

Following members attended the meeting :

1. Sh. G.K. Arora (Chairman)
2. Dr. C.B. Gupta
3. Prof. B.P. Singh
4. Prof. H.P. Garg
5. Ms. Rohini Singh
6. Sh. M.S. Panwar
7. Sh. T.R. Verma
8. Sh. Jagdish Upasane
9. Sh. S.K. Goyal (Acting Principal) Member Secretary

1. Minutes of the Governing Body meeting held on 03/01/95 were read and confirmed.

2. Regularisation of appointment of Ms. Kishori and Ms. Anuja Mathur, both lecturers (temporary) in Business Studies, was considered.

Resolved that they can be regularised only after their meeting with the Selection Committee constituted for appointment of Lecturers in Business Studies.

3. The report of two member Fact Finding Committee was placed before the Governing Body.

Chairman brought to the notice of members an item relating to functioning of college computer lab. In this connection it was noted that the Committee has formed the opinion that Mr. Atul Bhardwaj had not been performing his duties as Technical Assistant in the Computer Lab. for the last several months and was thus guilty of indiscipline and insubordination. The Committee found that the indifference of Mr. Atul Bhardwaj towards his duties was also affecting the other employees and the work of the Computer Lab. has been gravely suffering. The Committee has recommended stern action against Mr. Atul Bhardwaj. After some discussion, the Governing Body decided to place Sh. Atul Bhardwaj under suspension and resolved that a charge-sheet be served on Sh. Atul Bhardwaj on behalf of the Governing Body and authorised the Acting Principal of the College to serve that charge sheet on the lines discussed and after taking legal advice.

Discussion on other parts of the report was deferred for the next meeting.

4. The complaint of the Librarian regarding deletion of Library Software was briefly discussed and was deferred till the next meeting.

5. The promotion of Ms. Rama Shukla & Mr. Mohd. Ahmad as Assistant & Care Taker respectively was recorded and approved.

6. The decision regarding allotment of staff quarter and college car were deferred till the next meeting of the Governing Body.

7. The Acting Principal was instructed to submit the details regarding demand of non-recurring grant for Library and

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Computer Lab. along with the agenda of the next Governing Body meeting.

8. The case of Ms. Urmil Thusu, S.O., was taken up. Prof. B.P. Singh suggested that before the letter of termination is issued to her all facts regarding issue of appropriate notices and their delivery etc. should be carefully checked once again.
9. The Governing Body authorised the Chairman and the Acting Principal to take a decision regarding shifting of college offices to a more suitable location.
10. It was brought to the notice of Governing Body by the Chairman that wife of Prof. U.C. Singh (elected member of Governing Body on Selection Committee constituted for appointment of Principal of College of Business Studies) was an employee of a college whose Principal was an applicant for the post of Principal of College of Business Studies.

Resolved that Prof. U.C. Singh be replaced by Sh. M.S. Panwar on the Selection Committee.

11. Proposal made by the admission committee of the college regarding payments to be made to staff for entrance examination was placed before the body.

Resolved that the Chairman is authorised to take a decision in this regard.

Reporting Items :

The fact that special audit of college accounts and assets was conducted by the ELFA (Delhi Administration) from 16/02/95 to 14/03/95 was noted.

University approval regarding promotion of Dr. H.K. Porwal as Sr. Lecturer in the scale of Rs. 3000-5000 w.e.f. 09/04/94 vide their letter no. CB-1/MPS/95/4 dated 15/03/95 was noted.

Reversion of Mr. Ramesh Chand to his earlier position and scale of pay, viz., Library Clerk Cum Typist and Rs. 950-1500 respectively following disapproval by the University was noted.

In view of the stay order received from the High Court the Governing Body confirmed his reversion but not recovery of excess payment.

Ad-hoc promotion of Mr. Mohinder Pal, Library Attendant, till further order vide office order dated 31/01/95 was recorded and approved.

Appointment of Mr. Bhupal Chand Arya as peon (Ad-hoc) in the scale of Rs. 750-940 for three months with effect from 04/01/95 was recorded and approved.

His reappointment as peon (ad-hoc) in the same scale w.e.f. 05/04/95 for a further period of three months was recorded and approved.

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6. Grant of 18 days L.W.P. to Mr. Peter Toppe, Lab. Attendant, from 13/02/95 to 02/03/95 was recorded and approved.
7. Grant of 36 days of Half Pay Leave to Ms. Shalini Kumar, Lecturer, and consequently 18 days of full pay becoming recoverable from her salary was recorded and approved.
8. The fact that Dr. N.K. Kaira, Ms. Sonia, Mr. V.S. Mehta, Dr. Alok Puranik, Prof. R.K. Sachdeva and Prof. I.C. Dhingra were requested to engage some classes in Business Studies as Guest Lecturers was noted and approved.
9. The fact that Dr. S.K. Muttoo and Ms. Charu Ashish were requested to engage some classes in Computer Applications as Guest Lecturers was noted and approved.
10. Grant of annual increment to the college employees as per details given below was recorded and approved :

<u>Name</u>	<u>Date</u>
1. Ms. Bimlesh Sharma	01/01/95
2. Ms. D.K. Sachdeva	01/01/95
3. Mr. Tribhuvan Kumar	01/01/95
4. Mr. Sanjay Batra	01/01/95
5. Mr. A.Sen Gupta	01/02/95
6. Mr. Suman Singh	01/02/95
7. Mr. S.K. Goyal	01/03/95
8. Mr. Atul Bhardwaj	01/03/95
9. Mr. S.Q. Abbas	01/03/95
10. Mr. Harbhajan Singh	01/03/95
11. Mr. Drig Pal	01/03/95
12. Mr. Jagdev Singh	01/03/95
13. Mr. Ramesh Chand	01/03/95
14. Dr. H.K. Porwal	01/04/95

S.K. Goyal

H.K. Porwal