 5th), Ecoclub screened a movie on plastic waste, an online poster-making activity, a survey on environmental awareness among students, an online questionnaire about environmental awareness, and a cleanliness drive with BHUMI where we conducted animal welfare and a clay pot making activity. On National Pollution Prevention Day, December 2, NSS/Kartavya organized a Social Impact Case Competition on Sustainable Energy where participants had to propose a business plan for eco-friendly alternatives to fossil fuels. An Essay Writing Competition on 'National Pollution Day', where the winning slogan was 'Our Kartavya: Erase the pollution menace, ace the development race', Poster Making Competition, where participants created posters. On National Voters Day, the Electoral Cell organized a pledge-taking ceremony and awareness campaigns under the theme 'Nothing like voting, I vote for sure', educated people about the importance of registering on the online voter portal through interactions and social media, and a session on voting awareness with the objective voter to be left behind'.

[https://sscbs.du.ac.in/wp-content/uploads/2023/12/NSS\\_events\\_2022-23.pdf](https://sscbs.du.ac.in/wp-content/uploads/2023/12/NSS_events_2022-23.pdf)

[https://sscbs.du.ac.in/wp-content/uploads/2023/12/Ecoclub\\_Events\\_2022-23.pdf](https://sscbs.du.ac.in/wp-content/uploads/2023/12/Ecoclub_Events_2022-23.pdf)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

1. Enactus SSCBS, the social entrepreneurship society, runs these projects:

1. Kaagazi: combats paper waste. Recyclable paper is converted into notebooks, and non-recyclable paper is upcycled into photo frames/paper lamps. We recycled 2.90 tons of paper waste, creating 24 entrepreneurs and media imprints reaching 5,400 people, and sensitizing 4,900+ people.
2. Kshitij: restructures NGOs through infrastructural improvements and employment. We increased the operational efficiency of partner NGOs by 43%, and improved education among children by 62%.
3. Basera: employs women living in shelters. Initiatives include converting (i) plastic bottles into fabric and (ii) post-consumption fabric into handicrafts. Upcycled 48,809.5 kg of textile waste and recycled 40,846 kg of plastic; empowered 28 entrepreneurs, and created 10 businesses.

2. Enhancing employability: We endeavored to get consulting and investment Banking companies to campus; enhance students' skills through various programs: third-year students mentoring current students (Care Program); conducting sessions for placement preparation, soft skills, financial modeling, entrepreneurship, branding, and innovation; sessions by companies like EY, KPMG, and Kearney; case-study competitions by Bain & Co. and EY; and two rounds of viva for students post-summer internship by faculty members and industry professionals. We witnessed a steady growth in the number of placements and average salaries offered to students.

<https://placements.sscbs.du.ac.in/>

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SSCBS Innovation and Incubation Foundation is a Section 8 company (under the Companies Act (2013)) set up as a part of an

initiative of the Govt. of NCT of Delhi (GNCTD) for setting up Incubation Centres in leading academic institutions for promoting entrepreneurship. SIIF aims to promote entrepreneurship and entrepreneurial ventures among students. Keeping in line with the G20 meeting of 2023 under India's presidency, EDII conducted a Sustainability Hackathon. The regional round of this hackathon was hosted by HackCBS in collaboration with SIIF, called the Sustainability Bootcamp Round and was conducted on April 10, 2023. SIIF organized the "E-SUMMIT'23" event on April 6, 2023, in collaboration with YUVA. SIIF hosted a session with Mr. Pranac Obhrai on "101 Session on Building a Career in Startups and Introduction to VC" on January 12, 2023. SIIF hosted a session with Mr. Aseem Gupta on "Job & Entrepreneurship Opportunity in the EV Industry" on February 1, 2023. SIIF conducted a session with Ms. Ansuja Ahluwalia and Mr. Karan Jain on "How to Succeed as an Entrepreneur" on 26th December 2022. Virtual Expert Talk by Mr. Gagan Ghai was held on 09 December, 2022, on the topic "How to do a Startup."

SIIF: <https://siif.in/>

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. The college plans to launch an initiative called EduDialogue that is designed to encourage students to reach out to faculty members of the college for academic discussions in areas beyond their normal classroom topics and subjects. This will allow students to explore other avenues and boost their self-learning skills.

2. The college plans to strengthen the placement services by increasing the number of companies coming on board for placement in the next academic year.

3. The college will work more to strengthen its international linkages and industry connections to help provide more exposure and opportunities for its students and faculty members.

4. The college plans to launch a Principal's Achievers List to recognize meritorious students of the college. This list would

include achievements from AY 2021-22 onwards.

5. The college is working to strengthen and deepen the efforts made for Mentorship and Counselling for the students. This should help them better navigate the academic and personal challenges that these students may be facing. Student and college-led initiatives would be used and nurtured towards this end.

6. The college is proposing to offer technical internships where the students collaborate with teachers, and the outcomes could be in the form of research papers. This would be supervised and worked upon by teacher volunteers and the placement office.