

COLLEGE OF BUSINESS STUDIES

Minutes of the meeting of the Governing Body held on December 8, 1991.

The following members were present :

1. Prof. A.S. Narag
2. Prof. Raghav Gaiha
3. Mr. K.N. Singh
4. Mr. Virender Khanna
5. Dr. S.S. Gulshan

1. The minutes of the last meeting held on 28th August 1991 were confirmed.
2. Resolved that Prof. A.S. Narag be appointed as Treasurer in place of Prof. M. Adhikary, whose term of membership of the Governing Body has come to an end.
3. Resolved that the college may hold Entrance Examination at places other than Delhi for admission to Bachelor of Business Studies.
4. Resolved that the post of Placement Officer-Coordinator may be filled up.

4. Reporting items

Items Reported by the Principal and the Governing Body noted & approved the same :

- i) The annual increments w.e.f. the dates written against their names :
 1. Dr.S.S. Gulshan Principal 01/09/91
 2. Mrs. Pooman Verma Lecturer 01/09/91
 3. Mr. Narender Kumar Librarian 01/11/91
 4. Mrs. Rama Shukla Jr. Asstt. 01/06/91
- ii) Relieving of Ms. Ramaya Neelamegham, Lecturer in Business Studies on ad-hoc basis w.e.f. 05/09/91
- ii) Sanction of officiating Allowance to Sh. Harbhajan Singh for the post of Care-taker w.e.f. 16/08/91.
- iv) Appointment of Mr. Gopal Singh as Driver w.e.f. 01/10/91.
- v) ~~Promotion~~ Promotion of the following employees on the recommendation of the D.P.C. to the next higher post w.e.f. 01/10/91 :

Contd.: 2

1. Mr. Imtiaz Ahamad Lab Attnd. to Input Output Asst.
2. Mr. Md. Ahmad Peon to Daftari
3. Mr. Manohar Lal Peon to Daftari
4. Mrs. Bimlesh Sharma Lib. Att. to Lib. Asstt.

vi) Allotment of Staff Quarter to Mr. Harbhajan Singh, Driver cum officiating Caretaker w.e.f. 16/8/91.

vii) Appointment of one more Sr. Assistant in the College - Mr. Surender Kumar, the Senior most person among the Assistants promoted as Sr. Assitant w.e.f. 02/12/91.

viii) Proceeding on study leave of Mrs. Preeti Rajpal Singh, Lecturer in Business Studies for a period of 4 months w.e.f. 21/10/91 with full pay & allowance as per sanction accorded by the University.

ix) Appointment of following lecturers in Business Studies through a properly constituted Selection Committee :

1. Ms. Tarannum Ahmad w.e.f. 22/08/91

2. Mr. Jitender Tiwari w.e.f. 26/08/91 ✓

x) Appointment of Mrs. Rohini Singh as Lecturer in Business Studies on ad-hoc basis for a period of one year w.e.f. 01/11/91.

xi) Appointment of the following lecturers in Computer Applications for a period up to 30/04/92 through a properly constituted Selection Committee :

1. Ms. Kavita Garg w.e.f. 09/09/91

2. Mr. G.S. Chatwal w.e.f. 16/09/91

xii) Confirmation of Mrs. Rama Shukla w.e.f. 01/06/90 as Jr. Asstt.-cum-Typist.

xiii) Sanction of officiating allowance to Mr. A. Sen Gupta for the post of Administrative Officer w.e.f. 01/09/91.

xiv) Sanction of officiating allowance to Mr. Atul Bhardwaj for the post of P.A. w.e.f. 01/09/91.

*Confirmed
A. C. Singh*

S. S. Gulshan

CHAIRMAN, GOVERNING BODY

MEMBER SECRETARY