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**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

Minutes of the meeting of the Governing Body held on **October 07, 2021 (Thursday)** at 12 noon in the college premises.

Following members attended the meeting:

1. Prof. Sanjay Sehgal, University Representative/Chairperson
2. Prof. S.C. Rai, University Representative/Treasurer
3. Dr. Ajay Jaiswal, Teacher Representative (More than 10 years' service category)
4. Ms. Paridhi, Teacher Representative (Less than 10 years' service category)
5. Mr. S.K. Dagar – Non-Teaching Staff Representative (Special Invitee)
6. Dr. Poonam Verma – Principal/Member Secretary

- I. To confirm the accurate record of the Governing Body meeting held on 4<sup>th</sup> September 2021.

*The accurate record of the Governing Body meeting held on 4<sup>th</sup> September, 2021 was confirmed.*

**II. MAIN AGENDA ITEMS FOR MEETING DT. 07.10.2021**

1. To nominate the member(s) of the Governing Body in the following Committees of the college:
- a) Internal Quality Assurance Cell (IQAC) of the college.
  - b) Provident Fund Committee
  - c) Finance Committee
  - d) Hostel Management Committee
  - e) Building Committee
  - f) Purchase Committee for purchasing above Rs.2.5 Lakh (as per GFR 2017)

*It was resolved that both Chairperson and Treasurer will be part of the IQAC. For the rest of all the Committees as mentioned from (b) to (f) above, Treasurer will be the member. All matters pertaining to the above Committees be presented to the Governing Body.*

अध्यक्ष, प्रबन्ध समिति

Chairperson, Governing Body

शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज

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डॉ. पूनम वर्मा/Dr. Poonam Verma

सदस्य सचिव, प्रबन्ध समिति

Member Secretary, Governing Body

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2. To consider and approve the recommendations of the screening committee meeting held on October 5, 2021, for considering Financial Upgradation under the MACP Scheme of the following employees of non-academic staff:

S. No.	Name of the Employee & Designation	Pay scale as on date of MACP	Date from MACP to be given	Pay scale to be given in MACP	Remarks
1	Mr. Krishan Pal Safai Karamchari	Level-2 (Cell-14) 29300 as on 01/07/2016	01/09/2016 (Second MACP)	Level-3 (Cell-12) Rs.30200	First MACP granted on 01.09.08
2	Mr. Vishnu Prasad Waterman	Level-1 (Cell-12) 24900 as on 01/07/2017	27/07/2017 (First MACP)	Level-2 (Cell-10) Rs.26000	
3	Mr. Chander Pal Mali	Level-3 (Cell-16) 34000 as on 01/07/2017	02/03/2018 (Second MACP)	Level-4 (Cell-12) Rs.35300	First MACP granted on 02.03.08
4	Mr. Bhupal Chand Arya Office Attendant	Level-2 (Cell-16) 31100 as on 01/07/2018	01/09/2018 (Second MACP)	Level-3 (Cell-14) Rs.32000	First MACP granted on 01.09.08
5	Mr. Tapan Mandal Office Attendant	Level-2 (Cell-16) 31100 as on 01/07/2018	01/09/2018 (Second MACP)	Level-3 (Cell-14) Rs.32000	First MACP 01.09.08

*Approved*

3. To seek approval for initiating the process with University of Delhi for starting a new PG Diploma course in Global Business Operations as already being run in the University of Delhi.

*The Governing Body in principle approved the proposal for starting a new PG Diploma program in Global Business Operations in the college. For this the Governing Body directed that the college should first approach the funding agency i.e. DHE, GNCTD for taking their approval for creation of posts of faculty for this program.*

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4. To seek approval for purchase of license to protect and provide the services for college Internet & IT infrastructure security like: Antivirus, Web filtering, Antispam, Antimalware, IPS, IDS, Next Generation Firewall, SD-WAN, load balancing, Hardware, Firmware & general updates etc. for Fortinet (UTM) Fortigate 1200 D, installed in the college since 2017, from M/s Fortinet (being a proprietary item) for a period of one year at a cost of Rs.8,85,916/- (plus taxes) through its authorized channel partner M/s Dciphers IT Solutions Pvt. Ltd.

*The Governing Body approved in principle for purchase of license for Fortinet (UTM) Fortigate 1200 D from APC fund of the college. It was further resolved that a certificate be taken from the vendor to the effect that it is a proprietary item. The Governing Body further directed that the concerned Committee should give a proper rationale for purchase of this item.*

5. To seek approval for payment of Special Allowance of Principal from Rs. 3,000/- (as per 6<sup>th</sup> CPC) to Rs. 6750/- (as per 7<sup>th</sup> CPC) w.e.f. July 2017 as per UGC letter bearing No. 11-1/2017 (CU) dt. 19.02.19.

*Approved*

6. To seek approval for the Research Project Funding document for providing grants to the college teachers for minor research projects (**Annexure - A**).

*The Governing Body deferred the matter to be taken up in the next meeting of the Governing Body.*

## **REPORTING ITEMS**

7. To report that SIIF (College Incubation Centre) has signed an MOU with Institute for Industrial Development (IID) [An incubator with the Government of India, Ministry of Micro, Small and Medium Enterprises (MSME), and the department of start-ups, an initiative by the Government of Uttar Pradesh] for promoting Entrepreneurship in the college.

*Noted and approved*

8. To report that SIIF is initiating a 120-hour Certificate Course in Entrepreneurship with Institute for Industrial Development (IID).

*Noted and approved*

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9. To report the "Policy for Divyang" adopted in the college. (Annexure – B)

*Noted and approved*

10. To report the "Green Policy" document adopted in the college. (Annexure - C)

*Noted and approved*

11. To report the provisional approval of the college under (Clause (iv) of first proviso to clause (23C) of section 10 (for applicants covered under sub-clause (vi) of clause (23C) of section 10) under unique registration no. AACAS8896FC20211 from AY 2022-23 to AY 2024-25.

*Noted and approved*

12. To report the provisional approval of the college under 12-Clause (iv) of first proviso to sub-section (5) of section 80 G with unique registration no. AACAS8896FF20214 w.e.f. 1<sup>st</sup> October 2021 to AY 2024-2025 (i.e. upto 31 March 2024).

*Noted and approved*

13. To report the clarification with regard to converting Child Care Leave into Earned Leave (as requested by Ms. Archana Pandey, Lab Attendant) received from the University of Delhi vide letter no. CS-III/SSCBS/Misc./2021/1546 dated 13/14, September, 2021 that the Government servant should apply for such conversion within thirty days of completion of the relevant spell of leave. This, however, cannot be claimed as matter of right by the official. (Annexure – D)

*Noted and approved*

14. To report the fixation of pay of following employee(s) in the revised pay scale under 7<sup>th</sup> CPC w.e.f. 01.01.2016 with next date of increment on 01.07.2016:

S. No.	Name	Designation	Pay fixed at Rs. Pay Level & Cell	DU letter no.
1	Mr. Basant Lal	Library Attendant	Rs. 35,300/- Level 4, Cell 12	CS-III/ 7CPC/ SSCBS / 2021/ 1608 dated 22/23, September 2021

*Noted and approved*

15. To report the payment of Rs.2,40,720/- to M/s Centre for Monitoring Indian Economy Pvt. Ltd. for giving subscription of 'Prowess' for Interactive Querying (IP) for 365 days.

*Noted and approved*

The meeting ended with a vote of thanks to the Chair.



**(Sanjay Sehgal)**

**Chairperson, Governing Body**

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**(Poonam Verma)**

**Member Secretary, Governing Body**

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