



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

Minutes of the meeting of the Governing Body held on **April 30, 2013 (Tuesday)** at **4 PM** in the college premises (Principal's Office) are as follows:

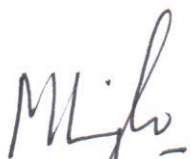
The following members attended the meeting:


1. Mr. Ajay Virmani, Treasurer.
2. Ms. Mahrukh Singh, Member.
3. Ms. Kumkum Chadha, Member.
4. Dr. Sanjeev Kumar, Member.
5. Prof. Nazirul Hasnain, Member.
6. Prof. M.H. Qureshi, Member.
7. Dr. H.K. Porwal, Teacher Representative.
8. Dr. Sameer Anand, Teacher Representative.
9. Mr. S.K. Jairath, Non-Teaching Staff Representative (Special Invitee).
10. Dr. Poonam Verma, Principal/Member Secretary.

The Chairman expressed his inability to attend the meeting due to an emergent situation. Prof. Girishwar Misra also expressed his inability to attend the meeting due to his preoccupation with the University assignment. Ms. Mahrukh Singh was requested to Chair the meeting in the absence of the Chairman.

- I. To confirm the minutes of the meeting of the Governing Body held on **April 1, 2013**.

Minutes were confirmed with an amendment in the Main Agenda Point no. 3 seeking approval of Ms. Sonia Sareen as Placement Officer on adhoc basis w.e.f. 20/03/13 to 19/06/13 which was approved by the GB in its meeting held on April 1, 2013.


Chairman, Governing Body for meeting dt. 30/04/13
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110095


Dr. Poonam Verma
Member Secretary, Governing Body
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110 095

II. MAIN AGENDA FOR THE MEETING DT. 30TH APRIL, 2013**ITEMS (OFFICE)**

- (1). To consider and approve the extension of contractual appointment of from Mr. Javed Siddiqui as JACT for a further period of six months after giving one days break w.e.f. 27/05/13 to 26/11/13 on a consolidated salary of ₹ 11,550/- as per University of Delhi rules.

Approved.

- (2). To accord administrative approval for purchase of the following items:

- (a). One Water Cooler.
(b). One Aqua Guard.

Approved.

ITEMS (ACCOUNTS):

- (3). Following employees were granted Loan/Final Withdrawal out of their Provident Fund:

Sl. No.	Name	Designation	Amount (in ₹)	Date	Purpose
1.	Mr. Drigpal	Daftry	1,00,000/-	03/04/13	Mundan ceremony of daughter

Noted and Approved.

- (4). To report the investment in Fixed Deposit of ₹ 3,53,000/- with Canara Bank @ 9.05 % per annum on 9/4/13 for 3 years out of Provident Fund Account on the recommendations of the representative of the PF Committee and as per the approval of the Treasurer.

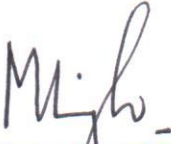
Noted and Approved.


- (5). To report the re-investment in Fixed Deposit of ₹ 1,00,000/- with Canara Bank @ 9.05 % per annum on 8/4/13 out of Students Societies Account as per the approval of the Treasurer.

Noted and Approved.

- (6). To report that a sum of ₹ 2,76,426/- was paid to M/s Genius Presentation on account of purchase of 4 UPS of 5 KVA as per DGS & D rate contract on the recommendations of the Finance Committee and as per the approval of the Chairman.

Noted and Approved.


Chairman, Governing Body for meeting dt. 30/04/13
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110095


Dr. Poonam Verma
Member Secretary, Governing Body
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110 095

- (7). To report that a total sum of ₹ 12,910/- was paid to Mr. Amit Bansal, Advocate in cases of Mr. S.K. Jain, Dr. Tribhuvan Kumar & Mr. Atul Bhardwaj pending in the Hon'ble High Court of Delhi as per University of Delhi rules.

Noted and Approved.

SUPPLEMENTARY AGENDA:

- (1). To report the formation of a new course namely "**Baccalaureate in Management Studies**" after the merger of BBS & BFIA courses and now to merge the seats in the existing courses as under one course as per University of Delhi directives.

Noted and Approved.

- (2). To consider the request received from Ms. Shalini Prakash, Associate Prof., Department of Business Studies for grant of Child Care Leave from 15th Nov, 2013 to 15th April, 2014 as per University of Delhi guidelines.

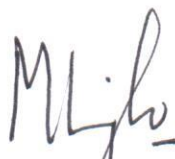
Approved. Appointment of Adhoc/Guest Faculty in her place was also approved as per the University of Delhi rules.

- (3). To give the financial approval for purchase of the following items following the GFR (administrative approval already taken in GB meeting held on 02.07.12):

SL. NO.	PARTICULARS	QUANTITY	RATE (APPROX.)	TOTAL AMOUNT (APPROX.)	FUND
1.	Window AC (1.5 Ton)	17	30,000/-	5,10,000/-	APC
2.	Split AC (1.5 Ton)	01	32,000/-	32,000/-	APC
3.	Split AC (2 Ton)	02	38,000/-	76,000/-	APC
4.	Almirah	03	11,000/-	33,000/-	MAINT.
5.	Book Case	06	11,000/-	66,000/-	MAINT.
6.	Chair	24	6,500/-	1,56,000/-	APC
7.	Table	24	13,000/-	3,12,000/-	APC
8.	Easy Chair	40	7,000/-	2,80,000/-	APC
9.	Water Cooler	01	28,000/-	28,000/-	APC
10.	Acquaguard	01	12,000/-	12,000/-	APC
TOTAL				15,05,000/-*	

* Vat extra as applicable

Approved.


Chairman, Governing Body for meeting dt. 30/04/13
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110095


Dr. Poonam Verma
Member Secretary, Governing Body
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110 095

- (4). To take administrative and financial approval for purchase of the following items as per the GFR:

SL. NO.	PARTICULARS	QUANTITY	RATE (APPROX.)	TOTAL AMOUNT (APPROX.)	FUND
1.	Almirah	01	11,000/-	11,000/-	NCCMP
2.	Stablizer	20	3,000/-	60,000/-	APC
TOTAL				71,000/-*	

* Vat extra as applicable

Approved.

- (5). To report that Dr. Tarannum Ahamd, Associate Prof., Department of Business Studies has joined her duties back with the college on 26/4/13 after availing CCL from 5/2/13 to 25/4/13.

Noted and Approved.

- (6). To consider and approve the recommendations of the Sub-Committee under the convenorship of Treasurer formed for purchase of Student and Staff Information Automation System.

The GB resolved to make a Sub-Committee of Treasurer, Ms. Mahrukh Singh and Dr. Sanjeev Kumar to take a final decision in identifying and allotting the contract. The GB also recommended to expedite this so as to implant this before the commencement of the new academic session starting July 2013.

- (7). To report the receipt of observations from the Inquiry Officer and legal opinion from the lawyer in the LTC Inquiry case of Mr. Atul Bhardwaj, Technical Assistant as per directions of the Governing Body in its meeting held on 1st April, 2013.

Based on the legal opinion received via email dt. April 29, 2013, GB resolved to make a Sub-Committee of the Treasurer, Ms. Mahrukh Singh and Dr. Sanjeev Kumar to examine the representation dt. March 13, 2013 of the concerned employee and then recommend a further course of action in this matter.

Misc. Points:

- Based on the representation received from Dr. Tanuja Sharma, Ex-Associate Prof., SSCBS by two of the members, the issue of payment of Dearness Relief in pension to her was taken up to which two members were of the opinion that she is entitled to get Dearness Relief in pension and three members were of the opinion that as she is already in receipt of the DA from her present employment as certified by the present employer,

M. Singh
Chairman, Governing Body for meeting dt. 30/04/13
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110095

P. Verma
Dr. Poonam Verma
Member Secretary, Governing Body
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110 095

this DR, thus, should not be paid. The GB then resolved that this matter be referred for administrative opinion from University and then same be referred in the GB.

- The GB appreciated the efforts of the students, staff and teachers in taking the college forward to higher heights and GB unanimously endorsed the view of Ms. Kuimkum Chanda that all classrooms be air conditioned at the earliest. As an appreciation of the college Silver Jubilee, the GB resolved to sanction ₹ 25 lakhs for the air conditioning of the classroom in a phased manner. The GB also suggested to install Split ACs as this will cause least damage to the existing structure.

The meeting ended with a vote of thanks to the Chair.



(Mahrukh Singh)
Chairperson for GB meeting dt. 30.4.13

Chairman, Governing Body
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110095



(Poonam Verma)
Member Secretary, GB

Dr. Poonam Verma
Member Secretary, Governing Body
Shaheed Sukhdev College of Business Studies
University of Delhi
Vivek Vihar, Phase-II
Delhi-110 095