



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

Minutes of meeting of the Governing Body held on **06th July, 2022 (Wednesday)** at **10:30 am** in the college premises.

Following members attended the meeting:

1. CA. Naveen ND Gupta, Chairperson (Attended online)
2. Mr. Raj Kumar Goel, Treasurer
3. Mr. Praveen Kumar Bharti, Member (Attended online)
4. Mr. Vivek Bansal, Member
5. Dr. Chhavi Gupta, Member (Attended online)
6. Dr. Sarabpreet Singh Guglani, Member
7. Dr. Girish Tiwari, Member
8. Ms. Kriti Wadhwa, Member
9. Dr. (Mrs.) Arvinder Kaur – Member (Attended online)
10. Prof. Sanjay Sehgal, University Representative
11. Prof. K. Ratnabali, University Representative
12. Dr. Shikha Gupta, Teacher Representative (More than 10 years' service category)
13. Mr. Sumit Lamba – Non-Teaching Staff Representative (Special Invitee)
14. Prof. (Dr.) Poonam Verma – Principal/Member Secretary

At the outset, the Principal/Member Secretary informed the Governing Body that the college has been awarded A+ grading by NAAC with CGPA of 3.46 and the college has been awarded as the best college for Bachelor of Business Administration by the India Today Group.

The minutes of the Governing Body meeting held on 13th April, 2022 were confirmed after incorporating the suggestions by the Chairperson, Governing Body and the Action Taken on these minutes was reported.


III **AGENDA ITEMS FOR THE MEETING DT. JULY 6, 2022**

1. To consider and approve the appointment of Prof. Sameer Anand as Vice-Principal of the college as per DU rules. (**Annexure – I**)

Brief: Dr. Sameer Anand was promoted as Professor by the duly constituted Selection Committee in its meeting held on 10th May 2022.

Prof. Sameer Anand fulfills the eligibility criteria required for the post of Vice Principal as per

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University of Delhi Notification bearing No. CNC-II/093/1(12)/2019-20/251 dt. 03/10/19 Pt. No.5 Amendments to Ordinance XVIII, Colleges other than those maintained by the Government of India (EC res. No. 8-8 dt. 01-02.07.2019 (Page no. 11-12)

“An existing senior faculty member may be designated as Vice-Principal by the Governing Body of the College on the recommendation of the Principal, for a tenure of two years, who can be assigned specific activities, in addition to his/her existing responsibilities. During the absence of the Principal, for any reason, the Vice Principal shall exercise the powers of the Principal. The appointment of such Vice-Principal shall require the approval of the University.”

The GB members unanimously resolved to appoint Prof. Sameer Anand as Vice Principal of the college for a tenure of two years as per University of Delhi rules subject to approval of the University of Delhi.

2. To consider the Earned Leave application received from the Principal to visit the US for the period w.e.f. 21st July to 11th November 2022 (114 days). **(Annexure – II)**


Brief: Prof. Poonam Verma, Principal has 267 nos. of Earned Leave in her leave account as on 30th June 2022.

Approved

3. To consider and approve the recommendation of the Finance Committee meeting held on 6th May 2022. **(Annexure- III)**

All the recommendations of the Finance Committee were duly approved, however, regarding the repair and AMC of UPS it was resolved that e-tendering be done for pt. no. 1 of minutes of Finance Committee meeting dt. 6th May, 2022 and a condition be added in this that it should be done for a period of one year extendable upto three years only with successful and satisfactory work done by the service provider. It was taken into consideration that tendering be done in a two bid system where 80% weightage be given for financial aspects and 20% weightage for technical aspects. It was further resolved that Security Deposit / Bank Guarantee be also taken and an affidavit be taken to the effect that all equipment/parts to be replaced will be of the OEM. It was further resolved that conditions of AMC as mentioned in this point will be applicable for all AMC in future also.

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4. To consider and approve the recommendation of the Hostel Management Committee meeting held on 14th June 2022. (Annexure-IV)

All the recommendations of the Hostel Management Committee were duly approved, however, regarding the AMC of air conditioning of the hostel, it was resolved that e-tendering be done for Item no. 04 of Hostel Management Committee meeting dt. June 14, 2022 and a condition be added in this that it should be done for a period of one year extendable upto three years only with successful and satisfactory work done by the service provider. It was taken into consideration that tendering be done in a two bid system where 80% weightage be given for financial aspects and 20% weightage for technical aspects. It was further resolved that Security Deposit / Bank Guarantee be also taken and an affidavit be taken to the effect that all equipment/parts to be replaced will be of the OEM. It was further resolved that conditions of AMC as mentioned in this point will be applicable for all AMC in future also.

5. To consider and approve the request received from CA Madhu Totla, Assistant Professor, Department of Management Studies for extension of study leave for one more year from July 20, 2022 to July 19, 2023.

Brief: CA Madhu Totla was initially granted study leave for a period w.e.f. 20 July, 2020 up to 19 July, 2022. As per rule a faculty can avail of study leave for a period of 3 years. However, he/she has to submit the 6 monthly progress report, duly forwarded by the guide. The report submitted by CA Madhu Totla is enclosed as (Annexure-V)

Approved as per DU rules


6. To consider and approve the request received from Mr. Raj Kumar, Assistant Professor, Department of Management Studies for granting study leave for a period of three years starting from 14th June 2022 to 13th June, 2025. (Annexure-VI)

Brief: Amendment to Ordinance

General Note: (vii) Regular faculty members up to twenty percent of the total faculty strength (excluding faculty on medical / maternity leave) shall be allowed by their respective institutions to take study leave for pursuing Ph.D. degree.

As per above 05 no. of teachers can be sent on study leave, the GB has sanctioned study leave of 04 nos. of faculty out which 03 nos of teachers are on leave and Ms. Praidhi has not proceeded on leave.

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7. To consider and approve the request received from the Administrative Officer, ICSSR for extension of deputation of Dr. Abhishek Tandon, Deputy Director (Research) in ICSSR for a further period of one year i.e. w.e.f. 24.08.2022 (**Annexure- VII**)

Brief: As per Rule of Ministry of Personnel, Public Grievances and Pensions Department of Personnel and Training:

This Department's OM No. 6/8/2009-Estt.(Pay-II) dated 17th June 2010 regulates Pay, Deputation (Duty) Allowance, Tenure of Deputation / Foreign Service and other terms and conditions on the subject of deputation / foreign service of Central Government employees to ex-cadre posts under the Central Government, State Governments, Public Sector Undertakings, Autonomous Bodies, Universities/ Union Territories Administration, Local Bodies etc. and vice-versa. Subject to its applicability as provided in para 2 of the OM, these instructions cover cases of deputation/ foreign service where Central Government is either lending authority or borrowing authority or both. It provides for duration of maximum Deputation Tenure as 5 years at a stretch. As per para 8.3.1 (iii) of this OM, no further extension beyond the fifth year shall be considered.

Earlier, Dr. Abhishek Tandon has been sanctioned deputation from 16/04/2019 to 23/11/2020 and 24/08/2021 to 23/08/2022.


Approved as per DU rules

8. To consider and approve the enhancement of University Development Fund (UDF) fee from Rs.600/- per student per year to Rs.900/- per student per year w.e.f. the Academic year 2022-23 as approved by the Executive Council of University of Delhi. (**Annexure-VIII**)

Approved

9. To report the action of the Chairperson for approving the recommendations of the Selection Committee meeting held on 10th May 2022 for promotion of the following faculty members from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14). (**Annexure-IX**)

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Sl. No.	Name	Assessment Period	Date of Eligibility for Promotion	Remarks
1	Dr. Sameer Anand	22-04-2017 to 26-08-2021	27-08-2021	Promoted under CAS 2018
2	Dr. Ajay Jaiswal	17/11/2018-16/11/2021	17/11/2021	Promoted under CAS 2018

Noted and approved

10. To consider the recommendations of the Screening-cum-Evaluation Committee meeting held on 7th April 2022 for promotion of Librarian from Stage II to Stage III i.e. Pay level 11 to Pay Level 12 as per the University of Delhi rules under CAS 2018 from the date of eligibility as mentioned below: **(Annexure- X)**

S. No.	Name	Assessment Period	Date of Eligibility for Promotion
1	Dr. Deepti Khatri	12/10/2016 to 11/10/2021	12/10/2021

Approved

11. To consider and approve the proposal received from Mr. Harmit Ahluwalia (1992-95 batch) an alumnus of the college to start a scholarship (Rs.25,000/- p.a.) to one meritorious student towards his/her educational expenses. **(Annexure - XI)**

The Governing Body approved the proposal and formed a Committee of the following members to frame the terms of reference on Merit-cum-Means basis for this as well as all other future scholarships which will be put up in the next GB meeting:

- Prof. Arvinder Kaur, GB member*
- Vice Principal*
- TICs of all the departments*
- Bursar*

12. To report the resignation of the following ad-hoc faculty members w.e.f. the date mentioned against their names and approval for appointment of guest faculty in their place: **(Annexure – XII)**

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Sl. No.	Name	Date of resignation
1.	Ms. Vijay Lakshmi	04/04/2022
2.	Dr. Gurjeet Kaur	11/05/2022
3.	Ms. Sandra Suresh	27/05/2022

Noted and approved. The Principal also informed resignation of one more adhoc faculty namely Mr. Jigmet Wangdus w.e.f. 05/07/22. The Governing Body resolved the appointment of guest faculty against the sanctioned posts as per the University of Delhi norms.

13. To report the resignation of Mr. Chaman Upadhyay, Manager (Boys Hostel) w.e.f. 8th July 2022. (Annexure – XIII)

Further, to approve the appointment of new Manager (Boys Hostel).

Noted and approved. For appointment of the Manager procedure as per the earlier GB resolution. The GB empowered the Chairperson to nominate a Governing Body member on the Selection Committee for this post.

14. To consider and approve that all purchase of goods exceeding one lakh shall require approval of the Finance Committee and payment voucher of same be countersigned by Treasurer, Governing Body.

The Governing Body resolved to check the ongoing practices followed in other colleges of University of Delhi regarding this and till a final decision is taken the previous practice be continued. The matter be taken up in the next Governing Body meeting.

15. To take prior approval of Finance Committee for appointment of faculty on guest / ad-hoc basis and non-teaching on contractual basis.

The Governing Body resolved to take prior approval of the Finance Committee only for the new/additional posts in the college.

16. To report the WhatsApp messages (Annexure – XIV) received by the Chairperson, Governing Body from Dr. Saket Chattopadhyay, Ex. CEO, SIIF who resigned on 30th April 2022 (Annexure-XV).

The Chairperson recommended to put up this matter in an appropriate form and send work order circulars to Principal/other concerned staffs to respond to allegations raised in WhatsApp message.

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SUPPLEMENTARY AGENDA

ITEMS (OFFICE)

1. To report the resignation of Mr. Jigmet Wangdus, Assistant Professor (adhoc) w.e.f. 05/07/22 (F/N) and approval for appointment of guest faculty in his place.

This matter was taken up alongwith item no. 12 of the main agenda.

2. To consider and approve the appointment of Guest Faculty for BMS/BBA (FIA)/ B.Sc (H) Computer Science programs as per University of Delhi rules.

This matter was taken up alongwith item no. 12 of the main agenda.

The meeting ended with a vote of thanks to the Chair.

(CA Naveen N.D. Gupta)
Chairperson, Governing Body

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(Poonam Verma)
Member Secretary, Governing Body

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