

Minutes of the meeting of the Governing Body, held on 7th March 1989 at 4 P.M.

The following members were present:

1. Prof. Ishtiaque S. Abidi
2. Prof. P.P. Singh
3. Prof. M. Adhikary
4. Mr. S.K. Goyal
5. Mrs. Poonam Varma
6. Dr. S.S. Gulshan

Regrets for absence were received from

1. Mr. S.K. Rishi
2. Dr. P.L. Tandon
3. Dr. P.P. Gupta
4. Mr. Naresh Mohan
5. Mr. Sanjay Dalmia

The minutes of the last meeting held on 5th October, 1988 were confirmed.

2. The extension of services of the following employees on ad-hoc basis upto February 28, 1989 were reported and approved:

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>
1.	Mr. Atul Bhardwaj	Assistant
2.	Mr. S.Q. Abbas	"
3.	Mr. Surinder Kumar	Jr. Asstt.
4.	Mr. Ramesh Chandra Saini	"
5.	Mr. Harbhajan Singh	Driver
6.	Mr. Jagdev Singh	G.O.
7.	Mr. Imtiaz Ahmed	Peon
8.	Mr. Mohd. Ahmad	Peon
9.	Mr. Peter Toppo	Peon
10.	Mr. Manohar Lal	Peon
11.	Mr. Basant Lal	Peon
12.	Mr. Chander Pal	Mali
13.	Mr. Drig Pal	Mali
14.	Mrs. Kalpana	Lib. Att.
15.	Mrs. Bimlesh	Lib. Attd

3. The appointment of the following employees w.e.f. the date mentioned against their names were reported and approved.

<u>S.No.</u>	<u>Name</u>	<u>Desig.</u>	<u>Dt. of Joining</u>
1.	Mr. Narender Kumar	Librarian	4-11-1988
2.	Mr. Surender Kumar	Assistant	2-03-1989
3.	Mr. S.Q. Abbas	"	"
4.	Mr. Ramesh Chandra	Jr. Asstt.	"
5.	Mr. Harbhajan Singh	Driver	"
6.	Mr. Jagdev Singh	G.O.	"
7.	Mr. Atul Bhardwaj	Tech. Asstt.	"
8.	Mr. Imtiaz Ahmed	Comp.Lab.Attd.	"
9.	Mr. Peter Toppo	"	"
10.	Mr. Manohar Lal	Peon	"
11.	Mr. Mohd. Ahmed	Peon	"
12.	Mr. Basant Lal	Peon	"
13.	Mr. Chander Pal	Mali	"
14.	Mr. Drig Pal	Mali	"
15.	Mrs. Kalpana	Lib. Attd.	"
16.	Mrs. Bimlesh	Lib. Attd.	"

4. The Principal placed the following list of employees newly appointed by Selection Committee working in the college as on March 1989:

Administration

<u>S.No</u>	<u>Name</u>	<u>Designation</u>
1.	Mr. J.S. Grover	Section Officer
2.	Mrs. Urmil Thusu	Assistant
3.	Mr. S.Q. Abbas	Assistant
4.	Mr. Rajinder Singh	Jr. Asstt.
5.	Mr. Jagdev Singh	G. O.
6.	Mr. Harbhajan Singh	Driver
7.	Mr. Manohar Lal	Peon
8.	Mr. Basant Lal	Peon
9.	Mr. Chander Pal	Mali
10.	Mr. Drig Pal	Mali

Library

1.	Mr. Narender Kumar	Librarian
2.	Mr. M.S. Tyagi	Semi-Prof. Asstt.
3.	Mr. Ramesh Chandra	Clerk-cum-Typist
4.	Mrs. Kalpana	Lib. Attendant
5.	Mrs. Bimlesh	Lib. Attendant



ComputerS.No.NameDesignation

- | <u>S.No.</u> | <u>Name</u>       | <u>Designation</u> |
|--------------|-------------------|--------------------|
| 1.           | Mr. Atul Bhardwja | Technical Asstt.   |
| 2.           | Mr. Imtiaz Ahmed  | Lab. Attendant     |
| 3.           | Mr. Peter Toppo   | Lab. Attendant     |

Accounts

- |    |                    |                 |
|----|--------------------|-----------------|
| 1. | Mr. A. Sengupta    | Section Officer |
| 2. | Mr. Surender Kumar | Assistant       |
| 3. | Mr. Mohd. Ahmad    | Peon            |

Security & Scavenging

M/S Premier Security Services

Resolved that the above appointments are approved.

4. The Principal reported the following Memorandum issued by him after consulting Mr. P.P. Rao, Senior Counsel, University of Delhi in the matter of Mr. Ashwani Kumar, Lecturer in Business Studies:

Dated: 5/10/88

MEMORANDUM

In continuation of this office Memorandum No. CBS/558 dated 18-8-1988, Mr. Ashwani Kumar, Lecturer in Business Studies is informed that, at a meeting of the Governing Body of the college, held to-day at 3.30 P.M., his appointment was not approved. Hence his services stands terminated with immediate effect in terms of the offer of appointment.

sd/-

(Dr.S.S. Gulshan)  
Principal

Mr. Ashwani Kumar  
Jai Bhawan  
Samad Road, ALIGARH.

Resolved that action taken by the Principal and the fee of Rs. 640.00 paid to Mr. P.P. Rao, in the matter of Mr. Ashwan Kumar are approved.

5. The Principal placed before the meeting an application by Ms. Poonam Varma requesting for protection of her date of increment and Basic pay which she was drawing at Sri Venkateswara College, University of Delhi, before joining College of Business Studies.



Resolved that Mrs. Poonam Varma's basic pay be fixed at Rs. 2275.00 as on August 12, 1989, with date of increment being September 1.

6 The Principal placed before the meeting the following:

- (i) Revised Course - for Bachelor of Business Studies
- (ii) New Course- Bachelor of Business Information Systems
- (iii) New Course- Bachelor of Corporate Secretaryship
- (iv) New Course- Master of Business Studies

Resolved that the Principal is authorised to take the necessary steps in introducing the Revised syllabus of the existing Bachelor of Business Studies and the new courses of Bachelor of Business Information Systems, Bachelor of Corporate Secretaryship and Master of Business Studies after getting the same through the Committee of Courses and other competent authorities.

7 The Principal placed before the meeting the following details as regards receipt of grant from Delhi Administration during 1988-89

Date on which amount was received	Amount Received(Rs.)
14-06-1988	4,00,000.00
05-11-1988	8,50,000.00
24-02-1989	12,50,000.00
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	25,00,000.00
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In the financial year, beginning with 1st April 1988, no grant was received till 14th June 1988. Therefore employees could not be paid their salaries for three months. The second instalment was received after about five months. Again the employees could not be paid for 4 months. The third instalment was received in the last week of February 1989. Again the salary for the months of Dec. 1988, Jan. 1989 and February 1989 were paid on 1st March 1989.

Also, a sum of Rs. 25 lacs was released as against the budgeted amount of Rs. 50,31,700.00.

The Governing Body viewed with concern the gross irregularity and delay in the release of grant. The Committee also noted and felt that the budgeted amount should not have been reduced. It was hoped that, in future, Delhi Administration will release the grant in time which is necessary for the smooth functioning of the college for the purpose of avoiding embarrassment to the college.



8. The Principal placed before the meeting the following list of items purchased upto date and items to be purchased before 31st March 1989:

S.No.	Details	Item Purchased/ ordered upto 7/3/1989 (Rs.)	Items to be purchased before 31/3/ (Rs.)
1.	Library Books	53,000.00	40,000.00
2.	Library Furniture	97,325.00	15,000.00
3.	Office Furniture & Equipments	1,36,100.00	---
4.	Class Room Furniture	70,000.00	---
5.	Water cooler/filter, refrigerator, dessert cooler	16,550.00	30,000.00
6.	Teaching Aid- Equipments	2,26,000.00	---
7.	Computer System	8,05,000.00	1,50,000.00

Resolved that the purchases made by the college upto date are approved and the Principal is authorised to make other purchase before 31st March 1989 through the Purchase Committee of the College.

9. The Principal placed before the meeting the following Schedule of Fees to be collected from the students in the 1989-90 Academic Session:

<u>Maintenance A/C @ Rs. pm.</u>	<u>Students Societies A/C @ Rs</u>
Tuition Fee 180/- (Rs. 15/-pm.)	Games & Sports Fee 100/-
Admission Fee 5/-	Social Function Fee 50/-
Library Fee 100/-	Univ. Enrol. Fee 10/-
Magazine Fee 15/-	Univ. Athletic Assoc. Fee 5/-
Water & Elec. Charges 5/-	Students Aid Funds Fee 14/-
House Exam. Fee 5/-	Security Deposit 100/-
Garden Fee 10/-	Medical Fee 5/-
Identity Card Fee 5/-	W.U.S. Fee 1/-
	Development Fee 60/-
	Student Welfare Fee 50/-
	Study Material Fee 50/-
	Entrance Examination Fee 35/-

Resolved that the Schedule of Fee to be approved after the increase in the Security Deposit of Rs. 200.00 and Study Material Fee to Rs. 100.00



10. The Governing Body approved the amount of honorarium being paid to Guest Speakers @ Rs. 150.00 per hour (including conveyance @ Rs. 50.00) and to Guest Lecturers @ Rs. 100.00 (for Computers) and @ Rs. 50.00 (for non-Computer subjects) for one lecture.
11. The decision regarding appointment of Placement Officer for the College was deferred to the next meeting of the Governing Body.
12. The Principal was asked to prepare a concrete proposal regarding the site for the college building.
13. Resolved that the P.F. of the employees from their previous organisation be allowed to be transferred to CBS Employees P.F. A/C.
14. Resolved that M/S D. Singh & Co. is reappointed as auditors for 1988-89.
15. The Admission Procedure as approved by the Committee of Courses, College of Business Studies, was reported and noted.
16. The progress as regards Summer Training for II year students was reported and noted.
17. The reappointment of Mr. S.K. Goyal, as Bursar, for one year (till 11th September, 1989) was reported and approved.
18. The proposal of the students regarding documentary film for Doordarshan was considered.

Resolved that Principal is authorised to take the necessary steps in this regard.

*S.S. Gulshan*

Dr. S.S. Gulshan  
(Principal)

*Prof. S. Ishtiaque Abidi*

Prof. S. Ishtiaque Abidi  
(Chairman)