



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

Minutes of 150th Governing Body meeting held on **10th March, 2023 (Friday)** at **02:00 pm** in the college premises.

Following members attended the meeting:

1. Prof. K. Ratnabali, Chairperson, University Representative (Attended online)
2. Prof. Kavita Sharma, Treasurer, University Representative
3. Dr. Neeraj Kumar Sehrawat, Teacher Representative (More than 10 years' service category)
4. Mr. Tushar Marwaha, Teacher Representative (Less than 10 years' service category)
5. Prof. (Dr.) Poonam Verma – Principal/Member Secretary

- I. The '**Action Taken**' on the minutes of 147th meeting of the Governing Body held on 28/11/2022 were noted and approved.
- II. The '**Action Taken**' on the minutes of 148th meeting of the Governing Body held on 23/12/2022 were noted and approved.
- III. The '**Action Taken**' on the minutes of 149th meeting of the Governing Body held on 27/01/2023 were noted and approved.

IV. Main Agenda Items

1. To consider and approve the recommendations of committee constituted by G.B. for grant of AMC of Audio Visual equipment and Air conditioners in the college.

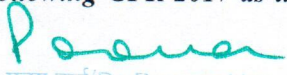
The Governing Body accepted the recommendations of the subcommittee consisting of (College building Committee and members of Engineering Department, University of Delhi) that was formed in the 149th meeting of the Governing Body dated 27/01/2023.

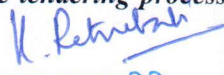
The estimates received from PWD (on the basis of survey of OEM I.e. M/s Daikin) and M/s R V Enterprises, Authorised partner of Panasonic were discussed in detail. It was decided that

A. As per Rule no. 166 of GFR -2017 M/s Daikin being an OEM is eligible to do the onetime repair and AMC of the air conditioners of Daikin make. The quotations (attached as Annexure-I) have been accepted.

B. M/s Panasonic has submitted its quotations for onetime repair through its authorized partner i.e. M/s R.V. Enterprises. However, as per rules 166 of GFR 2017 the work order for onetime repair and AMC can be awarded to its OEM only. Thus, it was decided to talk to M/s Panasonic for resubmitting their quotations for OTR and AMC in their own name failing which the college will initiate the tendering process in consultation with the Engineering Department, University of Delhi.

C. The work for onetime repair and AMC of Audio visual equipment shall only be done following GFR-2017 as it involves various OEMs. The tendering process if required


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shall be initiated by the college in association with Engineering Department, Delhi University.

2. To consider and approve the estimates submitted by PWD (Electrical and Civil) for repair and maintenance of the college building for the year 2023-24:

S. No	Name/Nature of work	Estimate Framed by	Amount of Estimate (Rs.)
1	Preliminary Estimate – ARMO various Electrical and mechanical services (internal and external)	Executive Engineer, North West Electrical Division, PWD, Kashmere Gate, Opp, ISBT, Delhi-110006	89,56,100/-
2	Preliminary Estimate – ARMO various Civil services (internal and external)	Executive Engineer, PWD Division, North-West B, SU Block, Pitampura, Delhi-110034	93,24,100/-

Approved

3. To consider and approve constitution of a confidential committee for conduct of skill test/written test etc. for filling up non-teaching posts in light of letter no. CS-III/050/Fix. Of Pay/SSCBS/2023/1090 dated 14.02.2023 received from the Assistant Registrar (Colleges), University of Delhi.

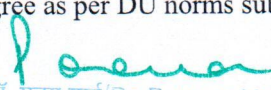
The Governing Body resolved that as these tests have to be conducted with highest confidentiality, thus the Principal being the CEO of the college should alone be authorized to conduct these skill test/ written test etc. with all fairness, objectivity, confidentiality.

However, the GB further advised that in case the University of Delhi comes out with any panel of examiners then the examiner be chosen from that panel. Also the SOP for the conduct of these exams be developed so as to include no. of examiners & no. of question papers to be set, qualification & experience of the paper setters etc. These SOPs be developed on the lines of the practice of the Examination branch, University of Delhi.

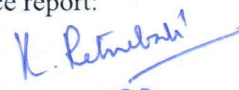
4. To consider and approve the recommendations of Committee constituted for setting up of Amul kiosk in the college.

The Governing Body approved in principle the setting up of another kiosk for the benefit of the students so as to be offering healthy foods items. Thus advised that students' choices be taken into consideration and a comparative proposal be drawn from Amul, Mother Dairy etc. and then the one that is appropriate for the college be chosen, keeping the students' preference & financial aspects into consideration.

5. To consider the request received from the following faculty members for granting financial benefit for acquiring Ph.D. Degree as per DU norms subject to submission of compliance report:


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1. Ms. Madhu Totla
2. Mr. Neeraj Kumar Sehrawat

Approved

6. To consider and approve the proposal for starting a short duration course titled – ‘Power B1, Data Visualization and Automation’ for 75 hours in the 25:75 revenue sharing scheme mode.

The Governing Body approved in principle the running of the short term course.

The GB advised

- a) *Rename the title of the course from ‘Power B1, Data Visualization and Automation’ to ‘Business Intelligence, Data Visualization and Automation’*
 - b) *To align the course with NEP 2020 model (credit system)*
 - c) *To provide the budget of running the course*
 - d) *Batch size of 40 students keeping the breakeven number of 30 in consideration.*
7. To consider and approve the floating of a tender for Public Private Partnership (PPP) for running PGDCSL program as per email received from OSD, ICSL, University of Delhi.

As the admission of the next batch of students has to begin from July – August 2023 and this process of identifying the knowledge partner has to be completed by then the Governing Body approved to start the tendering process for the knowledge partner of the PGDCSL program.

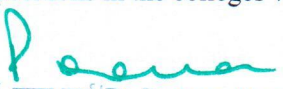
Further, the GB also advised that as this course is self-financing and college is facing certain challenges, thus a report be sent to the University of Delhi, ICSL for their due consideration and further action.

8. To consider and approve the recommendations of the screening committee meeting held on February 23, 2023, for considering Financial Upgradation under the MACP Scheme of the following employee of non-academic staff:


S. No.	Name of the Employee & Designation	Pay scale as on date of MACP	Date from MACP to be given	Pay scale to be given in MACP	Remarks
1	Mr. Rakesh Kumar Driver	Level-2 (Cell-11) 26800 as on 01/07/2020	21/02/2020 (First MACP)	Level - 4	

Approved

9. To report the letter no. DYCM/2023/1148 dated 16.02.2023 received from the Hon’ble Deputy Chief Minister, Govt. of NCT of Delhi addressed to the Hon’ble Vice Chancellor, University of Delhi for not filling up the teaching positions in the colleges without forming of fully functioning Governing Body.


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Noted


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10. To report for approval the extension of appointment of Mr. Tarun Mittal as Manager in Boys Hostel for a period of six months w.e.f. 07/03/2023 to 06/09/2023 on consolidated salary of Rs.25,000/- p.m. as per G.B. meeting dated 13th April 2022.

Noted and approved

11. To report the following payment of retirement benefits to Shri Nand Kishore, Safai Karamchhari, who superannuated on 31/01/2023:

- a. Gratuity – Rs.3,96,166/-
- b. Encashment of Earned Leave – Rs.4,29,180/-

Noted and approved

12. To report the following payments to staff out of Provident Fund account.

Preeti Raj Pal Singh	-	Rs. 1,20,62,311/-	-	Full and final settlement on Retirement
Sanjay Kumar Goyal	-	Rs. 81,30,086/-	-	Full and final settlement on Retirement
Tapan Mandal	-	Rs. 75000/-	-	Final Withdrawal
Krishan Pal	-	Rs. 40000/-	-	Final Withdrawal
Dripal Yadav	-	Rs. 1,00,000/-	-	Final Withdrawal
Atul Bhardwaj	-	Rs. 70,000/-	-	Final Withdrawal

Noted and approved

13. To consider the Earned Leave application received from the Principal to visit the US for the period w.e.f. 11th May to 26th May 2023 (16 days).

Noted and approved and it was resolved that in the absence of the Principal, the charge to be given to the Sr. most faculty member and IQAC Coordinator Dr.Tarannum Ahmad.

Supplementary agenda

1. To consider and approve for getting ISO certification 21001:2018 for the college under - Educational organizations — Management systems for educational organizations.

The Governing Body appreciated the efforts made by the college and in letter and spirit approved the starting of the process for getting the ISO certification for the college and recommended that whatever steps are required for the same be followed and the financial implications be identified and approval for the same may be sought in the next Governing Body meeting.

The meeting ended with a vote of thanks to the Chair.

(Poonam Verma)

Member Secretary, Governing Body

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(K. Ratnabali)

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