

## COLLEGE OF BUSINESS STUDIES

Minutes of the meeting of the Governing Body held on 26/07/99 at 4.00 p.m. in the Principal's office.

Following members were present:

- 1 Sh. Bhagat Singh (Chairman)
- 2 Dr. J.N. Bhatnagar (Treasurer)
- 3 Sh. N.S. Raghav (Member)
- 4 Prof. (Ms.) Sunanda Sen (Member)
- 5 Mr. Alok Mehta (Member)
- 6 Dr. Poonam Verma (College Rep.)
- 7 Ms. Kavita Rastogi (College Rep.)
- 8 Dr. R.M. Singh (Secretary)

- 1 To report that the minutes of the Governing Body meetings held on 27/10/98 and 24/05/99 were confirmed by circulation to members.

**Resolved that the minutes of the Governing Body meetings held on 27/10/98 and 24/05/99 which were confirmed by circulation to members be noted.**

- 2 Report of the "action taken" on the minutes of the Governing Body meeting held on October 27, 1998.

### Resolution/ (Office)

### Action taken

Item No.3- The Governing Body approved two new telephone connections subject to the approval of the University.

University was approached and two new telephone connection have been sanctioned for the college.

Item No.6- After detailed discussion the Governing Body approved that the share of the college and the teacher-in-charge out of the project amount received by the college be determined as per practice and norms of the University.

On the request of the college the University provided with their norms booklet in this regard.

Item No.1-(Supplementary Agenda)  
Onward submission of audit report (1996-97) to ELFA.

Observations of the college on the audit report for the year 1996-97 submitted to ELFA and all the objections were settled except those given in ELFA report for 1997-98.

**Resolved that the following report of the 'Action Taken' on the minutes of the Governing Body meeting held on October 27, 1998 be recorded.**

### Resolution No. (Office)

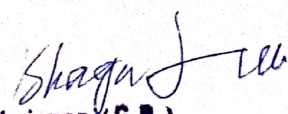
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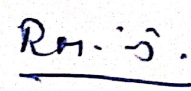
01, (Supplementary Agenda)  
Submission of Audit Report  
to ELFA

### Action Taken

Matters of record

Report submitted

  
Chairman (G.B.)  
College of Business Studies  
Vivek Vihar, Delhi-110095

  
Principal  
College of Business Studies  
Vivek Vihar, Delhi-110095



- 3 To approve the action of the Chairman and Treasurer in permitting the purchase of classroom furniture (25 double seater desks) for the new course (BFIA), out of the Development fund". Treasurer - Governing Body would be an observer on the Purchase Committee.

The Governing Body approved the action of the Chairman and Treasurer in granting permission for purchase of class room furniture (25 two seater desks) out of the Development fund.

The Governing Body also approved the lowest bidder M/S Annapoorna Industrial Corporation for supplying the above class room furniture. However, it was desired that a sample piece may be got supplied as per college specification before assigning the whole order to M/S Annapoorna Industrial Corporation.

- 4 To consider and approve the construction of a shade from the student's society A/c for parking the college bus and car in the college campus. The AGCR audit has pointed out that in the absence of a shade college has to pay a considerable amount for repair of the body of the vehicles frequently. PWD was approached but the same could not be constructed so far.

The Governing Body, considering the necessity, approved the expenditure to be involved for construction of a shade for college bus and car out of the student's society account.

- 5 To approve the action of the Chairman in sanctioning the Extra Ordinary Leave to Ms. Tarannum Ahmad, Lecturer in the department of Business Studies, for a period of two years for doing her doctoral research work.

The Governing Body approved the action of the Chairman in granting EOL for a period of two years to Ms. Tarannum Ahamd for doing her doctoral research work.

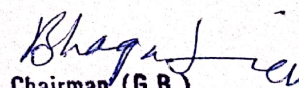
- 6 To approve the action of the Chairman in granting de-facto approval for Annual Maintenance Contract of the equipments, as per annexure, to M/S Eiko Nimmy Services for Rs. 31,400/- for the period 15/07 /99 to 14/07/2000.

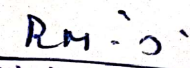
The Principal apprised the members that being the lowest bidder M/S Eiko Nimmy Services was assigned the AMC of some computers with the de-facto approval of the Chairman, but M/S Eiko Nimmy Services is not sincere in taking up the job. The matter was discussed in detail and it was decided to end this contract and to black list the company, if they do not start this work immediately and do this job satisfactorily. In case they do not, the next bidder be offered the contract.

7 **Reporting item (Office) for approval**

- 7.1 To report for approval the action of the Chairman in granting de-facto approval to the following ad-hoc appointments on the recommendations of the teacher-in-charge:-

S.NO.	Name	Deptt.	Appointment as	Nature of appointment
1	Ms. Kishori R. Shanker	Business Studies	Lecturer (Ad-hoc)	May be appointed from 11/01/99 till the end of the session.
2	Ms. Anuja Mathur	-do-	-do-	May be appointed from 11/01/99 till the end of the session.
3	Mr. Tribhuvan Kumar	Business Studies	Lecturer (Ad-hoc)	May be appointed from 08/01/99 till the end of the session.
4	Ms. Monica Mor	-do-	-do-	May be appointed from 11/01/99 till the end of the session.

  
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5	Mr. Vijay Kr. Wadhwa -do-	Lecturer (Part time)	May be appointed from 11/01/99 till the end of the session/semester.
6	Ms. Shweta Bagga Computer	Lecturer (Ad-hoc)	May be appointed from 11/01/99 till the end of the session/semester.

7.2 To report for approval the action of the Chairman in granting de-facto approval to the following ad-hoc appointments of guest lecturers on the recommendations of the teacher-in-charge:-

S.No.	Name	Appointed as	Nature of appointment
1	Ms. Punita Saxena	Guest Lecturer	From 12/11/98 till the end of the semester/session (period basis)
2	Ms. Shivani Singh	-do-	From 11/01/99 till the end of the semester/session (period basis)
3	Mr. Ratnesh R. Saxena	-do-	From 26/09/98 till the end of the semester/session (period basis) & From 04/03/99 till the end of semester/session (period basis)
4	Mr. Vincent Mathew	-do-	From 11/03/99 till the end of the semester/session (period basis)
5	Dr. S.K. Sharma	-do-	From 21/04/99 till the end of the semester/session (period basis)

- 7.3 Ms. Shalini Prakash, Lecturer in Business Studies has been granted maternity leave for 135 days (as per University rules) w.e.f. 16/12/98. She resumed her duty on 03/05/99 after availing leave.
- 7.4 Mr. Tapan Kumar Mandal and Mr. Bhupal Chand Arya were confirmed as Office Attendant on w.e.f. 06/01/98.
- 7.5 Mr. Imtiaz Ahmad has been granted one special increment of Rs. 125/- p.m. as incentive to central Govt. Employees for promoting the small family norms as per university circular no. CB/35/(2)/107 dated 01/08/86. The University approved the same vide letter no. CB-III/98/20542 dated 27<sup>th</sup> August 1998.
- 7.6 To approve the action of the Principal in appointing Mr. Surender Kumar Dagar as JACT for a period of six months w.e.f. 14/10/98 and reappointing again for a further period of six months w.e.f. 16/04/99.
- 7.7 Mr. S.K. Goyal, Sr. Lecturer, joined duties on 04/12/98 (A.N.) after availing three years of study leave w.e.f. 06/12/95.
- 7.8 Mr. Peter Toppo, Lab. Attendant has been granted 11 days leave without pay w.e.f. 04/01/99 to 14/01/99 (on medical grounds).
- 7.9 Ms. Tanuja Sharma proceeded on study leave w.e.f. 07/12/98 for a period of one year which has been approved by the University vide their letter no. CB-I/SL/(99) CBS/50093 dated 23/03/99.
- 7.10 Fixation of pay of Dr. Preeti Rajpal Singh in the Reader's scale (Rs. 12000-18300) w.e.f. 16/08/97 has been approved by the University vide letter no. CB-I/MPS/99/ 6862 dated 26/05/99.
- 7.11 Fixation of pay of Mr. S.Q. Abbas, promoted as Sr. Asstt. has been fixed at Rs. 5,500/- in the pay scale of Rs. 5500-175-9000 w.e.f. 01/07/96 as per V pay commission recommendation, which has been approved by the University vide letter no. CB-III/99/ 40666 dated 04/01/99.
- 7.12 To approve the action of the Principal in appointing Ms. Alpna Kakkar as Scientific Assistant (on ad-hoc basis) from 15/02/99 till the end of session i.e. 30/04/99 and again (on ad-hoc basis) from 04/05/99 for a period of six months.

*Bhagwati*  
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*R.V.*  
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7.13 Pay fixation of the following employees in terms of V Pay Commission's recommendations have been approved by the University as given below:

Sl No.	Name & Designation	Revised Pay Scale	Pay Fixed As On 01/01/96	Vide University Letter Number
1	Mr.S.K. Goyal Sr. Lecturer	10000-15200	10000/-	CB-I/V-Pay Com./98 34002 dated 20/11/98
2	Dr. Poonam Verma Sr. Lecturer	10000-15200	10000/-	-do-
3	Dr. Preeti R. Singh Sr. Lecturer	10000-15200	10000/-	-do-
4	Dr. H.K. Porwal Sr. Lecturer	10000-15200	10000/-	-do-
5	Mr. Narender Kumar Librarian	8000-13500	8550/-	CB-I/V Pay Com/98/ 34003 dated 20/11/98
6	Mr. A. Sen Gupta Admnt. Officer	8000-13500	8275/-	CB-III/VPayCom/98/34584 dated 27/11/98
7	Ms. Tanuja Sharma Lecturer	8000-13500	8550/-	CB-I/ Pay/ 98/ 35516 dated 03/12/98
8	Mr. Virender Khanna Lecturer	8000-13500	8550/-	-do-
9	Ms. Kavita Kapur Lecturer	8000-13500	8550/-	-do-
10	Ms. Tarannum Ahmad Lecturer	8000-13500	8275/-	-do-
11	Ms. Kavita Rastogi Lecturer	8000-13500	8275/-	-do-
12	Ms. Rohini Singh Lecturer	8000-13500	8275/-	CB-I/ Pay/ 98/ 35516 dated 03/12/98
13	Ms. Shalini Prakash Lecturer	8000-13500	8275/-	-do-
14	Mr. Atul Bhardwaj Tech. Asstt.	5500-9000 (Personal)	6200/-	CB-III/VPayCom/98/ 37526 dated 17/12/98
15	Ms. D.K. Sachdeva Tech. Asstt.	5500-9000 (Personal)	5850/-	-do-
16	Mr. Basant Lal Lib. Attendant	3050-4590	3125/-	CB-III/VpayCom/98/39128 dated 28/12/98
17	Mr. Mohinder Pal Lib. Attendant	3050-4590	3050/-	-do-

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18	Mr. J.V. Anand Data Entry Operator	4000-6000 4500-7000	4100/- 4625/-	CB-III/VpayCom/98/41049 dated 11/01/99 CB-III/VpayCom/99/3770 dated 23/04/99
19	Mr. Narender Kumar Librarian in Sr. Scale	10000-15200	10000/- w.e.f. 04/11/96	CB-I/V pay Com/99/41030 dated 11/01/99
20	Dr. R.M. Singh Principal	16400-22400	17750/-	CB-I/99/PC(V)/CBS/46430 dated 05/03/99

7.14 Following employees have been granted their routine annual increments for the following years from the date mentioned against their names (date of increment approved by the University)

S. NO.	NAME OF THE EMPLOYEES	DESIGNATION	DATE OF INCREMENT 1996	DATE OF INCREMENT 1997	DATE OF INCREMENT 1998	DATE OF INCREMENT 1999	AMOUNT OF INCREMENT @
1	Mr. Tribhuvan Kumar	P.A.	01/01/96	01/01/97	01/01/98	01/01/99	Rs. 175/-
2	Ms. D.K. Sachdeva	Tech. Asstt.	-----	01/01/97	01/01/98	01/01/99	Rs. 175/-
3	Ms. Bimlesh Sharma	S.P.A.	-----	01/01/97	01/01/98	01/01/99	Rs. 125/-
4	Mr. Ramesh Chand	S.P.A.	-----	01/01/97	01/01/98	01/01/99	Rs. 125/-
5	Mr. Sanjay Batra	JACT	-----	01/01/97	01/01/98	01/01/99	Rs. 100/-
6	Mr. Suman Singh	O.A.	-----	01/01/97	01/01/98	01/01/99	Rs. 60/-
7	Mr. Umesh Dutt	O.A.	-----	@ (Rs. 55/-) 01/01/97	01/01/98	01/01/99	Rs. 60/-
8	Mr. Tapan Kr. Mandal	O.A.	-----	@ (Rs. 55/-)	-----	01/01/99	Rs. 55/-
9	Mr. Bhupal Chand Arya	O.A.	-----	-----	-----	01/01/99	Rs. 55/-
10	Mr. Vaidu	S.K.	-----	-----	01/01/98	01/01/99	Rs. 55/-
11	Mr. Krishan Pal	S.K.	-----	-----	01/01/98	01/01/99	Rs. 55/-
12	Mr. A. Sen Gupta	A.O.	01/02/96	01/02/97	01/02/98	01/02/99	Rs. 275/-
13	Ms. Rama Shukla	Asstt.	01/02/96	01/02/97	01/02/98	01/02/99	Rs. 125/-
14	Mr. Mohd. Ahmad	C.T.	01/02/96	01/02/97	01/02/98	01/02/99	Rs. 100/-
15	Mr. S.K. Goyal	Sr. Lecturer	01/03/96	01/03/97	01/03/98	01/03/99	Rs. 325/-
16	Mr. Atul Bhardwaj	Tech. Asstt.	01/03/96	01/03/97	01/03/98	01/03/99	Rs. 175/-
17	Mr. J.V. Anand	Data Entry Operator	01/03/96	01/03/97	01/03/98	01/03/99	Rs. 125/-
18	Mr. Imtiaz Ahmad	Input/Output Asstt.	01/03/96	01/03/97	01/03/98	01/03/99	Rs. 125/-
19	Mr. Jagdev Singh	G.O.	01/03/96	01/03/97	01/03/98	01/03/99	Rs. 75/-
20	Mr. Harbhajan Singh	Driver	01/03/96	01/03/97	01/03/98	01/03/99	Rs. 75/-
21	Mr. Drigpal	O.A.	01/03/96	01/03/97	01/03/98	01/03/99	Rs. 60/-
22	Dr. H.K. Porwal	Sr. Lecturer	01/04/96	01/04/97	01/04/98	01/04/99	Rs. 325/-
23	Mr. Chander Pal	Mali	01/04/96	01/04/97	01/04/98	01/04/99	Rs. 65/-
24	Mr. Baleshwar Rarn	Mali	01/04/96	01/04/97	01/04/98	01/04/99	Rs. 65/-
25	Mr. M.S. Tyagi	S.P.A.	01/05/96	01/05/97	01/05/98	01/05/99	Rs. 175/-
26	Mr. S.K. Jairath	S.O. A/c	-----	01/05/97	01/05/98	01/05/99	Rs. 200/-
27	Dr. R.M. Singh	Principal	01/06/96	01/06/97	01/06/98	01/06/99	Rs. 450/-
28	Dr. Poonam Verma	Sr. Lecturer	01/06/96	01/06/97	01/06/98	01/06/99	Rs. 325/-
29	Mr. Virender Khanna	Lecturer	01/07/96	01/07/97	01/07/98	01/07/99	Rs. 275/-
30	Ms. Tanuja Sharma	Lecturer	01/07/96	01/07/97	01/07/98	01/07/99	Rs. 275/-
31	Ms. Kavita Rastogi	Lecturer	01/07/96	01/07/97	01/07/98	01/07/99	Rs. 275/-
32	Mr. S.Q. Abbas	Sr. Asstt.	-----	01/07/97	01/07/98	01/07/99	Rs. 175/-
33	Dr. Preeti Rajpal Singh	Sr. Lecturer	01/08/96	01/08/97	01/08/98	-----	Rs. 325/-
34	Ms. Kavita Kapur	Lecturer	01/08/96	01/08/97	01/08/98	-----	Rs. 275/-
35	Ms. Tarannum Ahamd	Lecturer	01/08/96	01/08/97	01/08/98	-----	Rs. 275/-
36	Ms. Rohini Singh	Lecturer	01/08/96	01/08/97	01/08/98	-----	Rs. 275/-
37	Ms. Shalini Prakash	Lecturer	01/08/96	01/08/97	01/08/98	-----	Rs. 275/-
38	Mr. Rajinder Singh	Asstt.	01/08/96	01/08/97	01/08/98	-----	Rs. 125/-
39	Mr. Peter Toppo	Lab. Attnd.	09/08/96	01/10/97	17/12/98	-----	Rs. 75/-
40	Mr. Basant Lal	Lib. Attnd.	01/09/96	01/09/97	01/09/98	-----	Rs. 75/-

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41	Mr. Pradeep Verma	JACT	01/09/96	01/09/97	01/09/98	-----	Rs. 100/-
42	Mr. Gopal Singh	Driver	01/10/96	01/10/97	01/10/98	-----	Rs. 75/-
43	Mr. Manohar Lal	Daftari	01/10/96	01/10/97	01/10/98	-----	Rs. 70/-
44	Mr. Narendra Kumar (In senior scale)	Librarian	01/11/96	01/11/97	01/11/98	-----	Rs. 275/-
			-----	01/11/97	01/11/98	-----	Rs. 325/-
45	Mr. Mohinder Pal	Lib. Attnd.	01/11/96	01/11/97	01/11/98	-----	Rs. 75/-
46	Mr. Tulsi Ram Sharma	Lab. Attnd.	01/12/96	01/12/97	01/12/98	-----	Rs. 75/-

**All the items from 7.1 to 7.14 have been noted and approved.**

**Item (Accounts)**

- 8 To consider and approve the observations of the college on the audit report of the AGCR for the year 1996-97 and 1997-98 (Annex-1)

Members discussed the audit report of the AGCR (1996-97 and 1997-98) and the college observations on the same in detail and approved with the instruction that the accounts of the college be prepared and submitted to the Directorate of Higher Education with-in the time limit every year and more care should be taken so that the advances given to the staff for college work are settled with-in the stipulated time period.

- 9 To consider and approve the observations of the college on the audit report of the ELFA for the year 1997-98 (Annex-2)

Members discussed the audit report of the ELFA for the year 1997-98 and the observation of the college on the same in detail and approved with the following instructions to accounts and office of the college:

- That the cash book should be closed on daily basis.
- That the cash and voucher should be checked and verified by the Bursar periodically - at least once in 15 days.
- A placement register regarding the placement of furniture and equipments of the college be prepared immediately if not prepared as yet.

**10 Reporting items (Accounts) for approval**

- 10.1 Following employees have been granted loan out of their provident fund A/c.

S.No.	Name	Desig	Amount	Purpose
1.	Mr. Drig Pal	Office Attnd.	10,000/-	Wife's medical treatment
2.	Mr. Ramesh Chand	S.P.A. (Lib.)	15,000/-	Wife's medical treatment
3.	Mr. Pradcep Verma	Assistant	20,000/-	House renovation
4.	Mr. Atul Bhardwaj	Tech. Asstt.	49,000/-	House renovation
5.	Mr. Jaiversh Anand	Data-Entry-Opt.	14,000/-	House renovation
6.	Mr. Mohd. Ahmed	Care Taker	10,000/-	To repay the loan taken for father illness and subsequently expired
7.	Mr. Suman Singh	Office Attnd.	14,000/-	Sister's Marriage
8.	Mr. Harbhajan Singh	Driver	15,000/-	House renovation
9.	Mrs. Rama Shukla	Assistant	30,000/-	Son's thread ceremony

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10.	Mrs. Poonam Verma	Lecturer	1,30,000/-	House renovation
11.	Mr. Peter Toppo	Lab. Attd.	16,000/-	House renovation

- 10.2 Rs. 5,50,000/- invested with UTI in Monthly Income Plan 98 (IV) (Cumulative Scheme) out of employees provident fund accounts on 08/01/99 for the period of five years with the approval of Provident fund subscriber's representatives as per the decision of the Provident Fund Committee.
- 10.3 Rs. 1,30,000/- invested with UTI in Monthly Income Plan 99 (Cumulative Scheme) out of the employees Provident fund accounts on 14/05/99 for the period of five years with the approval of Provident fund subscriber's representatives as per the decision of the Provident Fund Committee.
- 10.4 Rs. 3,50,000 invested with Canara Bank in fixed Deposit out of the employees Provident fund accounts on 17/02/99 for the period of three years with the approval of Provident fund subscriber's representatives as per the decision of the Provident Fund Committee.
- 10.5 Rs. 4,50,000 invested with Canara Bank in fixed Deposit out of the employees Provident fund accounts on 10/03/99 for the period of three years with the approval of Provident fund subscriber's representatives as per the decision of the Provident Fund Committee.
- 10.6 Rs. 28,710 paid to M/s Adnov India Advertising Services for printing charges of college magazine with the de-facto approval of the chairman, Governing Body.
- 10.7 Rs. 24,388/- paid to M/s Kapco Printers for printing charges of Student Placement Brochures with the de-facto approval of the chairman, Governing Body.
- 10.8 Rs. 49,736/- paid to M/s Kapco printers for printing charges of student's Assignment registers out of students societies A/c.
- 10.9 Rs. 20,346/- paid to M/s PCS Industries Ltd. for the Cabling charges in Computer Lab out of student societies fund.
- 10.10 To approve the recurring budget for the year 1998-99 and budget estimate for 1999-2000.
- 10.11 To approve the non-recurring budget for the year 1999-2000.
- 10.12 To approve the Annual charge of Rs. 100/- towards Study Material fee w.e.f. the current session.

**All the items mentioned in the agenda from 10.1 to 10.12 were noted and approved.**

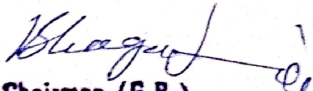
- 10.10 & 10.11 The Governing Body discussed the recurring and non recurring budget and budget estimate of the college thoroughly and approved with the view that the revised budget for 1999-2000 be prepared more carefully and realistically, incorporating the growing needs of the college.**

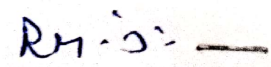
- 11 To allow the college to increase medical fees of the students and appoint a part time medical officer for the college.

**The Governing Body approved the increase in medical fees of the students and allowed to appoint a part time medical officer for the college in consultation with the Treasurer.**

- 12 To approve the action of the Chairman in granting ad-hoc appointment to the following lecturers on the recommendations of the teachers-in-charge.

S.NO.	Name	Deptt.	Appointment as	Nature of appointment
1	Ms. Anuja Mathur	Business Studies	Lecturer (Ad-hoc)	May be appointed from 16/07/99 till the end of the 1 <sup>st</sup> term (30/9/99).
2	Ms. Monica Mor	-do-	-do-	May be appointed from 16/07/99 till the end of the 1 <sup>st</sup> term (30/9/99)
3	Ms. Kishori R. Shanker	-do-	-do-	May be appointed from 16/07/99 till the end of the 1 <sup>st</sup> term (30/9/99).

  
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4	Dr. Honey Gupta	Business Studies	Lecturer (Ad-hoc)	May be appointed from 19/07/99 till the end of the 1 <sup>st</sup> term (30/9/99)
5	Ms. Shweta Bagga	Computer	-do-	May be appointed from 16/07/99 till the end of the 1 <sup>st</sup> term (30/9/99)
6	Ms. Priyanka Sharma	-do-	-do-	May be appointed from 21/07/99 till the end of the 1 <sup>st</sup> term (30/9/99).
7	Mr. Tribhuvan Kumar	BFIA	-do-	May be appointed from 20/07/99 till the end of the 1 <sup>st</sup> term (30/9/99).

The Governing Body approved the action of the Chairman in granting ad-hoc appointments to the lecturers mentioned in the Agenda (no. 1 to 7).

### SUPPLEMENTARY AGENDA

#### Accounts

1. To report for approval the Income and Expenditure statement of BBS Entrance Test held on 06/06/99. (Annex.-C)

The Governing Body went through the expenditure statement of BBS Entrance Test (1999), held on 06/06/99.

Resolved that the expenditure be approved.

2. To approve the transfer of Rs. 38,00,000/- during the year 1998-1999 from the student societies' account to maintenance accounts. Out of Rs. 38,00,000/- a sum of Rs. 6,00,000/- was repaid in the same financial year with the de-facto approval of the Chairman, Governing Body and Rs. 20,00,000/- re-imbursed to societies' account on 03/06/99 on the receipt of grant-in-aid thus leaving a loan of Rs. 12,00,000/-. Further Rs. 5,00,000/- was again transferred from societies' account to pay the salary for the month of June 1999. Thus a total of Rs. 17,00,000/- (12,00,000/- + 5,00,000/-) has been taken as loan from societies fund as on date to facilitate the payment of salary for the month of April, May and June 1999.

Principal explained that the above transactions are intended as stop gap arrangement because of non receipt of sufficient grants from the Delhi Govt. even for the payment of salaries to the staff.

The Governing Body resolved that the above transfer of funds from student society A/c to Maintenance A/c be approved and expressed their deep Concern towards the Govt. attitude in releasing the grants late to the college.

It has been decided that a delegation of the Governing Body should meet the Honb'le Minister to request him to release the grant at the earliest.

#### Any other item

On a motion from the Principal that the college should offer some thing special for the family of the soldiers who died in Kargil war, members expressed their own views and suggestions. However, no specific decision could be taken in this regard. College already offers six seats to the wards of war widows.

The meeting then ended with a vote of thanks to the Chair.

*Minutes by  
S. K. Gupta  
Secretary  
to the Govt. No.  
23/10/99  
23/10/99  
15/9/99*

*Bhagya Jee*  
Chairman (G.B.)  
College of Business Studies  
Vivek Vihar, Delhi-110095

*Rm: J.*  
Principal  
College of Business Studies  
Vivek Vihar, Delhi-110095