

SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES

Minutes of the Governing Body meeting held on April 17, 2007 at 2.00 p.m. in the college premises (Principal's Office).

Following members attended the meeting:

1. Dr. Ratnakar Pandey – Chairman
2. Sh. O.P. Kharbanda – Treasurer
3. Prof. Y.P. Singh – Member, Univ. Representative
4. Prof. Sanjay Sehgal – Member, Univ. Representative
5. Mr. Virender Khanna – Member, Teacher Representative
6. Ms. Anuja Mathur – Member, Teacher Representative
7. Dr. Sanjay Goyal – Member Secretary, Acting Principal

Chairman, Dr. Ratnakar Pandey, welcomed Mr. Virender Khanna and Ms. Anuja Mathur (both teacher representatives) on the Governing Body. He recorded his appreciation for the outgoing teacher representatives, viz., Ms. Kavita Rastogi and Mr. Ajay Jaswal.

He congratulated the entire college fraternity for doing commendable work during the recently concluded academic year. He informed that during the year all college events were conducted at a much larger scale and were very well organized. New standards were set in placement of the final year students of the college where INR 4.07 lacs per annum was the average compensation offered to the students. He further informed that a grand function was organized by the college to commemorate the birth centenary of Shaheed Sukhdev wherein Mr. S. Jaipal Reddy, Hon'ble Minister of Urban Development, revealed the portraits of Shaheed Sukhdev, Bhagat Singh, and Rajguru.

- (1) To report that the minutes of the Governing Body meeting held on August 14, 2006 were confirmed by circulation to members.

Resolved that the confirmation of the minutes of the Governing Body meeting held on 14/08/2006 by circulation be recorded.

- (2) Report of the "Action Taken" on the minutes of Governing Body meeting held on 14/08/2006.

Resolution

Action taken

Item No. 2

Matter of record

Item No. 3

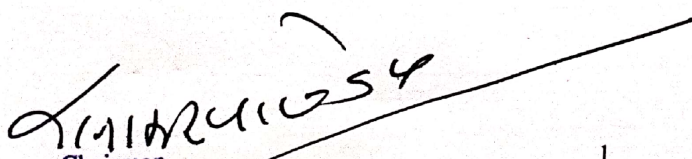
Appointment of Principal

Selection Committee meeting was held on 29/03/2007

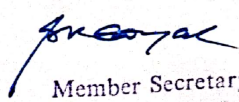
Item No. 4

Acquiring land for college building

Efforts to acquire land are in progress


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Item No. 5

**Celebration of Birth Centenary
of Shaheed Sukhdev**

A function was held on February 23, 2007 wherein the portraits of Shaheed Sukhdev, Bhagat Singh and Rajguru were revealed by Sh. S. Jaipal Reddy, Minister of Urban Development, Government of India

Resolved that the report of the 'Action Taken' on the minutes of the Governing Body meeting held on 14/08/2006 be recorded.

- (3) To consider and approve the recommendations of the Selection Committee meeting held on 29/03/2007 for recommending appointment of Principal of the college.

Dr. Sanjay Goyal withdrew himself from the meeting as he himself was a candidate for the post of Principal.

Chairman informed that the Selection Committee did not find any Outstanding / Eminent Scholar from amongst the candidates and, therefore, no one was found suitable for the post of Principal. It was decided that the envelope in which recommendations of the Selection Committee have been sealed should be sent to the University for information and necessary action.

Resolved that the Vacancy for the Post of Principal be advertised again at the earliest possible.

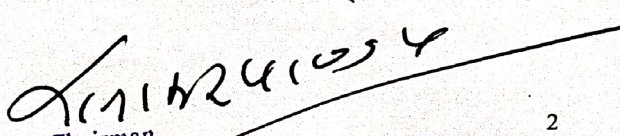
Resolved further that till the time Principal of the college is appointed Dr. Sanjay Goyal shall continue to work as Acting Principal.

Dr. Sanjay Goyal joined the meeting thereafter.

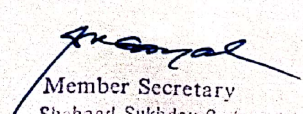
- (4) To consider and approve the appointment of Mr. Sameer Anand, on the recommendations of the Selection Committee (meeting held on 07/02/2007), as Lecturer in Operational Research in the Department of Computer Science. Further to consider and approve grant of five advance increments (including two for doing his M.Phil.) to him by the Selection Committee. (Annexure -I)

Resolved that the appointment of Mr. Sameer Anand (as Lecturer in Operational Research in the Department of Computer Science), as recommended by the Selection Committee, be approved.

Further resolved that grant of five advance increments (including two for doing his M.Phil.) to Mr. Sameer Anand, as recommended by the Selection Committee, be approved.


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- (5) To consider and approve the 'stock taking' report (2005-2006) of the College Library and to permit the writing off the lost books (from stock) as detailed below:

S. No.	Account No.	Author	Title	Cost Rs.
1	5851	Henricson	Industrial Strength C++	983.97
2	6798	Aaland	Still images in multimedia	1984.50
3	6799	Haun	Photoshop college techniques	1984.50
4	7003	Meyers	More effective C++	234.67
5	7373	Weiss	Date Structures and algorithms analysis in C++	235.72
6	8009	Hougland	Core JSP	1036.04
7	8160	Van Hoff	Hooked on Java	1415.13
8	9295	Lippman	C# primer	250.00
9	9610	Delillo	Object oriented design in C++ using the standard templet library	244.50
10	10100	Kanerva	Java FAQ	260.00
Total : Rs. 8,629.03				

Total number of issue of books during 2005-06 = 13,991

Total number of issue of magazines during 2005-06 = 618

As per UGC letter no. UGC 1.31-5/70 (GU-11) dated 16/03/1971 loss of one book is permitted against every 500 issues.

Noted & approved

- (6) To discuss proposal of Director Higher Education regarding allotment of land to college at sub-city, Narela. (Annexure – II)

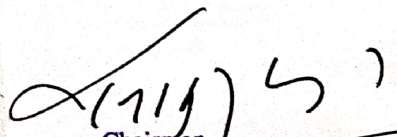
Resolved that the college should expedite its efforts to acquire land somewhere near Akshar Dham Temple, or at Rouse Avenue. Efforts should be made to move to an area which is already developed. Chairman, Dr. Ratnakar Pandey, assured that we will leave no stone unturned to obtain land for the college at some prime location.


- (7) To decide electricity charges and water charges to be collected from the staff members living in college staff quarters.

Committee comprising of Dr. Sanjay Goyal, Mr. Virender Khanna, and Ms. Anuja Mathur was formed to recommend charges to be collected from the staff members living in the college staff quarters.

- (8) To consider revising payment of Remuneration / Conveyance to visiting faculty to the college.

Resolved that the college should continue to pay Remuneration / Conveyance to the visiting faculty as per the existing norms.


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- (9) To decide the modalities for attending Conferences / Seminars / Workshops by college faculty members and payment of TA / DA and registration expenses.

Resolved that the college should follow the rules of the University in this regard.

- (10) To decide the modalities for arranging corporate training programs / management development programs by the college faculty. (Proposal of the Staff Council enclosed as **Annexure – III**)

Resolved that the college should follow the modalities / rules framed by the University w.r.t. providing consultancy services.

(11) **Reporting Items (Office)**

- 11.1 To report the sad demise of Mr. Vaidu (Safai Karamchari) who expired on 10/10/2006.

Governing Body observed silence for two minutes to prey for the departed soul. Resolved that a condolence message be sent to the family of Sh. Vaidu.

- 11.2 To report that during the academic year 2006-07 the entire college faculty, staff and students have worked very hard to improve the corporate life of the college and have set new standards in everything that they have done.

- 11.3 To report for approval the action of the Chairman in appointing the following ad-hoc / guest faculty with effect from the date and nature of appointment mentioned against each:

Sl. No.	Name	Nature of appointment	Nature of vacancy	Period
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Deptt. of Business Studies

1.	Ms. Astha Dewan	Lecturer (Ad-hoc)	Leave vacancy of Ms. Tanuja Sharma	From 27/11/2006 for a period of four months & From 29/03/2007 to 30/04/2007
2.	Mr. Deepak Kukreja	Lecturer (Ad-hoc)	Vacant post	From 21/11/2006 for a period of four months & From 22/03/2007 to 30/04/2007
3.	Dr. D.C. Shukla (Deptt. of Business Studies & Financial Studies)	Guest Faculty (Period basis)	-----	From 11/12/2006 till the end of the semester
4.	Mr. Vikas Kr. Joshiya	Guest Faculty (Period basis)	-----	From 11/12/2006 till the end of the semester
5.	Ms. Geetanjali	Guest Faculty (Period basis)	-----	From 11/12/2006 till the end of the semester

Deptt. of Financial Studies (Self-Financing course)

6.	Mr. S.P.S. Chauhan	Guest Faculty (Period basis)	-----	From 11/12/2006 till the end of the semester
7.	Mr. Badal Kr. Sharma	Guest Faculty	-----	From 09/01/2007 till the end

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	(Deptt of Financial Studies & Business Studies)	(Period basis)		of the semester
8.	Prof. Dinkar Pagare	Guest Faculty (Period basis)	-----	From 11/01/2007 till the end of the semester
9.	Mr. Ashish Verma	Guest Faculty (Period basis)	-----	From 09/02/2007 till the end of the semester
10.	Dr. Rakesh Batra	Guest Faculty (Period basis)	-----	From 10/01/2007 till the end of the semester
11.	Ms. Parul Goel	Guest Faculty (Period basis)	-----	From 12/01/2007 till the end of the semester

Deptt. of Computer Science

12.	Mr. Sameer Anand	Lecturer (Ad-hoc)	Vacant post	From 20/11/2006 for a period of four months
13.	Ms. Urmil Bharti	Lecturer (Ad-hoc)	Vacant post	From 06/12/2006 for a period four months & From 10/04/2007 till the end of the semester
14.	Ms. Aarti Goel	Lecturer (Ad-hoc)	Leave Vacancy of Ms. Anamika Gupta	From 19/12/2006 for a period of four months
15.	Mr. Rishi Rajan	Guest Faculty (Period basis)	-----	From 08/12/2006 till the end of the semester
16.	Dr. S.S. Lamba (Deptt. of Computer Science) (Deptt. of Financial Studies)	Guest Faculty (Period basis) Guest Faculty (Period basis)	----- -----	From 08/12/2006 till the end of the semester From 22/01/2007 till the end of the semester
17.	Ms. Deepali Taneja	Guest Faculty (Period basis)	-----	From 08/12/2006 till the end of the semester
18.	Ms. Hema S.	Guest Faculty (Period basis)	-----	From 08/12/2006 till the end of the semester

11.4 To report for approval the action of the Chairman for sanctioning the routine annual increments to the following staff members from the dates mentioned against their names.

Sl. NO.	NAME OF THE EMPLOYEE	DESIGNATION	DATE OF INCREMENT	AMOUNT OF INCREMENT
1	Dr. Poonam Verma	Reader	01/07/2006	Rs. 420/-
2	Ms. Tarannum Ahmad	Lecturer in Reader's grade	01/07/2006	Rs. 420/-
3	Mr. Tribhuvan Kumar	P.A. (Library)	01/07/2006	Rs. 275/-
4	Mr. S.Q. Abbas	Sr. Assistant	01/07/2006	Rs. 175/-
5	Mr. Pradeep Verma	Assistant	01/07/2006	Rs. 100/-
6	Dr. Preeti R. Singh	Reader	01/08/2006	Rs. 420/-
7	Ms. Shikha Gupta	Lecturer	01/08/2006	Rs. 275/-
8	Mr. Rajinder Singh	Assistant	01/08/2006	Rs. 125/-
9	Mr. Umesh Dutt	O. Attendant	01/08/2006	Rs. 65/-
10	Ms. Anamika Gupta	Lecturer	01/09/2006	Rs. 275/-
11	Mr. Basant Lal	Lib. Attendant	01/09/2006	Rs. 75/-
12	Dr. H.K. Porwal	Reader	01/10/2006	Rs. 420/-
13	Ms. Kavita Rastogi	Lecturer in Reader's grade	01/10/2006	Rs. 420/-
14	Ms. Anuja Mathur	Sr. Lecturer	01/10/2006	Rs. 325/-

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15	Ms. Damini Gupta	Lecturer	01/10/2006	Rs. 275/-
16	Mr. S.K. Dagar	Jr. Assistant	01/10/2006	Rs. 75/-
17	Mr. Gopal Singh	Driver	01/10/2006	Rs. 100/-
18	Mr. Manohar Lal	Daftri	01/10/2006	Rs. 70/-
19	Mr. Tapan Mandal	Daftri (Ad-hoc)	01/10/2006	Rs. 65/-
20	Mr. Ajay Jaiswal	Lecturer	01/11/2006	Rs. 275/-
21	Mr. Mohinder Pal	Lib. Attendant	01/11/2006	Rs. 75/-
22	Ms. Rohini Singh	Lecturer in Reader's grade	01/11/2004	Rs. 420/-
			01/11/2005	Rs. 420/-

(Two increments were given after joining on 21/04/06 after availing 2 years study leave from 24/04/04 to 20/04/06)

			01/11/2006	Rs. 420/-
23	Ms. Kavita Kapur	Lecturer in Reader's grade	01/12/2006	Rs. 420/-
24	Ms. Shalini Prakash	Lecturer in Reader's grade	22/12/2005	Rs. 420/-
			01/12/2006	Rs. 420/-

(Two increments were given after joining on 09/09/05 after availing 2 years 22 days LWP from 18/08/03 to 08/09/05)

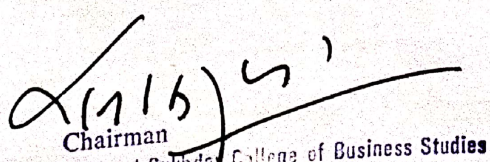
25	Mr. Tulsi R. Sharma	Lab. Attendant	01/12/2006	Rs. 100/-
26	Ms. D.K. Sachdeva	Technical Assistant	01/01/2007	Rs. 175/-
27	Ms. Bimlesh Sharma	S.P.A.	01/01/2007	Rs. 125/-
28	Mr. Ramesh Chand	S.P.A.	01/01/2007	Rs. 125/-
29	Mr. Sanjay Batra	JACT	01/01/2007	Rs. 100/-
30	Mr. Bhupal Chand	Office Attendant	01/01/2007	Rs. 60/-
31	Mr. Krishen Pal	S.K.	01/01/2007	Rs. 60/-
32	Ms. Rama Shukla	Assistant	01/02/2007	Rs. 125/-
33	Mr. Mohd. Ahmad	Care Taker	01/02/2007	Rs. 100/-
34	Mr. Suman Singh	Office Attendant	01/02/2007	Rs. 65/-
35	Mr. Atul Bhardwaj	Technical Assistant	01/03/2007	Rs. 175/-
36	Mr. J.V. Anand	Data Entry Operator	01/03/2007	Rs. 125/-
37	Mr. Imtiaz Ahmad	Input Output Assistant	01/03/2007	Rs. 125/-
38	Mr. Harbhajan Singh	Driver	01/03/2007	Rs. 100/-
39	Mr. Jagdev Singh	G.O.	01/03/2007	Rs. 85/-
40	Mr. Drigpal	Office Attendant	01/03/2007	Rs. 75/-
41	Mr. Chander Pal	Mali	01/03/2007	Rs. 75/-
42	Mr. Baleshwar	Mali	01/04/2007	Rs. 70/-

- 11.5 To report for approval the action of the Chairman for extending the Extra Ordinary Leave (leave without pay) on medical ground of Mr. Virender Khanna (Lecturer in Reader's grade) from 01/03/2006 to 04/05/2006 and action of the Officiating Principal for further extending the leave from 05/05/2006 to 11/05/2006.

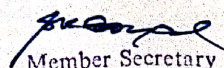
Mr. Virender Khanna has Joined his duties on 12/05/2006 (F.N.) after availing Extra Ordinary Leave (leave without pay) on medical ground from 04/08/2004 to 11/05/2006 (1 year 9 months 8 days).

- 11.6 To report for approval the action of the Chairman for allowing Dr. Sanjay Goyal (Reader), to draw officiating allowances @ 10% of initial basic pay scale of Rs.16,400-22,400 for the post of Principal, who had worked as Officiating Principal w.e.f. 01/05/2006 to 13/07/2006 in the absence of the Principal during summer vacations.

- ✓ 11.7 To report for approval the action of the Principal for discontinuing the services of Ms. Nidhi Sethi (Lab. Attendant), Ms. Archana Pandey (Office Attendant), and Mr. Joydeb Biswas (Lab. Attendant) w.e.f. 14/07/2006.

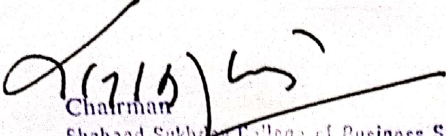

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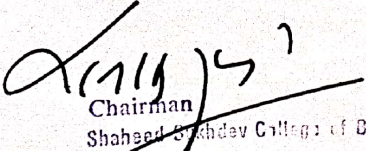
- 11.8 To report for approval the action of the Chairman for appointing Ms. Nidhi Sethi and Ms. Archana Pandey as Lab. Attendant in the pay scale of Rs. 2650-65-3300-70-4000 on regular basis w.e.f. 17/07/2006.
- 11.9 To report for approval the action of the Chairman for appointing Mr. Joydeb Biswas as Office Attendant in the pay scale of Rs.2550-55-2660-60-3200 on purely Ad-hoc basis for a period of six months w.e.f. 17/07/2006 and further appointment for another period of six months w.e.f. 18/01/2007.
- 11.10 To report for approval the action of the Chairman for appointing Mr. Nand Kishor and Mr. Karunesh Kumar Mishra as Safai Karamchhari in the pay scale of Rs.2550-55-2660-60-3200 on regular basis w.e.f. 24/07/2006.
- 11.11 To report for approval the action of the Principal for appointing Mr. Vishnu Prasad as Water Man in the pay scale of Rs.2550-55-2660-60-3200 on purely Ad-hoc basis for a period of six months w.e.f. 24/07/2006.
- 11.12 To report for approval the action of the Chairman for recovery of excess payment from Ms. Geetanjali Kher (Lecturer Ad-hoc), who was paid salary upto 31/07/2006 whereas she had a claim on salary only upto 20/07/2006 (A.N.).
- 11.13 To report for approval action of the Principal for sanctioning of 47 days Leave With Pay (Leave Not Due) on medical ground to Mr. Atul Bhardwaj (Technical Assistant) from 14/08/2006 to 29/09/2006.
- 11.14 To report for approval the action of the Chairman for allowing Mr. Pradeep Kumar Verma (Assistant) to draw officiating allowance @ 20% of initial basic pay (i.e. Rs.4000/- for the post of Assistant) in the absence of Mrs. Rama Shukla (Assistant), who was on continuous leave w.e.f. 21/08/2006 to 24/11/2006.
- 11.15 To report for approval the action of the Chairman in reimbursing the telephone bill w.r.t. phone number 0120-2626626 installed at the residence of Dr. Sanjay Goyal (Acting Principal) w.e.f. 01/09/2006.
- 11.16 To report for approval the action of the Chairman for accepting the recommendations of the Purchase Committee for assigning M/s Anchor Security & Investigative Services (Regd.) for providing security services to the college w.e.f. 01/12/2006 for a period of two years.
- 11.17 To report for approval the action of the Chairman for appointing Mr. Deepak Kumar, Son of Late Mr. Vaidu, as Safai Karamchhari in the pay scale of Rs.2550-55-2660-60-3200 on purely Ad-hoc basis for a period of six months w.e.f. 01/12/2006.
- 11.18 To report for approval the sanction of four days leave without pay to Mr. Atul Bhardwaj (Technical Assistant) from 12/12/2006 to 15/12/2006.
- 11.19 To report for approval the action of the Chairman for granting extension of extra ordinary leave (leave without pay) to Dr. Tanuja Sharma (Lecturer in Reader' grade) for a period of one year w.e.f. 19/12/2006.
- 11.20 To report for approval the action of the Chairman for accepting the resignation of Ms. Shivali Chawla (Temporary Lecturer in the Department of Financial Studies) w.e.f. 01/01/2007.
- 11.21 To report for approval grant of study leave to Ms. Anamika Gupta (Lecturer) for a period of one year w.e.f. 08/01/2007. (Annexure – IV)

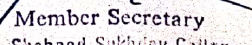

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- 11.22 To report for approval grant of study leave to Dr. Preeti Rajpal Singh (Reader) for a period of one year w.e.f. 09/01/2007. (Annexure – V)
- 11.23 To report for approval the action of the Chairman for appointing Dr. Poonam Verma (Reader) as College Bursar for a period of one year w.e.f. 09/01/2007.
- 11.24 To report for approval the action of the Chairman for appointing Mr. Vishnu Prasad as Water Man in the pay scale of Rs.2550-55-2660-60-3200 on purely Ad-hoc basis for a period of six months w.e.f. 25/01/2007.
- 11.25 To report for approval the action of the Chairman for appointing Mr. Pushpender Prajapati as Semi Professional Assistant in the Library in the pay scale of Rs. 4500-125-7000 on purely Ad-hoc basis for a period of six months w.e.f. 01/03/2007.
- 11.26 To report for approval the action of the Chairman for granting extension of extra ordinary leave (leave without pay) to Dr. Narender Kumar (Librarian) for a further period of one year w.e.f. 08/03/2007, keeping lien in his substantive post of Librarian in the college.
- 11.27 To report for approval the action of the Chairman for allowing full fee waiver to all such employees of the college whose wards study in any course in the college, i.e., Shaheed Sukhdev College of Business Studies.
- 11.28 To report for approval the action of the Chairman for allowing a payment of Rs.50.00 per transcript (out of the money collected from the applicants) to the staff members towards issue of the same to the applicants.
- 11.29 To report for approval the action of the Chairman for assigning the responsibility of maintaining internet connections in the college, to Mr. Atul Bhardwaj (Technical Assistant) and Mr. J.V. Anand (Data Entry Operator) with a monthly allowance of Rs.400/- each for their additional duty.
- 11.30 To report for approval the action of the Chairman for crediting 45 days of Earned Leave to the Earned Leave Account of Dr. R.M. Singh (Principal) for his re-employment period and for working during vacations.
- 11.31 To report for approval the action of the Chairman for crediting 84 days Earned Leave to the Earned Leave Account of Dr. Sanjay Goyal (Reader / Officiating Principal), who had worked / attended college in the absence of Principal during vacations in the past years.
- 11.32 To report for approval the action of the Chairman for allowing Dr. Anjali Agarwal (Lecturer Ad-hoc) to draw the summer vacation salary for 2004.
- 11.33 To report for approval the action of the Chairman for allowing Ms. Meghna Malhotra (Lecturer ad-hoc) to draw the summer vacation salary for 2006.
- 11.34 To report that the college has received a demand draft no. 731586 dated 06/09/2006 for Rs.53,137/- from the Office of the Accountant General (A & E) Haryana, Lekha Bhawan, Plot No. 4 & 5, Sector-33 B, Chandigarh, on account of payment of interest on GPF upto August 2006 for the services rendered by Mr. Tribhuvan Kumar (Professional Assistant – Library) at C.R. State College of Engineering, Murthal, Sonapat, vide letter no. Fds-18/S-1/06-07/ dated 12/09/2006 for working as an Asstt. Librarian there.


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11.35 To report that the services rendered by Ms. D.K. Sachdeva (Technical Assistant), in Delhi University Computer Centre from 20/02/1981 to 31/12/1991 prior to her joining this college has been counted as qualifying service for the purpose of her retirement benefits as intimated vide University letter no.CB-III/Lab.8/2006/13087 dated 08/08/2006.

11.36 To report for approval the fixation of pay of Mr. Baleshwar Ram (Mali) at Rs.3,520/- w.e.f. 05/04/2006, in the pay scale of Rs.2750-70-3800-75-4400, towards first upgradation, under ACP scheme, with the next date of increment as 01/04/2007, which the University has approved and intimated vide their letter no.CB-III/2006/8/24014 dated 10/11/2006.

11.37 To report for approval the fixation of pay of Dr.Sanjay Goyal as Acting Principal at Rs.17,300/- w.e.f. 24/07/2006 in the pay scale of Rs.16,400-450-20,900-500-22,400 as intimated vide University letter no. CB-I/FIX. PAY/PRINCIPAL/2007/174 / 38370 dated 19/20 March, 2007.

11.38 To report for approval decision of the Acting Principal to send Mr. Sanjay Batra, Jr. Assistant, back to the Accounts Section.

All the reporting items (office) from 11.2 to 11.38 noted & approved

Items (Accounts)

(12) To approve the revised Recurring Budget for the year 2006-2007 and Budget Estimates for the year 2007-2008.

Approved subject to Delhi University Rules

(13) To consider and approve the Income and Expenditure statement of BBS / BFIA entrance examination-2006.

Approved

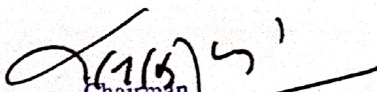
(14) To Consider reinvesting the existing reserves of the college invested in FDs into New FDs at higher rate of interest.

A sub committee comprising of Sh. O.P.Kharbanda (Treasurer), Dr. Poonam Verma (Bursar), Dr. H.K.Porwal (Representative of Teachers on the Provident Fund Committee), Mr. Tribhuvan Kumar (Representative of Non-teaching staff on the Provident Fund Committee), Mr. Virender Khanna (Teacher Representative on the Governing Body), Ms. Anuja Mathur (Teacher Representative on the Governing Body), and Dr. Sanjay Goyal (Acting Principal) was formed to decide the matter.

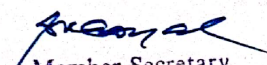
(15) Reporting Items (Accounts)

15.1 Following employees were granted loan / final withdrawal out of their Provident Fund:

S. No.	Name	Designation	Amount	Date	Purpose
1.	Mr. Tapan Mandal	Daftri	5,000/-	07/04/2006	Mundan of Son
2.	Mr. Basant Lal	Lib. Attendant	20,000/-	03/05/2006	Mundan of Son
3.	Mr. Gopal Singh	Driver	25,000/-	05/06/2006	Sister's Engagement
4.	Mr. Suman Singh	Off. Attdt.	20,000/-	16/06/2006	Sister's Engagement


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5.	Ms. D.K.Sachdeva	Tech. Asstt.	75,000/-	20/06/2006	Higher Studies of daughter
6.	Mr. Rajinder Singh	Assistant	11,000/-	28/07/2006	Purchase of Inverter
7.	Mr. Pradeep Verma	Assistant	10,000/-	21/09/2006	Purchase of T.V.
8.	Mr. S.Q.Abbas	Sr. Assistant	30,000/-	21/09/2006	Purchase of Computer
9.	Dr. R.M. Singh	Principal	4,47,182.35	31/10/2006	On Retirement
10.	Mr. Sanjay Batra	Jr. Assistant	80,000/-	05/10/2006	For Purchase of House
11.	Mr. S.K. Goyal	Reader	20,000/-	05/10/2006	Repair of House
12.	Mr. Suman Singh	Off. Attdt.	19,000/-	17/11/2006	Father's illness
13.	Mr. Gopal Singh	Driver	35,000/-	17/11/2006	Father's Illness
14.	Ms. D.K.Sachdeva	Tech. Asstt.	80,000/-	11/12/2006	Higher Studies of daughter
15.	Mr. Chander Pal	Mali	40,000/- 60,000/-	11/12/2006 04/01/2007	Purchase of Land
16.	Mr. M.S. Tyagi	S.P.A.	9,312/-	04/01/2007	Interest for 2005-2006. (Retired on 31/07/2005)
17.	Mr. Vaidu	Safai Karamchhari	18,000/- 19,422/- (37,422/-)	27/09/2006 04/01/2007	Illness Paid to nominees due to death of the employee
18.	Mr. Harbhajan Singh	Driver	15,000/-	04/01/2007	Mother's Illness
19.	Mr. Kishan Pal	S. Karamchhari	8,000/-	20/02/2007	Mundan of Son
20.	Mr. Tulsi Ram	Lab. Attdt.	50,000/-	20/02/2007	Construction of House
21.	Mr. Baleshwar Ram	Mali	12,000/-	05/03/2007	Mundan of Son
22.	Dr. Narender Kumar	Librarian	1,00,000/-	05/03/2007	Mundan of Son
23.	Mr. Basant Lal	Lib. Attdt.	15,000/-	06/03/2007	Mundan of Son
24.	Mr. Rajinder Singh	Assistant	50,000/-	07/03/2007	Mundan of Son

- 15.2 To report the investment of Rs. 9,25,000/- out of Employees Provident Fund with Canara Bank under fixed deposit scheme for a period of five years on the recommendations of the P.F. Committee and the consent of elected representatives of the P.F. subscribers.

S. No.	Amount	Date of Investment	Head
1.	3,00,000/-	10/04/2006	Monthly subscription & recovery of loan for the month of March, 2006 plus Interest received from the Post Office.
2.	1,05,000/-	05/05/2006	Monthly subscription & recovery of loan for the month of April, 2006.
3.	2,00,000/-	09/07/2006	Monthly subscription & recovery of loan for the month of June, 2006.
4.	1,88,000/-	08/11/2006	Monthly subscription & recovery of loan for the month of August & September, 2006.
5.	1,32,000/-	08/12/2006	Subscription out of New Pension Scheme Fund

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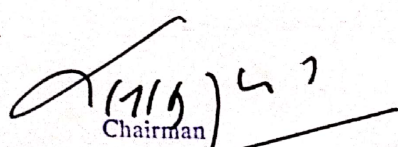
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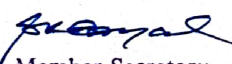
- 15.3 To report the approval of re-investment of the following fixed deposits with Canara Bank (already matured) along with interest for a period of five years (To earn the maximum rate of interest) under the same scheme.

S.No.	Head	Matured on	Amount Re-invested
1.	A.P.C. Fund	02/06/2006	48,88,510/-
2.	Student's Society Account	31/03/2006	1,00,000/-
3.	Student's Society Account	11/07/2006	23,91,240/-
4.	Student's Society Account	12/07/2006	9,56,496/-
5.	A.P.C. Fund	09/07/2006	33,47,731/-
6.	Student's Society Account	31/07/2006	9,56,496/-
7.	Student's Society Account	10/08/2006	15,84,599/-
8.	A.P.C. Fund	10/08/2006	34,86,119/-
9.	A.P.C. Fund	16/09/2006	19,46,635/-
10.	A.P.C. Fund	29/09/2006	60,10,895/-
11.	A.P.C. Fund	13/11/2006	42,33,397/-
12.	New Pension Scheme Fund	20/02/2007	1,68,757/-
13.	Student's Society Account	31/03/2007	1,00,000/-

- 15.4 A sum of Rs. 45,00,000/- transferred from Student's Society Account to Maintenance Account for the payment of salary and to meet other urgent recurring expenditure during the financial year 2006-2007. The same has been reimbursed to the Student's Society Account after receiving the grant from Delhi Govt. in the same financial year.
- 15.5 A sum of Rs. 10,069/- paid to M/S Targus Technologies Pvt. Ltd., being the lowest bidder for cost of wall Rack 9 U & Jack panel 24 port Dlink for new computer lab. out of student's Society Account (B.Sc. H. Comp. Science fee) on the recommendations of the purchase committee. Out of six companies contacted to take price estimate, only 04 responded. The purchase was approved by the Governing Body in its meeting held on 02/03/2006.
- 15.6 A sum of Rs. 4,160/- paid to M/S Veenus Enterprises, being the lowest bidder for cost of water meter 50 MM size type thread end for college water bill. Quotations were collected from 03 vendors.
- 15.7 A sum of Rs. 5,73,391/- paid to M/S National Informatic Centre Services Incorporated (A Govt. of India enterprises under NIC) for purchase of Computer System, Printers, Server & softwares as per condition of grant by Delhi Govt.
- 15.8 A sum of Rs. 45,000/- paid to M/S Neelkanth Communications, being the lowest bidder for printing charges of 550 college magazines on the recommendations of the Purchase Committee. Quotations were invited from 22 firms out of which 08 responded.
- 15.9 A sum of Rs. 1,01,412/- paid to M/S Delitek Limited, being the lowest bidder for cost of furniture for new computer lab. and office on the recommendations of the purchase committee. Quotations were invited from 05 firms and all responded.
- 15.10 A sum of Rs. 44,000/- Paid to M/S Chawla Refrigerations being the lowest bidder for cost of 02 Airconditioners (02 Tons) out of Student's Society Account (B.Sc. H. Comp. Science) on the recommendations of the Purchase Committee. Quotations were collected from four vendors. The purchase was approved by the Governing Body in its meeting held on 02/03/2006.


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- 15.11 A sum of Rs. 13,035/- paid to M/S Mansarover Industrial Corporation for cost of two Steel Almirah one small Steel Almirah on the recommendations of the Purchase Committee. The Purchase was made on DGS & D rate contract.
- 15.12 A sum of Rs. 3,184/- paid to M/S Recordex Systems for cost of 02 Racks for new Computer Lab. on the recommendations of the purchase committee. The Purchase was made on DGS & D rate contract.
- 15.13 A sum of Rs. 23,250/- paid to M/S U.V. Communications, being the lowest bidder for cost of two B.H.P. Laserjet Printers (No.1022 & 3050) out of Student's Society Account (College Development Fund) on the recommendations of the Purchase Committee. Quotations were invited from 11 dealers out of which 05 responded.
- 15.14 A Sum of Rs. 2,100/- paid to M/S Eureka Forbes Ltd. For Annual Maintenance contract of 02 Aqua Guards.
- 15.15 A sum of Rs. 16,549/- paid to M/S Galaxy UPS (Authorised distributor for sale & after sale service of Enertech. UPS Systems) towards 2nd & 3rd quarterly installment for Annual Maintenance Contract of 11 UPS (3 UPS-5KVA, 1UPS-3KVA, 7UPS-1KVA) on the recommendations of the Purchase Committee. The Annual Maintenance Contract of the UPS was approved by the Governing Body in its meeting held on 07/08/2004.
- 15.16 A sum of Rs. 10,500/- paid towards 4th quarterly Annual Maintenance Contract installment to M/S Kusp Electronics Pvt. Ltd..The Annual Maintenance Contract of computers was approved by the Governing Body in its meeting held on 18/02/2005.
- 15.17 A sum of Rs. 15948/- (for 2nd, 3rd & 4th Quarter @ Rs. 5,316/- each) was paid for Annual Maintenance contract of LCD Projector to M/S Total Presentation Devices (P) Ltd. The supplier company and only distributor for multimedia projectors (Sanyo) in Delhi on the recommendations of the purchase committee (The Annual Maintenance contract was approved by the Governing Body in its meeting held on 07/08/2004)
- 15.18 A sum of Rs. 2,50,386/- was paid to M/S Agmatel India (P) Ltd. for cost of 2 ups of 5 KVA on line and 5 UPS of 1 KVA on line on the recommendations of the Purchase Committee. The purchase was made on DGS & D rate contract.
- 15.19 A sum of Rs. 10,13,470/- was paid to M/S Targus Technologies Pvt. Ltd. for cost of 25 computers & 10 Printers for new Lab., out of Student's Society Account (B.Sc. (H) computer Science course Fee) on the recommendations of the purchase committee. And approval of Governing Body in its meeting held on 02/03/2006. The purchase was made on DGS & D rate contract.
- 15.20 A sum of Rs. 38,054/- was paid to M/S Targus Technologies Pvt. Ltd., being the lowest bidder for UPS Cabling for new Lab., out of Student's Society Account (B.Sc. (H) Comp. Science Course Fee) on the recommendations of the purchase committee and with the approval of the Chairman, Governing Body. Quotations were invited from nine vendors out of which four responded.
- 15.21 A sum of Rs. 8,606/- was paid to M/S Metaltech Motors Pvt. Ltd. (Authorised dealer of Swaraj Mazda Ltd.) for repair of College Bus and for obtaining CNG Installation certificate with the approval of Chairman and Treasurer, Governing Body.
- 15.22 A sum of Rs. 20,000/- was paid to M/S Akbar Hussain being the lowest bidder for repair charges of college furniture on the recommendations of the purchase committee and approval of the Chairman & Treasurer Governing Body. Quotations were collected from seven firms.

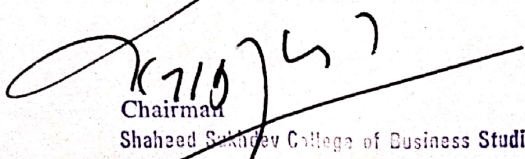
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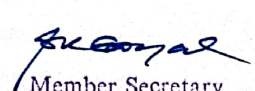
Member Secretary
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- 15.23 A sum of Rs. 14,570/- was paid to M/S Chandra Book Binding being the lowest bidder for binding charges of Library Books & magazines on the recommendations of the purchase committee and the approval of the Chairman and Treasurer, Governing Body. Quotations were invited from eleven vendors out of which 04 responded.
- 15.24 A sum of Rs. 73,237/- was paid to M/S 3 D Presentations Solutions being the lowest bidder for cost of seven overhead projectors 3 M make Model M -1608 out of Student's Society Account (College Development Fund) on the recommendations of the purchase committee and the approval of the Chairman and Treasurer, Governing Body. Quotations were invited from five vendors, all of them responded.
- 15.25 A sum of Rs. 5,650/- was paid to M/S Amar Batteries & Electricals for cost of one PS-180 Prestolite Battery for College Generator set on the recommendations of the purchase committee and the approval of the Chairman, Governing Body.
- 15.26 A sum of Rs. 45,00,000/- (Out of the surplus money of BBS/BFIA Entrance Exam. 2005 and rest of balance kept in Savings Account invested with Canara Bank for a period of five years on 04/09/2006 out of Shaheed Sukhdev College of Business Studies A.P.C. Fund.
- 15.27 A sum of Rs. 11,300/- was paid to M/S White Mark Ltd. Being the lowest bidder for cost of three white Board for computer lab I, III & placement cell out of Student's Society Account (College Development Fund) on the recommendations of the purchase committee and the approval of the Chairman and Treasurer, Governing Body.
- 15.28 A sum of Rs. 35,371/- was paid to M/S Aztek Private Limited (Authorised sale and service dealer for Blue Star range of refrigerator Water Coolers) for cost of one Blue Star water Cooler Model No. NSt-8150 with storage capacity 150 Ltrs. at DGS & D approved rates out of Student's Society Account (College Development Fund) on the recommendations of the purchase committee and the approval of the Chairman and Treasurer, Governing Body. The Purchase was approved by the Governing Body in its meeting held on 02/03/2006.
- 15.29 A sum of Rs. 10,800/- (5400 +5400) was paid to M/S Print Line being the lowest bidder for printing charges of monthly news letter out of Student's Society Account on the recommendations of the purchase committee. Quotations were collected from four firms.
- 15.30 A sum of Rs. 99,600/- (33200 +33200+ 33200) was paid to M/S Microclinic India Pvt. Ltd., being the lowest bidder towards I, II & III Quarterly installment for Annual maintenance contract for Computers and Printers on the recommendations of the purchase committee. Quotations were invited from five IBM dealers out of which three responded.
- 15.31 A sum of Rs. 31,320/- was paid to M/S Print Line being the lowest bidder for cost of Printing charges of Answer Sheets for House Examinations out of Student's Society Account (Student's welfare fund) on the recommendations of the purchase committee and the approval of the Chairman and Treasurer, Governing Body. Quotations were invited from twenty three vendors out of which five responded.
- 15.32 A sum of Rs. 51,949/- was paid to M/S New Field Advertisement Pvt. Ltd. (an authorised agency of DAVP/DIP) for printing advertisement for the post of Principal with the approval of the Chairman, Governing Body.
- 15.33 A sum of Rs. 19,626/- was paid to M/S New Fields Advertisement Pvt. Ltd. (an authorised agency of DAVP / DIP) for printing advertisement for the post of lecturer corrigendum Notice with the approval of the Chairman, Governing Body.


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- 15.34 A sum of Rs. 67,162/- paid to M/S J.N. Engineering company being the lowest bidder for purchase of Library Steel Stacks, out of Student's Society Account (College Development Fund) on the recommendations of the purchase committee and the approval of the Chairman and Treasurer, Governing Body. Quotations were invited from fifteen suppliers out of which four responded.
- 15.35 A sum of Rs. 10,350/- was paid to M/S Print Line for Printing Charges of Letterheads, Identity Card & Merit Certificates.
- 15.36 A sum of Rs. 14,900/- was paid to M/S Targus Technologies Pvt. Ltd., for cost of one HCL Rack 6 U & two Netgear switch JFS 5424 (24 Port) to connect all the machines on local area network in the Computer Lab, on the recommendations of the Purchase Committee.

All the reporting items (Accounts) from 15.1 to 15.36 noted & approved

Supplementary Agenda

Items (Accounts)

- (1) To consider and approve the observations of the college on the audit report of the AGCR for the year 2005-06.

Approved

Any other matter with the permission of the Chair

(1) Prof. Sanjay Sehgal suggested that the confidential work w.r.t. the entrance examination should be got done under the supervision of a committee comprising of the Principal of the college, members of the college admission committee, and at least one of the nominees of the University on the college Governing Body.

(2) Resolved that six LCD projectors may be purchased for facilitating teaching in the college.

The meeting ended with a vote of thanks to the Chair.

(CHAIRMAN, G.B.)
Chairman
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Vivek Vihar, Delhi-110095

(SECRETARY, G.B.)
Member Secretary
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minutes confirmed
by circulation vide
letter no. CBS/office 1007/65 to 69
dated April 19, 2007.
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