



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

Minutes of the emergent meeting of the Governing Body held on **28th July, 2018 (Saturday)** at **4 pm** in the college premises.

Following members attended the meeting:

1. Mr. R.R. Pathania, Chairman, Governing Body.
2. Mr. Praveen Gupta, Treasurer, Governing Body.
3. Dr. Ajay Gupta, Member.
4. Dr. Manisha B. Thakur, Member.
5. Ms. Shalini Prakash, Teacher Representative.
6. Dr. Amrina Kausar, Special Invitee being convener of Annual Day 2018.
7. Mr. Jaiversh Anand – Non-Teaching Staff Representative (Special Invitee).
8. Dr. Poonam Verma – Principal/Member Secretary.

Dr. Anil Kumar Singh, Mr. Prashant Saxena and Prof. Pankaj Sinha had expressed their inability to attend the meeting.

An emergent meeting of the Governing Body was held on 28th July, 2018 to discuss the following agenda item:

1. Preparations and budget for 31st Annual Day of the college being celebrated on 3rd August, 2018 i.e. the Founder's Day.

At the outset, the Principal apprised the Governing Body about the preparations for the Annual Day function which is being celebrated on the Founder's day i.e. 3rd August, 2018.

The budget was discussed in detailed, deliberated upon and approved. The Governing Body emphasized that efforts should be made to keep the expenses of the function on the lower side. However, keeping the dignity of the office of the distinguished Chief Guests and the reputation of the college in the corporate world standard of the function should be high.

The Governing Body further resolved that as the time is too short, the purchases may be done by conducting market survey and not necessarily through GeM.

The meeting ended with a vote of thanks to the Chair.

(R.R. Pathania)
Chairman, Governing Body

अध्यक्ष, प्रबन्ध समिति
Chairman, Governing Body
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज
SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(दिल्ली विश्वविद्यालय / University of Delhi)
पी एस पी खण्ड-IV, डॉ. के.एन.काटजू मार्ग, सेक्टर-16,
रोहिणी, दिल्ली-110 089 (भारत)
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16,
Rohini, Delhi-110 089 (INDIA)

(Poonam Verma)
Member Secretary, Governing Body

डॉ. पूनम वर्मा/Dr. Poonam Verma
सदस्य सचिव, प्रबन्ध समिति
Member Secretary, Governing Body
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Details of Expected Expenditure of Annual Day 2018

S.No.	Particulars/Heads	Description	Annual Day 2018 Expected Expenditure (Rs.)
1	High Tea and Lunch for Guests	High Tea for Guests and Staff	1,30,000
2	Refreshments for Students	Refreshment for Students	1,30,000
3	Mementoes	Mementoes for Guests and Awards for Students(Includes Awards for last year students also)	1,60,000
4	Shawls	Shawls for The Guests	70,000
5	Annual Report and Invites	Designing and Printing	60,000
6	Books	As Academic Award (Includes Last Year Students also)	50,000
7	Tent	Dias, Table Settings on two sides	20,000
8	Photographer	Still, Audio and Video	15,000
9	Misc.	Printing, Flex and Banners, Bouquets, Jute Carry Bags, Rangoli and Decor, Lamp Lighting	60,000
	Total (Rs.)		6,95,000

A Kausar
(Amrina Kausar)

Abhimanyu Verma
(Abhimanyu Verma)

Gurjeet Kaur
(Gurjeet Kaur)

S.K. Jairath
(S.K. Jairath)

Ajitabh Saxena
(Ajitabh Saxena)

Submitted with the Principal for consideration and approval please.