

## **Minutes of IQAC Meeting**

Date: 09 November 2022 (Wednesday) | Time: 1500 hrs onwards | Venue: SSCBS

### Members Present:

1. Prof. Sameer Anand, Principal (Offg.), SSCBS
2. Dr. S.S. Guglani, Member GB, SSCBS
3. Prof. Arvinder Kaur, Member GB, SSCBS
4. Dr. Tarannum Ahmad, IQAC Coordinator, SSCBS
5. Ms. Shalini Prakash, Associate Prof., SSCBS
6. Dr. Shikha Gupta, Associate Prof., SSCBS
7. Mr. Neeraj K. Sehrawat, Assistant Prof., SSCBS
8. Dr. Rishi Rajan Sahay, Bursar, SSCBS
9. Dr. Deepti Khatri, Librarian, SSCBS
10. Mr. Deepak Tiwari, Placement Officer, SSCBS
11. Mr. Ankur Aggarwal, Administrative Officer, SSCBS
12. Dr. Meenu Khaneja, Parent Rep, SSCBS
13. Mr. Aditya Arora, Alumni, SSCBS
14. Mr. Daksh Bhandari, Student Rep-BBA(FIA), SSCBS
15. Mr. Shashwat, Student Rep-BSc, SSCBS
16. Ms. Saloni, Student Rep-BMS, SSCBS

### Special Invitees:

1. Ms. Paridhi, Assistant Prof., SSCBS
2. Mr. Tushar Marwaha, Assistant Prof., SSCBS
3. Mr. Abhimanyu Verma, Assistant Prof., SSCBS

### Agenda:

1. To confirm the minutes of the IQAC meeting held on 08 June, 2022
2. To report the Action Taken on the minutes of IQAC meeting held on 08 June, 2022
3. To discuss a road map of the steps to improve the learning environment of the college.
4. Any other matter with the permission of the Chair.

At the start of the meeting, IQAC coordinator welcomed 3 new student representatives and 1 new parent representative to the IQAC.

The following was deliberated upon and resolved:

1. To confirm the minutes of the IQAC meeting held on 08 June, 2022

IQAC coordinator informed all present that the draft minutes of the meeting held on 08 June, 2022 were circulated to all the members and that no observations were received regarding the same.

*The Minutes of the Meeting held on 08 June, 2022 are confirmed.*

2. To report the action taken on the minutes of IQAC meeting held on 08 June, 2022.

An Action Taken report was discussed with all present. The report is appended in Annexure 1.

*The report was tabled.*

3. To discuss a road map of the steps to improve the learning environment of the college.

Suggestions were invited from the attendees regarding the same.

The suggestions received and possible implementation(s) are captured as below:

- a. It was suggested that SSCBS should prepare a document depicting its capabilities and this document could be used to connect with recruiters and industry partners for collaborating on joint research and consultancy activities.
- b. Mr. Aditya Arora kindly expressed his willingness to help the college by extending funding support for start-up ventures and inputs for curriculum development. He further informed the attendees that he has been nominated as an Ambassador for a GNCTD program to strengthen the entrepreneurship curriculum being offered by it.
- c. It was requested by the student representatives that the college should have a fully operational UPS system for all IT equipment, esp. the AV system in the auditorium to help ensure smooth conduct of events and activities in the college.
- d. It was requested by the student representatives that the college should try and avoid frequent changes in teachers teaching particular papers in a given semester so as to minimise learning disruptions for the students. In this regard, attendees were apprised by the Principal (Offg.) that the college currently has only 26 teachers as against a sanctioned strength of 44 and is utilising the services of guest faculty to overcome this deficit. Hope was expressed that the GNCTD would expeditiously sanction the recruitment of faculty members to fill up these empty posts and provide a stable and regular set of faculty for the students.

*IQAC should work to identify best possible and feasible actions to address these concerns and suggestions received.*

The meeting ended with a vote of thanks by the Principal (Offg.), SSCBS.

Annexure 1:

**Action taken report of the IQAC Meeting held on 08 June, 2022**

Resolution	Action
<p><b>Item A</b> SSCBS was shortlisted by DU to create AV facilities to support LMS in the college. Further details are awaited from the University's side.</p>	<p>The College has constituted a committee to manage digital infrastructure in the college. It will take action once details are received from the DU in this regard.</p>
<p><b>Item B</b> Teachers (based on their comfort and choice) should try recording some classes and learning videos that cover new, additional and important topics.</p>	<p>Individual teachers are taking efforts in this regard based on the needs of the subjects that they are teaching. Examples: 1. Recordings of sessions related to subject data analysis and visualisation from a workshop on Building blocks of data science (conducted by external experts) were shared with the students for enhanced learning. 2. Videos on important and exploratory topics have been prepared by and under supervision of faculty members; these are made available for additional knowledge dissemination.</p>
<p><b>Item C</b> Regular course revisions should be undertaken for all courses being run in the college.</p>	<p>NEP linked course revisions have been undertaken at the DU level and the same are being implemented from AY 2022-23</p>
<p><b>Item D</b> SSCBS is hoping to launch a MSc in OR (Operations Research) course and a PG level GBO (Global Business Operations) program in the college.</p>	<p>Course plan for PG GBO was sent to FAASH, our parent department in DU. More details are awaited from their side. Course details of MSc OR have been sent to the DU for further action IQAC coordinator reiterated that the launch of any new courses by SSCBS is subject to permission from the Univ. of Delhi and guidelines issued by them.</p>

<p><b>Item E</b> SSCBS should work to strengthen its international linkages.</p>	<p>SSCBS has taken a few steps to work on this:</p> <ol style="list-style-type: none"> <li>1. A Study Abroad Fair was held on 27 Sept. 2022 to improve awareness of higher education opportunities internationally. Delegates were welcomed from many internationally well-known business schools/ universities viz. IE Business School (Madrid), SDA Bocconi School of Management (Milan), Syracuse University (Syracuse, NY), BIT School of Management, (Mumbai), George Washington University (Washington DC) and Schulich School of Business (Toronto).</li> <li>2. Students of the college have also been encouraged to take up projects with international organisations such as Turn The Bus (int'l NGO), One Acre Fund (agri services provider in Africa) and Indus Action (Harvard alumni policy think tank) among others.</li> </ol>
<p><b>Item F</b> SSCBS should strengthen its industry linkages and explore various options such as funding support; setting up of labs for student use; trainings for faculty members; connect with industry partners for placements, trainings, internships and CSR funds etc.</p>	<p>Dedicated efforts have been made in this aspect:</p> <ol style="list-style-type: none"> <li>1. Students of the college are encouraged to undertake industry projects so that they can learn how to apply their learnings in practical scenarios. Multiple linkages have been established in the domains of social services, entrepreneurship, consulting and other such activities by the college.</li> <li>2. The Placement cell of the college has been consistently expanding efforts in adding more and more recruiters for college students, improving the quality, variety and number of job offers available.</li> </ol>
<p><b>Item G</b> Possibility of SSCBS launching and running 5 year courses.</p>	<p>NEP implementation is taking place in the DU at the moment. As soon there is more clarity with regard to 5 year integrated programs, the college could explore the same.</p>
<p><b>Item H</b> SSCBS should undertake an academic audit to strengthen its academic operations.</p>	<p>A draft of an audit document has been worked upon. This audit process will have to be validated by the Staff Council before the details are finalised.</p>

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