

**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

Minutes of the Governing Body meeting held on December 07, 2009 at 04:00 pm in the college premises (Principal's Office).

Following members attended the meeting:

1. Mr. K.K. Mahajan – Chairman
2. Mr. Abhishek Dutt – Treasurer
3. Mr. Anuj Sinha – Member
4. Prof. Jawahar Lal – Member, University Representative
5. Ms. Anuja Mathur – Member, Teacher Representative
6. Mr. Sameer Anand – Member, Teacher Representative
7. Dr. Poonam Verma – Member Secretary, Principal

- (1). Confirmation of the minutes of the Governing Body meetings held on May 25, 2009 and September 09, 2009.

*Minutes were circulated and there are no observations. Confirmed.*

- (2). “Action Taken” on the minutes of Governing Body meetings held on 25/05/2009 & 09/09/2009:

**(i). MEETING DT. 25/05/2009:**

**RESOLUTION**

**Item No. 1 to 13**

**Item No. 14**

**Leave without pay of Mr. Atul Bhardwaj,  
Technical Assistant (Computer)**

**Item No. 15 to 38**

**Supplementary Agenda:**

**Item No. 1**

**Item No. 2**

**Purchase of :**

**(i). DDRI Ram for 45 Computers**

**(ii). Wi-fi cards for 40 Computers and  
five Wi-fi access points**

**ACTION TAKEN**

Matter of record

The individual was summoned  
by Chairman of GB and in view of  
his explanation the leave without  
pay was sanctioned.

Matter of record

Matter of record

**Chairman**  
**Shaheed Sukhdev College of Business Studies**  
**(University of Delhi)**  
**Vivek Vihar, Delhi-110095**

**Member Secretary**  
**Shaheed Sukhdev College of Business Studies**  
**(University of Delhi)**  
**Vivek Vihar, Delhi-110095**





In addition to above purchase of :

(1). One colour printer (2). Nine Laser Printers  
& (3) Four Fax-Scanner-Printer.

Under Process.

Likely to be completed by  
March 2010.

**Item No. 3 & 4**

Matter of record

**Item No. 5**

Purchase of :

- (i). Two Microwave Oven  
(ii). One Refrigerator

Under Process. Likely to be  
completed by March 2010.

**Item No. 6 & 7**

Matter of record

**Any other matter with the permission of the Chair**

- (1). Renovation of staff room with walls  
and flooring and (2) Renovation of A.V.  
room with walls and flooring to be done  
out of the APC fund.

Has been done but not  
out of APC and  
executed by PWD. No  
further action.

(ii). **MEETING DT. 09/09/2009**

**Supplementary Agenda:**

**RESOLUTION**

Item No. 1

**ACTION TAKEN**

Matter of record

Item No. 2

To allow college faculty to work as  
Guest Faculty also

Deferred for the next meeting

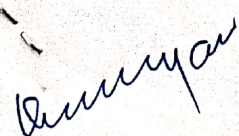
*Resolved that the report of 'Action Taken' on the minutes of the  
Governing Body meetings held on 25/05/2009 and 09/09/2009 be  
recorded.*

- (3). To approve the Extra Ordinary Leave (Without Pay) for academic purpose for a period of one year  
w.e.f. 06/02/2010 to Dr. H.K. Porwal, Associate Professor to enable him to join for a teaching  
assignment in Majan College, Muscut.

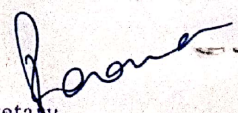
*Approved*

- (4). To approve the routine annual increments of teaching and non-teaching staff in the month of July,  
2009 after the implementation of the Sixth Pay Commission Recommendations.

*Approved -*

  
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- (5). To approve the appointment of Ms. Sonia Sareen as Placement Officer in the pay scale of Rs. 15,600-39,100/- with grade pay of Rs.5,400/- on purely Ad-hoc basis for a period of three months w.e.f. 05/06/2009 to 02/09/2009 (AN) and further appointment w.e.f. 04/09/2009 to 02/12/2009.

*Approved*

- (6). To report for approval the sanction of 09 days leave without pay to Mr. Atul Bhardwaj (Technical Assistant) for 28/05/2009, 29/05/2009, 18/06/2009, 30/06/2009, 08/09/2009, 15/09/2009, 17/09/2009, 18/09/2009 and 25/09/2009.

*Approved*

- (7). To report for approval the sanction of 01 day leave without pay to Mr. Pradeep Verma (Assistant) for 05/06/2009.

*Approved*

- (8). To approve the appointment of Mr. Joydeb Biswas as Office Attendant in the pay scale of Rs.5,200-20,200/- with grade pay Rs.1,800/- on purely Ad-hoc basis from 13/08/2009 to 11/11/2009.

*Approved*

- (9). To seek approval of the Governing Body to allow the faculty of the college to take classes as guest faculty (beyond the workload of 18 periods per week), for the courses where college is unable to find the guest faculty from outside as has been the practice in other colleges too where science and other professional courses are being held like Shaheed Rajguru College of Applied Sciences for Women and Keshav Mahavidyalaya and it is also mentioned in the ordinance of B.Sc (H) Computer Science course.

*Resolved that based on the ordinance of Computer Science Department which allows the internal faculty to take classes, we may follow this for BBS & BFIA courses. They may be paid as the external Guest Faculty but no conveyance is to be paid.*

- (10). To approve the appointment of the following Ad-hoc / Guest faculty with effect from the date and nature of appointment as mentioned:

Sl. No.	Name	Nature of appointment	Period
<b><u>Deptt. of Business Studies</u></b>			
1.	Ms. Meghna Malhotra	Lecturer (Ad-hoc)	From 16/07/09 for a period of 4 months
2.	Ms. Jyoti Sikka	Lecturer (Ad-ho	From 16/07/09 for a period of 4 months
3	Mr. Deepak Kukreja	Lecturer (Ad-hoc)	From 16/07/09 for a period of 4 months
4.	Ms. Geetanjali	Lecturer (Ad-hoc)	From 16/07/09 for a period of 4 months
5.	Ms. Urmil Bharti	Lecturer (Ad-hoc)	From 16/07/09 for a period of 4 months
6.	Mr. Ameet Sao	Lecturer (Ad-hoc)	From 16/07/09 for a period of 4 months

*[Signature]*  
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*[Signature]*  
Member Secretary  
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- |     |                    |                                 |  |
|-----|--------------------|---------------------------------|--|
| 7.  | Ms. Neha Matlani   | Lecturer (Ad-hoc)               | From 16/07/09 for a period of 4 months                           |
| 8.  | Mr. Abhishek Kumar | Guest Faculty<br>(Period basis) | From 20/07/09 till the end of the semester                       |
| 9.  | Ms. Divya          | Guest Faculty<br>(Period basis) | From 04/08/09 till the end of the semester<br>(left on 26/08/09) |
| 10. | Ms. Achint Arora   | Guest Faculty<br>(Period basis) | From 08/09/09 till the end of the semester                       |

**Deptt. of Computer Science**

- |    |                           |                                 |  |
|----|---------------------------|---------------------------------|--|
| 1. | Ms. Aarti Goel            | Lecturer (Ad-hoc)               | From 16/07/09 for a period of 4 months                           |
| 2. | Mr. Onkar Singh           | Lecturer (Ad-hoc)               | From 16/07/09 for a period of 4 months                           |
| 3. | Ms. Priya Gupta           | Lecturer (Ad-hoc)               | From 16/07/09 for a period of 4 months                           |
| 4. | Mr. O.P. Aggarwal         | Guest Faculty<br>(Period basis) | From 17/07/09 till the end of the semester                       |
| 5. | Mr. Rishi Ranjan Sahay    | Guest Faculty<br>(Period basis) | From 17/07/09 till the end of the semester                       |
| 6. | Mr. Virender Kumar Mishra | Guest Faculty<br>(Period basis) | From 17/07/09 till the end of the semester                       |
| 7. | Ms. Tina Sachdeva         | Guest Faculty<br>(Period basis) | From 06/08/09 till the end of the semester<br>(left on 11/08/09) |
| 8. | Ms. Preeti Gupta          | Guest Faculty<br>(Period basis) | From 09/09/09 till the end of the semester<br>(left on 24/09/09) |

**Deptt. of Financial Studies**

- |    |                   |                                 |  |
|----|-------------------|---------------------------------|--|
| 1. | Ms. Charu Banga   | Lecturer (Ad-hoc)               | From 16/07/09 for a period of 4 months     |
| 2. | Ms. Hemant Kumar  | Lecturer (Ad-hoc)               | From 16/07/09 for a period of 4 months     |
| 3. | Ms. Nomita Sharma | Lecturer (Ad-hoc)               | From 16/07/09 for a period of 4 months     |
| 4. | Dr. V. Sharan     | Guest Faculty<br>(Period basis) | From 21/07/09 till the end of the semester |
| 5. | Ms. Shikha Sharma | Guest Faculty<br>(Period basis) | From 22/07/09 till the end of the semester |

*Approved*

*[Signature]*  
**Chairman**  
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*[Signature]*  
**Member Secretary**  
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- (11). To seek approval of the Governing Body to allow financial assistance/waiver of fees for economically weaker students studying in the college in various courses according to the fee structure of that particular course.

*Approved as per below:*

1. *Students, whose annual family income is up to Rupees One lakh, will be eligible for the financial assistance. As a proof of income, salaried parents will submit salary certificate from their employer and self-employed parents will submit an affidavit on ten rupees non judicial stamp paper duly attested by SDM.*
2. *Students admitted to the 1<sup>st</sup> year of all courses and the students who have been promoted to 2<sup>nd</sup> and 3<sup>rd</sup> year of their respective courses, will be eligible to apply for financial assistance.*
3. *The sum of financial assistance will be limited to the total fees paid to the College by the students (excluding refundable security amount and the fees payable to the University). Students will get the amount of financial assistance on submission of copies of the fee receipts.*

- (12). To seek approval of the Governing Body to allow financial assistance/waiver of fees for the wards of the employees of the college studying in the college in various courses according to the fee structure of that particular course.

*The Governing Body requested the Principal to find and report the practices followed in other colleges in the concerned matter.*

- (13). To seek approval of the Governing Body for allowing the distribution of various gift items lying in the Store to the teaching and non-teaching staff of the college by way of lucky draw system. (List of gift items Annexure – D).

*Approved*

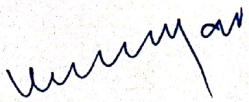
- (14). To consider and discuss the application of Mr. Ajay Jaiswal for granting Study Leave to him.

*Approved based on the recommendations of the Staff Study Leave Advisory Committee To proceed on study leave as soon as Anamika Gupta joins back from her Study Leave i.e. 8/1/10.*

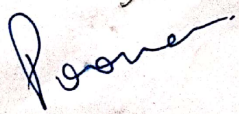
**REPORTING ITEMS (OFFICE):**

- (15). To report for approval the action of the Chairman for extending the appointment of Ms. Kishori Ravi Shankar and Mr. Kumar Bijoy as Lecturer (Temporary) in the Department of Financial Studies w.e.f. 15/02/2009 for a period of one year or appointment of regular lecturer, whichever is earlier.

*Noted and Approved*

  
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- (16). To report for approval the action of the Chairman in accepting the recommendations of the Selection Committee (meeting held on 29<sup>th</sup> May, 2009) for appointing Sh. Sumit Lamba as Senior Personal Assistant to Principal in the pay scale of Rs. 9,300-34,800/- with fixation of Basic Pay at Rs. 12,540/- and Grade Pay at Rs. 4,600/-.

*Noted and Approved*

- (17). To report for approval the action of the Chairman in accepting the recommendations of the Selection Committee (meeting held on 28<sup>th</sup> May, 2009) for placement of Ms. Anuja Mathur from Sr. Lecturers to Readers Grade in the pay scale of Rs. 12,000-420-18,300/- (pre-revised) w.e.f. the date of her eligibility.

*Noted and Approved*

- (18). To report for approval the action of the Chairman in appointing Mr. Pushpender Prajapati as Junior Library & Information Assistant in the pay scale of Rs.5,200-20,200/- with grade pay Rs.1,800/- on purely Ad-hoc basis from 03/07/09 to 29/09/09 and further appointment from 01/10/2009 to 29/12/2009.

*Noted and Approved*

- (19). To report for approval the action of the Chairman in appointing Mr. Hemant Kumar as Driver in the pay scale of Rs.5,200-20,200/- with grade pay Rs.1,900/- on purely Ad-hoc basis from 02/07/09 to 29/09/09 and further appointment from 01/10/2009 to 29/12/2009.

*Noted and Approved*

- (20). To report for approval fixation of Pension of retired employees namely Dr. R.M. Singh (Principal), Mr. A.Sen Gupta (Administrative Officer) and Mr. M.S. Tyagi (Semi Professional Assistant) after the implementation of Sixth Pay Commission, vide University Letter No. Per Cell/F59/2009 TR/410 to 412 dt. 24/08/09.

*Noted and Approved*

- (21). To report for approval of fixation of Pension of retired employee Dr. S.S. Gulshan (Principal) after implementation of Fifth and Sixth Pay Commission vide University letter no. Fin/Per Cell/PGC/File No. 59/TR / 636/23.09.09

*Noted and Approved*


- (22). To report for approval fixation of pay of Ms. D.K. Sachdeva, Technical Assistant (Computer) after implementation of Sixth Pay Commission at Basic Pay of Rs. 14,140/- and Grade Pay of Rs. 4,200/- w.e.f. 01/01/06, vide University Letter No. CB-III/Fix of Pay/2009/19791 dt. 18/19<sup>th</sup> August, 2009.

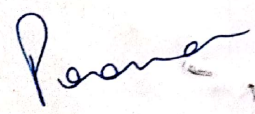
*Noted and Approved*

- (23). To report for approval fixation of pay of expired employee namely Mr. Gopal Singh (Driver) after the implementation of Sixth Pay Commission, vide University Letter No. CB-III/Fix of Pay/2009/13085 dt. 2<sup>nd</sup>/3<sup>rd</sup> July, 2009 pay fixed at Rs. 7,820/- Grade Pay of Rs. 2,400/- w.e.f. 01/01/06 and fixed enhanced family pension at Rs. 5,590/- w.e.f. 10/03/2009 to 09/03/2019 and Family Pension of Rs. 3,500/-p.m. w.e.f. 10/03/2019 vide University Letter No. Fin/Per Cell/PGC File No. 59/TR/305/4.5.09.

*Noted and Approved*

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Chairman  
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Member Secretary  
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- (24). To report for approval fixation of pay of ~~expired~~ employee namely Mr. Vaidu (S.K.) pay fixed at Rs. 5,880/- and Grade Pay of Rs. 1,800/- w.e.f. 01/01/06 vide University Letter No. CB-III/Fix of Pay/2009/3360 dt. 4/9<sup>th</sup> September, 2009.

*Noted and Approved*

- (25). To report for approval action of the Chairman in allowing CDC to collect Rs. 1,000/- from final year students who opt for the placement process. A Committee has been formed consisting of One faculty member, Placement Coordinator, Section Officer (Accounts) and two students (one boy and one girl) to oversee the collection and expenditure.

*Noted and Approved*

- (26). To report for approval the action of the Chairman in appointing Mr. Joydeb Biswas as Office Attendant in the pay scale of Rs.5,200-20,200/- with grade pay Rs.1,800/- on purely Ad-hoc basis from 16/11/2009 to 15/02/2010.

*Noted and Approved*

- (27). To report for approval the action of the Chairman in the appointment of the following Ad-hoc faculty with effect from the date and nature of appointment mentioned against each:

Sl. No.	Name	Nature of appointment	Period
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**Deptt. of Business Studies**

1.	Ms. Meghna Malhotra	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months
2.	Ms. Jyoti Sikka	Lecturer (Ad-ho)	From 17/11/09 for a period of 4 months
3	Mr. Deepak Kukreja	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months
4.	Ms. Geetanjali	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months
5.	Ms. Urmil Bharti	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months
6.	Mr. Ameet Sao	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months
7.	Ms. Neha Matlani	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months

**Deptt. of Computer Science**

1.	Ms. Aarti Goel	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months
2.	Mr. Onkar Singh	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months
3.	Ms. Priya Gupta	Lecturer (Ad-hoc)	From 17/11/09 for a period of 4 months

*[Signature]*  
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*[Signature]*  
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**Deptt. of Financial Studies**

1. Ms. Charu Banga Lecturer (Ad-hoc) From 17/11/09 for a period of 4 months
2. Ms. Hemant Kumar Lecturer (Ad-hoc) From 17/11/09 for a period of 4 months
3. Ms. Nomita Sharma Lecturer (Ad-hoc) From 17/11/09 for a period of 4 months

*Noted and Approved*

**Item (Accounts)**

- (28). To consider and approve the Revised Recurring Budget Estimates for 2009-10 and Budget Proposals for 2010-2011.

*Approved*

**Reporting Items (Accounts)**

- (29). A sum of Rs. 65,232/- paid to M/S Surbhi Marketing Private Ltd., being the lowest bidder for cost of pin up boards for college on the recommendations of the purchase committee and the approval of the Chairman, Governing Body, out of APC Fund. Quotations were invited from seven out of which four responded.

*Noted and Approved*

- (30). Following employees were granted Loan / Final Withdrawal out of their Provident Fund.

S.No.	Name	Designation	Amount	Date	Purpose
1	Dr. S.K. Goyal	Asso. Professor	1,60,000.00	02/07/09	Purchase of Car & Higher Education
2	Sh. Basant Lal	Lib. Attd.	30,000.00	02/07/09	Karan Chedan
3	Sh. Krishan Lal	Safai Karamchari	10,000.00	06/07/09	Daughter's engagement
4	Sh. Jagdev Singh	Gest. Opt.	2,00,000.00	03/08/09	House Construction
5	Sh. Pradeep Verma	Asstt.	15,000.00	03/09/09	Father illness
6	Sh. Baleshwar Ram	Mali	24,000.00	05/10/09	Renovation of House
7	Sh. H.K. Porwal	Asso. Professor	20,00,000 (Rs. 3,30,000/- paid as first installment) 2,00,000/- paid as second installment	15/10/09 05/11/09	Purchase of House

*Chairman*  
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*Member Secretary*  
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			55,000/- paid as third installment	13/11/09	
8	Kishan Pal	S.K.	25,000	13/11/09	Son's marriage

*Noted and Approved*

- (31). To report the investment/re-investment of Rs. 18,57,309/- of our Employees Provident Fund and New Pension Fund with Canara Bank, Vivek Vihar, Delhi under fixed deposit scheme for a period of five years / one year on the recommendations of the P.F. Committee and the consent of elected representatives of the P.F. subscribers.

S.No.	Amount	Date of Investment	Remarks
1	5,20,000.00	02/06/09	For five years out of P.F. Account
2	1,45,000.00	17/07/09	For five years out of P.F. Account
3	3,14,000.00	07/09/09	For five years out of P.F. Account
4	2,75,000.00	24/09/09	For five years out of P.F. Account
5	1,20,000.00	10/08/09	For one year out of New Pension Scheme Fund
6	1,54,541.00	11/07/09	For one year out of New Pension Scheme Fund
7	1,91,768.00	14/07/09	For one year out of New Pension Scheme Fund
8	1,37,000.00	09/11/09	For one year out of New Pension Scheme Fund

*Noted and Approved*

- (32). A Sum of Rs.10628.00 (5321+5307) towards II and III Quarterly installment of 5<sup>th</sup> year from 03/11/2008 to 02/11/09 to (Billing period from 24/02/09 to 02/05/09) was paid for Annual Maintenance contract of LCD projector (Sanyo PLC-XU-35) to M/S Total Presentation Devices (P) Ltd., the supplier company and only distributor for multimedia projector (Sanyo) in Delhi on the recommendations of the Purchase Committee. The AMC was approved by the Governing Body in its meeting held on 07/08/04. The company has provided satisfactory service.

*Noted and Approved*

- (33). A sum of Rs. 21793.00 (16203+5590) was paid to Mr. Amit Bansal, advocate on University Panel in connection with the cases (Civil) No. 10142 of 2009 Ruchi Aggarwal Vs. MHRD & others and w.p. (Civil) No. 10257 of 2009 Abhishek Saini Vs. University of Delhi and others. The advocate has given satisfactory service.

*Noted and Approved*

- (34). A sum of Rs.15960.00 was paid to M/S Laxmi Ply Wood Emporium for cost of Sunmica Board, Molding, cornered fevicol for completion of unfurnished work (furniture & fixture) in the college. The work has been completed satisfactorily.

*Noted and Approved*

- (35). A sum of Rs.48,600.00 was paid to M/S The Print Line, being the lowest bidder for printing charges for 540 copies of college magazine on the recommendations of the purchase committee and magazine incharge. Quotations were invited from nineteen printers out of which three responded. The work has been completed satisfactorily.

*Noted and Approved*

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Chairman  
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- (36). A sum of Rs.3,12,752.00 was paid to M/S Crystal Presentation Solutions, being the lowest bidder, for cost of four LCD projectors (Model No. PT-LB75 NTEA-2600 im XGA) out of APC Fund on the recommendations of the purchase committee. Quotations were invited from four firms in all four quotations were received. The equipment has been supplied and is functioning satisfactorily.

*Noted and Approved*

- (37). A sum of Rs.99,000.00 was paid to M/S Kendriya Bhandar, for cost of 80 chairs for class rooms on the recommendations of Purchase Committee. The chairs have been supplied and taken in stock.

*Noted and Approved*

- (38). A sum of Rs. 25,313/- paid to M/s Crystal Presentation Solutions for cost of ceiling mounting kit with cable and connector for installation of five LCD Projectors and ceiling of our classroom. These have been supplied and accepted.

*Noted and Approved*

- (39). A sum of Rs. 28,505/- paid to M/s Indu Cards and Graphics, being the lowest bidder for cost of 550 copies of college prospectus for the academic session 2009-10 on the recommendation of the Purchase Committee. Quotations were invited from twenty three firms out of which three responded. The work was completed in time and to our satisfaction.

*Noted and Approved*

- (40). A sum of Rs. 18,150/- paid to M/s Graphic Print, being the lowest bidder for the cost of 550 copies of BFIA Magazine 2009 on the recommendation of the Purchase Committee. Quotations were invited from nineteen firms out of which three responded. The work was completed satisfactorily.

*Noted and Approved*

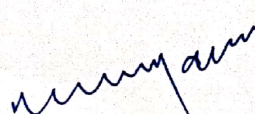
#### **SUPPLEMENTARY AGENDA**

- (1) To approve the recommendations of Study Leave Advisory Committee meeting held on 07/12/2009 for extending the study leave of Ms. Damini Gupta, Assistant Professor, for a period of one more year w.e.f. 02/01/2010.

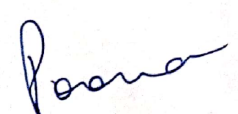
*Approved*

- (2) To consider and approve child care leave to Ms. Anamika Gupta, Assistant Professor, from 09/01/2010 to 08/04/2010.

*Resolved that as per the rules, she has to exhaust her Earned Leave before availing any child care leave. Her entitlement of EL is to be checked and leave granted as per rules.*

  
Chairman  
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Vivek Vihar, Delhi-110095



- (3) To consider as per the provisions of Section 20 (1) of the RTI Act 2005, the amount of Rs.5,000/- to be deducted from the salary of the Principal, with the permission of the Chairman, Governing Body, for delay in complying with the order of the Commission of the RTI.

*The Governing Body appreciated the efforts of the college in developing the website of the college through in house efforts and, in turn, not just providing monetary savings to the college but also encouraging its students to experiment and learn through developing the college website. Resolved that the Principal may bring the facts to the notice of Information Commissioner and further action be taken as per his directions.*

- (4) To consider the request of Dr. Tanuja Sharma, Reader for extension of Extra Ordinary Leave (without pay) for a period of one more year w.e.f. 19/12/2009, whereas she has already availed four years EOL.

*Resolved that clarification may be sought from the University.*

**Reporting Items (Office)**

- (5) To report for approval the action of the Chairman in appointing Ms. Sonia Sareen as Placement Officer in the pay scale of Rs. 15600-39100 with grade pay of Rs.5400/- on purely Ad-hoc basis for a period of three months w.e.f. 04/12/2009.

*Noted and Approved*

- (6) To report the fixation of pay of the following employees in revised pay scale under 6<sup>th</sup> Central Pay Commission recommendations, w.e.f. 01/01/2006 as intimated by the University vide letter no. CB-III/Fix. Of Pay/2009/44480 dated 09/11/2009. (Annexure – II)

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>
1	Mr. Pradeep Verma	Assistant
2	Ms. Rama Shukla	Assistant
3	Mr. Rajinder Singh Jaswal	Assistant
4	Mr. S.Q. Abbas	Senior Assistant
5	Mr. Surender Kumar Dagar	Junior Assistant
6	Mr. Mohd. Ahmad	Care-Taker
7	Mr. Harbhajan Singh	Driver
8	Mr. Sanjay Batra	Junior Assistant


*Noted and Approved*

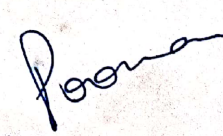
- (7) To report for approval the sanction of 08 days leave without pay to Mr. Atul Bhardwaj (Technical Assistant) for 12/10/2009, 19/10/2009, 20/10/2009, 23/10/2009, 03/11/2009, 09/11/2009, 17/11/2009 & 25/11/2009.

*Noted and Approved*

- (8) To report for approval the sanction of 01 day leave without pay on medical ground to Mr. Ramesh Chand, S.P.A. (Library) for 27/10/2009.

*Noted and Approved*

  
Chairman  
Shaheed Sukhdev College of Business Studies  
(University of Delhi)  
Vivek Vihar, Delhi-110095

  
Member Secretary  
Shaheed Sukhdev College of Business Studies  
(University of Delhi)  
Vivek Vihar, Delhi-110095



- (9) To report the fixation of enhanced family pension of Mr. Vaidu, Safai Karamchhari who expired on 10/10/2006 at Rs.3,955/- p.m. w.e.f. 11/10/2006 to 10/10/2016 and family pension at Rs.3,500/- p.m. w.e.f. 11/10/2016 & onwards till death or re-marriage whichever is earlier as intimated vide University letter no. Fin./Pen. Cell/PGC/ TR-828 dated 26/29 October, 2009.

*Noted and Approved*

- (10) To report the fixation of enhanced family pension of Ms. D.K. Sachdeva, Technical Assistant (Computer), who shall retire on 28/02/2010, at Rs.10,330/- p.m. w.e.f. 01/03/2010 to 06/02/2017 and family pension at Rs.6,198/- p.m. w.e.f. 07/02/2017 & onwards till death or re-marriage whichever is earlier as intimated vide University letter no. Fin./Pen. Cell/PGC/ TR-8655 dated 27 October, 2009.

*Noted and Approved. The Governing Body applauded the efforts of the administration in getting this job done quickly.*

**Items (Accounts)**

- (11) To consider and approve the non-recurring budget for the year 2009-10.

*The Governing Body members asked justifications for the amount estimated in the non-recurring grant under each of the items mentioned.*

- (12) To approve the distribution of the revenue among the three colleges (Deen Dayal Upadhyay College, Keshav Mahavidyalaya and Shaheed Sukhdev College of Business Studies) on the basis of total sanctioned strength of the students in BBS and BFIA Programs.

*Approved*

The meeting then ended with a vote of thanks to the Chair.

  
(CHAIRMAN, G.B.)

Chairman  
Shaheed Sukhdev College of Business Studies  
(University of Delhi)  
Vivek Vihar, Delhi-110095

  
(SECRETARY, G.B.)

Member Secretary  
Shaheed Sukhdev College of Business Studies  
(University of Delhi)  
Vivek Vihar, Delhi-110095