20th August 2023

Shaheed Sukhdev College of Business Studies Hostel Admission Notice (2023-24)

## Hostel Admission for the Second list for first year students will be held on 21th and 22th August 2023 from 10am to 5pm in room number 26 warden office boy’s hostel in the college.

1. Students can select their roommates and can inform the same at the time of admission to the hostel committee. However, it is advised that students choose their roommates from their own batch.
2. **Procedure for Admission:** Following steps need to be completed for hostel admission
	* Download the admission form & carry all the documents as required. Report to room number 26 warden office boy’s hostel in the college for verification of documents.
	* Local guardian has to be present at the time of hostel admission.
	* **Candidate has to make an online payment of fees only after the verification of the admission form and documents.**
	* Proof of online payment of fees needs to be submitted to room number 26 warden office boy’s hostel in the college to complete the admission formalities.
	* Get hostel room allotted & collect room keys.
3. Documents required for Admission
	* Hostel admission form, duly filled and counter signed by parents / Legal Guardian / Local Guardian
	* Undertaking(s) as specified and signed
	* Medical fitness certificate from a Qualified Medical Practitioner
	* Covid 19 vaccination certificate
	* Duly filled Identity card proforma of student
	* Duly filled Identity card proforma of localguardian
	* Self-Attested photographs of student (seven copies)
	* Self-Attested photograph of the Father / Mother / Legal Guardian (one copy)
	* Self-Attested photograph of the Local Guardian (One copy) (a student cannot become local guardian of another student)
	* Copy of the mark sheet of the 12th standard and proof of the score in CUET.
	* Address proof of Parents / Legal Guardian (any one of the following)
		+ Self-Attested copy of the Aadhaar Card
		+ Self-Attested copy of the Election Card/ Ration Card/ Passport
		+ Proof of Parent’s present address
4. **Hostel Fees**

Students have to pay the fees online using the link given below only after verification of documents:

 <https://sscbs.du.ac.in/fee/>

The entire fee has to be paid at the time of admission.

# Fees breakup for amount payable at the time of admission **2023–24: \*\***

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Particulars** | **Amount(Rs)****(For Odd Semester)** | **Amount(Rs) (For Even Semester)** |
| 1 | Admission Fees | 1,000 | 0 |
| 2 | Caution Money(Refundable) | 5,000 | 0 |
| 3 | Development Fees | 10,000 | 0 |
| 4 | Establishment Charges | 37,002/- | 37,002/- |
| 5 | Mess Charges . | 27,342/- | 27,342/- |
|  | **Total** | **80,344/-** | **64,344/-** |

**\*\* Subject to the approval of the Governing Body**

**Notes:**

1. Except the caution money, no other fees are refundable.

 Ms. Kishori Ravi Shankar Dr.Madhu Totla Dr. Neeraj Sehrawat Dr.Narander Nigam

 Warden (Girls Hostel) Deputy Warden (Girls Hostel) Warden (Boys Hostel) Deputy Warden (Boys Hostel)

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