

College of Business Studies

Minutes of the meeting of Governing Body held on 20 August 1992 at 4.00 p.m. in the college premises.

The following members were present :

1. Prof. M.C. Gupta
2. Prof. A.S. Narag
3. Ms. Archana Arora IAS
4. Mr. Virendra Khanna
5. Mr. Kamal Nain Singh
6. Dr. S.S. Gulshan

1. The Minutes of the last meeting held on 9th April 1992 were confirmed.

2. Resolved that the appointment of the following lecturers in the pay scale Rs. 2200-4000 as recommended by the duly Constituted Selection Committee be approved :

Name	Designation	Date of Appointment
1. Mrs. Kavita Garg	Lecturer in Computer Applications	16/07/92
2. Mr. G.S. Chatwal	"	16/07/92
3. Mrs. Rohini Singh	Lecturer in Business Studies	28/10/91
4. Mrs. Shalini Kumar	"	16/07/92

3. Resolved further that one advance increment in the case of following lecturers as recommended by the Selection Committee be approved.

Name	Designation
1. Mrs. Kavita Garg	Lecturer in Computer Applications
2. Mr. G.S. Chatwal	"
3. Mrs. Rohini Singh	Lecturer in Business Studies

4. Resolved that Ms. Anuja Mathur be appointed as lecturer in Business Studies in the pay scale of Rs. 2200-4000 on temporary basis for one Academic year.

5. Resolved that Ms. Kishori be appointed as lecturer in Business Studies in the pay scale of Rs. 2200-4000 on temporary basis for one Academic year. (2)

Reporting Items

1. The Committee approved the confirmation of the following employees. w.e.f. the dates mentioned against their names.

Name	Designation	Date of confirmation
i) Mr. Tulsi Ram Sharma	Lab. Attnd.	13/03/91
ii) Mr. Jai Varsh Anand	Data Entry Operator	22/08/91
iii) Mr. Pradeep Kumar	Jr. Asstt.	17/09/91
iv) Mr. Mohinder Pal	Peon	11/10/91
v) Mr. Sanjay Batra	Jr. Asstt.	16/01/92
vi) Mr. Suman Singh	Peon	20/02/92

2. The Committee approved the granting of annual increment to the following employees w.e.f. the dates mentioned against their names.

S.No.	Name	Date of increment
1.	Mr. Peter Toppo	01/04/1992
2.	Mr. M.S. Tyagi	01/05/1992
3.	Mrs. Rama Shukla	01/06/1992
4.	Mr. S.K. Goyal	01/07/1992
5.	Mr. H.K. Porwal	01/07/1992
6.	Mrs. Tanuja Sharma	01/07/1992
7.	Mr. Virender Khanna	01/07/1992
8.	Mr. K.N. Singh	01/07/1992
9.	Mr. Basant Lal	01/07/1992
10.	Ms. Preeti R. Singh	01/08/1992
11.	Mr. A. Sen Gupta	01/08/1992

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- 12. Mr. Rajinder Singh 01/08/1992
- 13. Mr. Jitender Tewari 01/08/1992
- 14. Ms. Kavita Kapur 01/08/1992
- 15. Mr. Jai Varsh Anand 01/08/1992

3. The Committee approved the nominal increase in the college Fees for BBS and PGDCA Courses w.e.f. the Academic year 1992-93 as shown below:

Course	1991-92	1992-93
B.B.S.	Rs. 1000.00	Rs. 1100.00
P.G.D.C.A.	Rs. 1610.00	Rs. 1911.00

4. The Committee adopted the Audit Reprt of the college Auditors on the Accounts of the College for the financial year 1991-92.

5. The Committee approved the appointment of Ms. Poonam Verma as Busar for two years w.e.f. 1 February 1992.

6. The Committee approved the investment of Rs. 1,22,210.00 out of the Employees Provident Fund in Units under UTI Scheme 1964.

7. The Committee approved the intake of students of BBS First year course from 80 to 120.

8. The Committee adopted the Audit Report of Examiner Local Fund, Delhi Administration on Accounts of the college for the financial year 1991-92.

9. The Committee approved the appointment of Ved Mittal & Associates, chartered Accounts, 22-23 Narender Bhawan, 448, Ring Road Azadpur Flyover, Delhi 110033 as auditors of the college for Financial year 1992-93.

Meeting ended with vote of thanks to the chair.

S. S. Gulshan
27.8.92
Dr. S.S. Gulshan
Member Secretary

M.C. Gupta
27.8.92
Prof. M.C. Gupta
Chairman