

COLLEGE OF BUSINESS STUDIES
VIVEK VIHAR, DELHI-110095

Minutes of the meeting of Governing Body held on 28th August, 1991 at 3.30 P.M. in the college premises :

The following members were present :

1. Rear Admiral Satyindra Singh, A.V.S.M. (Retd.) (in the Chair)
2. Mr. B.M. Aggarwal
3. Sardar M.S. Matharoo
4. Mr. Hamendra Kumar Porwal
5. Mr. K.N. Singh
6. Dr. S.S. Gulshan

Prof. Raghav Gaiya expressed his inability to attend.

1. The minutes of the last meeting held on 18th March, 1991 were confirmed.

2. Resolved that the services of Ms. Preeti Rajpal Singh is treated as continuous without any break since she shifted to this college from the previous Institute "Delhi Productivity Council."

Resolved further that her service records are accepted for admitting the continuity of service as such for the purposes of computation of retirement benefits.

3. The appointment of Mr. N.K. Jain as Senior Lecturer for a period of two years w.e.f. January, 1991 was noted.

4. the transfer of Mr. K.N. Singh from the Department of Business Studies to the Department of Computer Applications was noted.

5. The appointment of Ms. Kavita Kapoor as Lecturer in Business Studies with two increments in advance was noted.

6. Resolved that appointment of Mr. Gopal Singh who is working as peon in the pay scale of Rs. 750-940 is confirmed w.e.f. 1/6/90.

7. Resolved that appointment of Mr. Tulsi Ram Sharma who is working on Ad-hoc basis since 13/3/91 as peon in the pay scale of Rs. 750-940 is regularised w.e.f. 22/8/1991.

8. Resolved that appointment of Ms. Rama Shukla who was working on ad-hoc basis as Junior Assistant in the pay scale of Rs. 950-1500 since 1/6/90 is regularised w.e.f. 22/8/91.

Resolved further that Ms. Rama Shukla is confirmed w.e.f. 1/6/90 treating the ad-hoc period as her probation period.

Resolved that promotion of Sh. Rajinder Singh from the post of Junior Assistant to Assistant is approved w.e.f. 16/8/91.

Resolved that annual increments w.e.f. the dates written against following names are granted.

1. Mr. S.K. Goyal	Lecturer	01/07/91
2. Mrs. Tanuja Sharma	Lecturer	01/07/91
3. Mr. Hamendra Porwal	Lecturer	01/07/91
4. Mr. Virender Khanna	Lecturer	01/07/91
5. Mr. Kamal Nain Singh	Lecturer	01/07/91
6. Mrs. Preeti R. Singh	Lecturer	01/08/91
7. Mr. A. Sengupta	S.O. A/Cs	01/08/91
8. Mr. M.S. Tyagi	S.P. Asstt.	01/05/91
9. Mr. Rajinder Singh	Jr. Asstt.	01/08/91
10. Mr. Gopal Singh	Peon	01/06/91
11. Mr. Basant Lal	Peon	01/08/91

Resolved that Fee Structure for the Post Graduate Diploma in Computer Applications Course is approved.

Success of the seminar on Business Communications was reported by Dr. S.S. Gulshan.

Supplementary Agenda items were also discussed :

- i) Resolved that the pattern of Assistance governing the Grant-in-Aid for the College of Business Studies be approve.
- ii) The sponsorship of Mr. Narender Kumar, Librarian, by the college for attending the Course "Computer Application to Library and Information Activities" conducted by Indian National Scientific Documentation Centre for a period from 19th August to 20th September was noted.
- iii) The appointment of the following lecturers in Business Studies was noted :
 1. Ms. Taranum Ahmed
 2. Mr. Jitendra Tewari
- iv) The proposal for holding a two-day seminar during academic session 1991-92 on "Legal Developments in Marketing" was accepted. The proposed expenditure of Rs. 15,000/- was passed.

Confirmed
P. Saha

S.S. Gulshan

GOVERNING BODY

MEMBER-SECRETARY

