

Minutes of the meeting of college Governing Body held on 21st December 1993 at 3.30 p.m. in the college premises.

The following members were present :

1. Sh. N.K. Singhal
2. Prof. A.S. Narag
3. Sh. A.K. Pradhan
4. Dr. M.C. Gupta
5. Ms. Kavita Rastogi
6. Mr. G.S. Chatwal
7. Dr. S.S. Gulshan

The following members expressed their inability to attend the meeting :

1. Sh. Amar Nath Chawla
2. Sh. S.V. Joshi
3. Prof. Raghav Gaiya

In the absence of Sh. Amar Nath Chawla, Dr. M.C. Gupta chaired the meeting.

1. Confirmation of Minutes.

The minutes of the last meeting held on 18th August 1993 were confirmed.

2. Matters arising out of minutes.

The decision of Dr. S.S. Gulshan not to insist for premature retirement, for the time being, in response to the letter dated 13th September, 1993 from the Chairman College Governing Body was noted with satisfaction by the members.

3. Approval of Revised Budget Estimates for 1993-94 and Budget Estimates for 1994-95.

Revised Budget Estimates for 1993-94 and Budget Estimates for 1994-95 were placed before the meeting for discussion and approval.

Resolved that the budgets be approved.

4. Appointment of Auditors for auditing the college Accounts.

Resolved that the University be approached for approval of panel of auditors for auditing the College Accounts.

5. ✓ Resignation letter of Mr. Jitendra Kumar Tewari, Lecturer in Business Studies, along with his request to waive off the required notice period was placed before the meeting.

Resolved that the request to waive off the notice period be not granted.

M C Gupta

placed before the meeting for approval.

Resolved that the fee structure for 1994-95 would remain the same as 1993-94 with the following changes

1. Magazine Fees 100/-
  2. Library R/Room Fees 300/-
  3. I. Card Fees 10/-
  4. Garden Fees 20/-
  5. Water & Elec. <sup>Charges</sup> 100/-
  6. Computer Lab. Fee 300/-
7. The Audit Report of Examiner, Local Fund Accounts for the year 1992-93 was placed before the meeting for discussion.

Resolved that the Audit Report of E.L.F.A. on accounts of the college for the financial year 1992-93 be adopted.

#### Reporting Items

Following items were placed before the meeting and were approved :

- 8.1 Employees granted annual increment w.e.f. the dates written against their names :

Name	Date of increment
a) Mr. Umesh Dutt	01/08/93
b) Dr. S.S. Gulshan	01/09/93
c) Ms. Poonam Verma	01/09/93
d) Mr. Pradeep Verma	01/09/93
e) Mr. Basant Lal	01/09/93
f) Mr. Mohd. Ahmad	01/10/93
g) Mr. Manohar Lal	01/10/93
h) Mr. Mohinder Pal	01/10/93
i) Mr. Imtiaz Ahmed	01/10/93
j) Mr. Gopal Singh	01/10/93
(Payable from 1/11/93)	
k) Mr. Narender Kumar	01/11/93

- 8.2 Mr. Surender Kumar Jairath was granted officiating allowance of Rs. 200/- for officiating the post of Ms. Urmil Thusu Section Officer w.e.f. 25/05/93.

- 8.3 Ms. Bimlesh Sharma, S.P.A. was granted officiating allowance of Rs. 270/- for officiating the post of Mr. Ramesh Chandra, S.P.A. from 23/7/93 to 31/10/93.

- 8.4 On the recommendation of duly constituted Selection Committee, Mr. S.K. Goyal and Ms. Poonam Verma, Lecturer in Business Studies, were placed in the Sr. Scale of Rs. 3000-5000 w.e.f. 21/3/93 and 26/6/93 respectively. Their pay fixation has been approved by the University.

- 8.5 Ms. Poonam Verma, Lecturer in Business Studies, Proceeded on Study Leave ~~Lecturer~~, w.e.f. 1st September, 1993.