



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)**

Minutes of the meeting of the truncated Governing Body held on **28<sup>th</sup> May, 2019 (Tuesday)** at **11 am** in the college premises.

Following members attended the meeting:

1. Prof. Pankaj Sinha, University Representative/Chairman.
2. Prof. Anu Gupta Aggarwal, University Representative/Treasurer.
3. Dr. Anuja Mathur, Teacher Representative.
4. Mr. Ramesh Barpa, Teacher Representative.
5. Mr. Sanjay Batra, Non-Teaching Staff Representative (Special Invitee)
6. Dr. Poonam Verma – Principal/Member Secretary.


At the outset, Principal/Member Secretary briefed the Governing Body members that Shaheed Sukhdev College of Business Studies (SSCBS) has been ranked as the second best Under Graduate College for Management Education as per the latest survey by the India Today & MDRA released in May 2019. All the members congratulated the Principal/Member Secretary for her hard work and for this great achievement.


The Chairman, Governing Body further suggested that college should take steps to start Post Graduate Degree Programs/Five Year Degree Programme in the college for better recognition.

Principal/Member Secretary also welcomed Mr. Sanjay Batra, Non-Teaching Staff Representative (Special Invitee) on the Governing Body of the college who had joined the Governing Body on the completion of term of Mr. Jaiversh Anand.

1. To confirm the minutes of the Governing Body meeting held on **April 12, 2019** as approved by circulation to members.

***Minutes were confirmed as approved by circulation to members.***

  
अध्यक्ष, प्रबन्ध समिति  
Chairman, Governing Body  
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज  
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2. Report of the “Action Taken” on the minutes of Governing Body meeting held on April 12, 2019.

**AGENDA ITEM /RESOLUTION**

**ACTION TAKEN**

**Item No. 1**

Confirmation of minutes of the GB meeting held on Feb 23, 2019

Minutes were confirmed as approved by circulation to members

**Item No. 2**

Action Taken on the minutes of GB Meeting held on Feb 23, 2019

Matter of record

**Item No. 3 to 4**

Matter of record

**Item No. 5**

Nomination of GB members on the DPC for the post of Sr. Assistant

Meeting DPC was held on 16<sup>th</sup> April, 2019 and Mr. S.K. Dagar was promoted to the post of Sr. Assistant

**Item no. 6 to 9**

Matter of record

**Item no. 10**

Relieving of Dr. Abhishek Tandon to join as Deputy Director (Research) in ICCSR

Dr. Abhishek Tandon has been relieved w.e.f. 15<sup>th</sup> April, 2019 (A/N)

**Item no. 11 & 12**

Matter of record

**REPORTING ITEMS (OFFICE)**

**Item No. 13 to 18**

Matter of record

**ITEM (ACCOUNTS)**

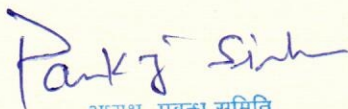
**Item No. 19**

Matter of record

**REPORTING ITEMS (ACCOUNTS)**

**Item No. 20 & 21**

Matter of record



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**SUPPLEMENTARY AGENDA****Item No. 1 to 3**

Matter of record

**Item No. 4**

Pest Control in the entire building

Pest control is under process

**REPORTING ITEMS (OFFICE)****Item No. 5**

Revised guidelines for enhancement of rates of honorarium of Guest Faculty

Letter has been written to the University of Delhi seeking clarification in this Regard. Reply is awaited.

**Item No. 6**

Matter of record

*Resolved that 'Action Taken' on the minutes of the Governing Body meeting held on 12<sup>th</sup> April, 2019 be recorded.*

**MAIN AGENDA ITEMS FOR MEETING DT. MAY 28, 2019**

3. To approve the issuance of appointment letter to Mr. Mayank Sahni for the post of Sr. Technical Assistant (Computers) in the pay scale of level 6 (₹ 35400 – ₹1,12,400) as per 7<sup>th</sup> CPC plus other allowances admissible to University of Delhi employees from time to time.

*The Governing Body approved the following panel (in order of merit) for the position of Senior Technical Assistant (Computer) and directed that appointment letter be issued to the candidate who is first in the merit list:*

- a. Mr. Mayank Sahni
- b. Mr. Hemendra Sharma
- c. Mr. Vikas Sharma

4. To consider the request received from Prof. O.M. Agarwal, a former member of the Governing Body of the college for instituting an yearly award of ₹ 10,000/- to the All-round best student of the year from amongst the economically weaker category of students in the memory of his father late Sh. Ganpat Ram Agarwal. ₹ 10,000/- will be given by Cheque this year. A corpus amount will be given by him and the interest earned each year will be used to give the award from next year onwards.

*Approved*

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5. To seek approval for the appointment of teachers on ad-hoc/guest basis as per University of Delhi rules before the commencement of the new academic session in July 2019 against the sanctioned posts and as per the last approved roster by the University of Delhi.

*Approved*

6. To report the minutes of the Committee as constituted by the G.B. in its meeting held on 23<sup>rd</sup> February, 2019 for reviewing the progress of SIIF. The meeting of the said Committee was held on 18<sup>th</sup> April, 2019. (Annexure-I)

***The Governing Body discussed the matter at length and the following points were recommended for implementation by SIIF as per the legal framework as it is an independent entity as section 8 company with its own Board of Directors:***

***a. Industry experts, including alumni of college, and Faculty members with relevant expertise and interest to be considered to be inducted in its Board of Directors***

***b. The Directors are expected to add value during their tenure, and hence, some assessment to be envisaged for maintaining continuity of Directors on the Board.***

***c. SIIF and Placement Cell to work towards adding value to each other through mutual synergy and coordination***

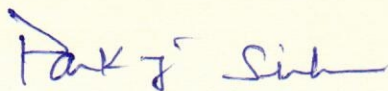
***d. SIIF should explore options of generating its funds from alternate sources / offerings instead of relying solely on grants from GNCTD.***

7. To seek approval for condemnation of college bus (no. DL 1 PB 7063) as it has covered its 15 year of life on 23 May, 2019. The college has also requested the Directorate of Higher Education, GNCTD to allow for purchasing a new bus for welfare of the students community.

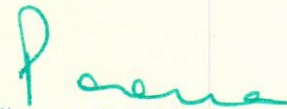
*Approved*

8. To seek approval for condemnation of college staff car (no. DL 7CE 4791) as it has covered 1,49,779 k.m. and its 14 years of life. College may also be allowed for hiring the taxi services from GeM/ Authorized agency as we have requested the Directorate of Higher Education, GNCTD for the same.

*Approved*



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9. To seek the approval for the termination of services of Mr. Ravinder Kumar, Driver (contractual) as the vehicles of the college are being condemned from 31/05/2019 or till the permanent Driver Mr. Rakesh Kumar resumes his duties after availing earned leave.

*The Governing Body resolved that the services of Mr. Ravinder Kumar, Driver may be continued till his present tenure i.e. till 14/09/2019 or till the completion of condemnation process of staff car/Bus, whichever is earlier and, thereafter, his appointment be adjusted against the vacant post of MTS (Lab Attendant) till the time the said post is advertised again and exam is conducted for the same. This is being done as at present the merit list as per the exam held on 17<sup>th</sup> February, 2019 has been exhausted for this post and the college is short-staffed for these positions. This appointment will, however, be subject to the fulfillment of the minimum eligibility conditions of the said post as per University of Delhi rules.*

#### **REPORTING ITEMS (ACCOUNTS)**

10. To report the Final Withdrawal out of Employees Provident Fund account in respect of following employees of the college:

Sno	Name	Designation	Amount	Date	Purpose
1	Mr. Basant Lal	Library Attendant	1,55,000	07.05.2019	Higher Education of Son
2	Mr. Manohar Lal	Daftari	40,000	07.05.2019	Treatment of wife

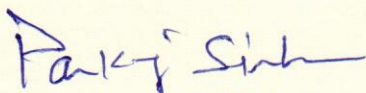
*Noted and approved*

#### **SUPPLEMENTARY AGENDA:**

#### **ITEMS (OFFICE)**

- 1) To consider and approve the enhancement of Alumni Fees from Rs. 500/- to Rs. 1000/- to be collected from the students admitted from the academic session 2019-20 onwards.

*The Governing Body resolved that Alumni Fee be increased from Rs. 500/- to Rs. 1000/- which is to be collected from*



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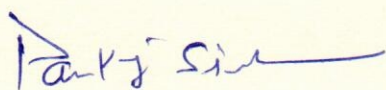
*incoming students at the time of admission from academic session 2019-20 onward; and further, to allow CBS Alumni Association to raise its funds through charging Alumni Association Enrolment fee from graduating students (and past alumni), amount being as deemed fit by CBSAA from time to time. Further, that the college and student volunteers to help CBSAA in collections of such fee.*

- 2) To consider the request of Dr. Kumar Bijoy, Assistant Prof. for providing grants towards travel and registration fees for presenting a paper in an International Conference on Restructuring of the Global Economy (ROGE) at the University of Oxford, UK to be held from 8-9 July, 2019 organized by Academy of Business & Retail Management.

*Based on the resolution passed in the Governing Body meeting held on 11<sup>th</sup> October, 2008 and as the quality of the Conference in the academic circle was very high, thus, the Governing Body approved the payment of 50% of the round trip airfare by the shortest route and reimbursement of the full registration fees to Dr. Kumar Bijoy for attending for presenting a paper in an International Conference to be held at University of Oxford, UK to be held from 8-9 July, 2019.*

- 3) To consider the recommendations of the Warden and Deputy Warden, Boys' Hostel for allotment of staff quarter to Mr. Chaman Upadhyay, Hostel Manager.

*In the light of the earlier resolution passed in the Governing Body meeting held on December 08, 2018 (vide Supplementary Agenda item no. 2) whereby the Governing Body authorized the Principal to take a call on providing accommodation in college campus for canteen staff in the interest of the institution. The Governing Body appreciated that the Manager's position entails 24 X 7 requirement at the campus. Thus, providing in house residence was mandatory to Mr. Chaman Upadhyay who is very soon going to be married and will be unable to continue in the current accommodation provided by college in the boy's hostel. Thus, the Governing Body approved the allotment of one staff quarter to him for a period of three months at a time only (to be reviewed after every three months).*



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- 4) To consider the sanctioning of 12 days leave without pay to Mr. Deepak Kumar, Safai Karamchhari for unauthorized absent from duty (without sanction of leave) from 26/02/2019 to 01/03/2019 (04 days), 11/03/2019 to 15/03/2019 (05 days) & 08/04/2019 to 10/04/2019 (03 days).

*The Governing Body took a very serious view of the continuous unauthorized absenteeism from duty of Mr. Deepak Kumar, Safai Karamchhari. The Governing Body was of the view that strict action should be taken against him as he has shown no signs of improvement despite several Show Cause Notices and warnings. The 12 days Leave Without Pay was, therefore, not condoned by the Governing Body.*

*The Governing Body constituted a Committee consisting of the following members to take disciplinary action against him:*

1. *Dr. Poonam Verma, Principal*
2. *Dr. Aunja Mathur, Teacher Representative on the Governing Body*
3. *Mr. S.K. Jairath, Administrative Officer*

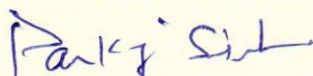
*The report of the Committee be placed before the Governing Body in its next meeting.*

- 5) To consider and approve the appointment of the following non-teaching employees on contractual basis after giving one working day's break w.e.f the date as mentioned against their names:

SL. NO.	NAME	DESIGNATION	DATE OF RE-APPOINTMENT
1.	Mr. Himanshu Yadav	Jr. Assistant- cum – Caretaker	28th June, 2019
2.	Mr. Dharmender	Jr. Assistant	28th June, 2019

*Approved*


The meeting ended with a vote of thanks to the Chair.



**(Pankaj Sinha)**

**Chairman, Governing Body**

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**(Poonam Verma)**

**Member Secretary, Governing Body**

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