



**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)**

Minutes for the meeting of the Governing Body held on **September 28, 2017 (Thursday)** at **01:30 pm** in the college premises.

Following members attended the meeting:

1. Prof. Anil Rai, University Representative/Chairman.
2. Prof. Pankaj Sinha, University Representative/Treasurer.
3. Dr. Rohini Singh, Teacher Representative.
4. Dr. Amrina Kausar, Teacher Representative.
5. Mr. Tulsi Ram Sharma – Member, Non-Teaching Staff Representative (Special Invitee).
6. Dr. Poonam Verma – Principal/Member Secretary.

At the outset, Principal/Member Secretary introduced Dr. Amrina Kausar, Teacher Representative under the less than 10 years of service category and Mr. Tulsi Ram Sharma, Non-Teaching Staff Representative, Special Invitee (new members) to the Governing Body. The other members welcomed them to the Governing Body.

- 1) To approve and confirm the minutes of the Governing Body meeting held on **May 3, 2017**.

Minutes were confirmed

- 2) Report of the “**Action Taken**” on the minutes of Governing Body meeting held on **03/05/2017**.

RESOLUTION

Item No. 1 to 9

Item No. 10

Advance increment for acquiring M.Phil. Degree from the date of result notification to Ms. Madhu Totla, Asstt. Professor

Item No. 11 to 12 (Reporting Items Office)

Item No. 13 to 16 (Items Accounts)

ACTION TAKEN

Matter of record

Matter of record

One advance increment has been granted to Ms. Madhu Totla w.e.f. 29/03/2017 i.e. the date of result notification of M.Phil. degree.

Matter of record

Matter of record

डॉ. पूनम वर्मा/Dr. Poonam Verma
सदस्य सचिव, प्रबन्ध समिति
Member Secretary, Governing Body
शाहीद सुखदेव कॉलेज ऑफ बिजनेस स्टडीज
SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
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पी एन पी खण्ड-IV, डॉ. के.एन.काटजू मार्ग, सेक्टर-16,
रोहिणी, दिल्ली-110 089 (भारत)
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16,
Rohini, Delhi-110 089 (INDIA)

अध्यक्ष, प्रबन्ध समिति

Chairman, Governing Body

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Item No. 17 to 19 (Reporting Items Accounts) Matter of record

SUPPLEMENTARY AGENDA

Item No. 1 & 2

Matter of record

Item No. 3

Matter of record

Purchasing of IT hardware and software as approved by the Department of Information Technology, Govt. of NCT of Delhi

Purchasing IT hardware and software is under process

Item No. 4 & 5

Matter of record

Item No. 6 & 7(Reporting Items Office)

Matter of record

SIIF

Item No. 8

Matter of record

Resolved that "Action Taken" on the Minutes of the Governing Body meeting dt. 3rd May, 2017 be recorded and further resolved that for item no. 3 of the Supplementary Agenda tendering process be initiated for this as some of the items are not available on GeM.

- 3) To consider and approve the appointment of the following employees on purely contractual basis for a period of six months with one day break from the date(s) as mentioned against their names:

| S. No | Name | Designation | Date of Re-appointment |
|-------|--------------------|----------------------|------------------------|
| 1 | Ms. Champa Negi | Junior Assistant | October 9, 2017 |
| 2 | Ms. Bharti Mishra | Library Assistant | October 9, 2017 |
| 3 | Ms. Laxmi Singh | Junior Assistant | October 9, 2017 |
| 4 | Mr. Varun Bhardwaj | MTS (Office Attend.) | October 9, 2017 |

Approved

- 4) To consider and accept the request of Dr. Anmamika Gupta for instituting an award in the name of "Udaan Scholarship Award" out of its annual yield of corpus of Rs.1,20,000/- to the topper of 2nd year of B.Sc. (H) Computer Science in the college (aggregate of result 3rd and 4th semester marks) having family income lower than Rs.3,00,000/- per annum. First scholarship award under this account be given in the year 2018. A cheque number 757337 dated 14/08/2017 for Rs.1,20,000/- has been received for depositing into Bank fixed deposit to earn interest by the institution.

Further, a cheque no. 643005 dated 10/08/2017 for Rs.10,000/- was also received from Dr. Anamika Gupta for one time scholarship of Rs.10,000/- to the topper of 2nd year of B.Sc. (H) Computer Science (aggregate of result of 3rd and 4th Semester marks) having family income lower than Rs.3,00,000/- per annum. Result of academic year 2016-17 may be considered for finding the topper.

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Approved

- 5) To approve the purchasing of batteries of 21 laptops which are needed to be replaced for smooth working. The estimated cost of each battery would be Rs.5000/- each.

Approved

- 6) To consider and approve the construction of a prefabricated hut (Semi permanent structure room) for providing photocopier and stationery services to the students in the college premises outside the building and within the campus.

Approved and resolved that the prefabricated hut to be constructed must be bigger in size so that the same can also be used for some other purposes as well.

- 7) To consider and approve the levelling of the adjacent plot for providing sports facility to the students.

After discussions it was resolved that this agenda item be deleted.

- 8) To consider and approve the fixing of some extra doors at the room numbers mentioned below for smooth functioning of the hostel block, by PWD and payment will be made by the college from APC fund:

| S.No. | Room No. | Particulars |
|-------|----------|---|
| 1. | 222 | Extra Door to be fitted just beyond the door for Room 222 |
| 2. | 240 | Extra Door to be fitted just beyond the door for Room 240 |
| 3. | 322 | Extra Door to be fitted just beyond the door for Room 322 |
| 4. | 341 | Extra Door to be fitted just beyond the door for Room 341 |
| 5. | 422 | Extra Door to be fitted just beyond the door for Room 422 |
| 6. | 439 | Extra Door to be fitted just beyond the door for Room 439 |

Approved

- 9) To consider and approve for starting the bulk SMS services for students for keeping up to date them and providing information timely.

Approved

- 10) To consider and approve the initiation of process for appointment of System and Network Administrator on purely contractual basis through a walk-in-interview, as the term of the present System and Network Administrator will be expiring.

Approved

- 11) To consider and approve the initiation of process for appointment of Senior Assistant (post vacant due to retirement of the incumbent) as per the recruitment rules of the University of Delhi.

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Approved as per University of Delhi rules

- 12) To consider and approve the appointment to the post of Semi Professional Assistant through a walk in interview on purely contractual basis against the vacant position in the library as per the recruitment rules of the University of Delhi.

*Approved***REPORTING ITEMS (OFFICE)**

- 13) To report for approval for granting the annual increments to all teaching and non-teaching staff members w.e.f. 01/07/2017.

Noted and Approved

- 14) To report the progress of short term courses FMAT and NCCMP run by the college (Annexure – I).

Noted and Approved and it was resolved that the college should pursue with BSE and NSE to provide software like Bloomberg etc. for the students

- 15) To report the progress of SIIF (Incubation Centre promoted by the college) (Annexure – II).

Noted and Approved

- 16) To report for approval the allotment of staff quarter to the staff members who are providing essential services to the college as per the recommendation of the staff quarter allotment committee.

| | |
|--|------------------------------|
| Dr. Nidhi Kesari, Assistant Professor | – Warden Staff Quarter |
| Mr. Tulsi Ram Sharma, Lab. Attendant | – Staff Quarter First Floor |
| Mr. Tapan Mandal, O.A. cum-Store In-charge | – Staff Quarter First Floor |
| Mr. Rakesh Kumar, Driver | – Staff Quarter Second Floor |
| Vacant for Caretaker | – Staff Quarter Second Floor |

Noted and Approved

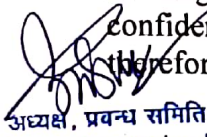
- 17) To report for approval for installing five telephone lines in the college premises out of which three have been installed and operational.

Noted and Approved

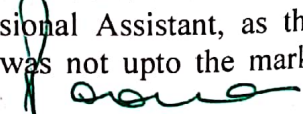
- 18) To report for approval for purchasing five dongles (Three Tata Photon and Two Vodafone) for smooth functioning of the various departments of the college for availability of the internet facility.

Noted and Approved

- 19) To report for approval the recommendations of the Departmental Promotion Committee meeting held on September 4, 2017 for the post of Semi Professional Assistant, as the confidential report of Mr. Pushpender Prajapati, Library Assistant was not upto the mark, therefore, the promotion could not be done.


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Noted and Approved

- 20) To report the approval obtained from the Chairman for giving space (20ft X 20 ft) on the right side of the stage in the college ground/ lawn to the Delhi Pollution Control Committee (DPCC) to set up Continuous Ambient Air Monitoring Station in our college on zero liability of the college.

Noted and Approved

- 21) To report for approval the payment of environmental compensation of Rs.25,000/- to the National Green Tribunal as per the directives of the Hon'ble court.

Noted and Approved

- 22) To report the approval obtained from the Chairman for engaging the daily wagers for housekeeping services at new campus building of the college and to report the engagement of six housekeeping staff on minimum wage rates of Delhi Government through the existing agency whose housekeeping people have been cleaning the new building before shifting.

Noted and Approved

- 23) To report the approval obtained from the Chairman for engaging the security personnel for new campus building of the college from the existing security agency M/s Alps India Pvt. Ltd. who was providing the security services in our old building and to report that the Department of Administrative Reforms, Govt. of NCT of Delhi has approved twenty one (21) security guards for our new building and we have engaged fourteen (14) security guards as per immediate requirement of the college.

Noted and Approved

- 24) To report for approval for engaging the canteen services from the existing canteen service provider M/s Green Bell Catering Services, on the existing terms and conditions till the time new canteen / mess contract is finalized, on the recommendations of the Hostel & Canteen Committee of the college.

Noted and Approved

- 25) To report for approval the action of the Principal for appointing the following Guest Faculty (period basis) for the semester (I, III & V) based on the recommendations of the TIC of the respective departments:

| S. No. | Name | Period |
|----------------------------------|-----------------------|---|
| B.SC (H) COMPUTER SCIENCE | | |
| 1 | Mr. Uttam Kumar Sinha | w.e.f. 20/07/2017 to 15/11/2017 (end of the semester) |
| 2 | Ms. Aditi Sharma | w.e.f. 20/07/2017 to 15/11/2017 (end of the semester) |
| 3 | Dr. Shishir Kumar Jha | w.e.f. 20/07/2017 to 15/11/2017 (end of the semester) |
| | Mr. Vipin Rathi | w.e.f. 28/07/2017 to 20/08/2017 |

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Dr. Poojita Sharma
सदस्य सचिव, प्रबन्ध समिति

Member Secretary, Governing Body
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| BMS AND BBA (FIA) | | |
|-------------------|------------------------|---|
| 1 | Dr. Satish Kumar Goyal | w.e.f. 24/07/2017 to 15/11/2017 (end of the semester) |
| 2 | Ms. Nidhi Nijhawan | w.e.f. 24/07/2017 to 15/11/2017 (end of the semester) |
| 3 | Ms. Ankita Arora | w.e.f. 08/08/2017 to 15/11/2017 (end of the semester) |
| 4 | Mr. Chandravir Narayan | w.e.f. 08/08/2017 to 15/11/2017 (end of the semester) |
| 5 | Ms. M.V. Shivaani | w.e.f. 08/08/2017 to 29/08/2017 (Left) |
| 6 | Mr. Kumar Manish | w.e.f. 08/08/2017 to 15/11/2017 (end of the semester) |
| 7 | Mr. Ramakar Jha | w.e.f. 08/08/2017 to 15/11/2017 (end of the semester) |
| 8 | Mr. Prashant Kumar | w.e.f. 08/08/2017 to 15/11/2017 (end of the semester) |
| 9 | Ms. Sonali Agarwal | w.e.f. 08/08/2017 to 15/11/2017 (end of the semester) |

Noted and Approved

- 26) To report for approval the action of the Chairman for appointing of following employees on purely contractual basis for a period of six months with one day break from the date(s) as mentioned against their names:

| S. No. | Name | Designation | Date of Re-appointment |
|--------|---------------------------|---------------------------------|------------------------|
| 1 | Mr. Varun Kumar Kushwaha | System & Network Administrator | June 7, 2017 |
| 2 | Mr. Hemender Kumar Sharma | Sr. Technical Assistant (Comp.) | July 18, 2017 |
| 3 | Mr. Ravinder Kumar | Junior Assistant | July 6, 2017 |
| 4 | Mr. Sunny | Lab. Attendant | July 11, 2017 |
| 5 | Mr. Deepak Kumar Patel | Lab. Attendant | July 11, 2017 |
| 6 | Mr. Ravinder Kumar | Driver | September 12, 2017 |

Noted and Approved

- 27) To report for approval the action of the Chairman for appointing the following teaching staff as Assistant Professors on ad-hoc basis in the department of Management Studies w.e.f. dates mentioned against their names through a walk-in-interview held on 14/07/2017.

| S. No. | Name | Designation | Date of Appointment |
|--------|------------------|---------------------|------------------------------------|
| | Dr. Gurjeet Kaur | Assistant Professor | July 20, 2017 to November 19, 2017 |

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| | | | |
|---|---------------------------------------|---------------------|---|
| 2 | Ms. Ashima Arora | Assistant Professor | July 20, 2017 to November 19, 2017 |
| 3 | Ms. Anusha Goel | Assistant Professor | July 20, 2017 to November 19, 2017 |
| 4 | Ms. Kunjana Malik | Assistant Professor | July 20, 2017 to November 19, 2017 |
| 5 | Ms. Pratibha Maurya (OBC Category) | Assistant Professor | July 20, 2017 to November 19, 2017 |
| 6 | Mr. Devesh Shankar (SC Category) | Assistant Professor | July 20, 2017 to November 19, 2017 (Did not join) |

Noted and Approved

- 28) To report for approval the action of the Chairman for appointing the following teaching staff as Assistant Professor on ad-hoc basis against a leave vacancy in the department of Computer Science w.e.f. date mentioned against her name through a walk-in-interview held on 14/07/2017.

| S. No. | Name | Designation | Date of Appointment |
|--------|--------------------|---------------------|--|
| 1 | Ms. Priyanka Gupta | Assistant Professor | July 20, 2017 to July 21, 2017 (Left) |

Noted and Approved

- 29) To report for approval the action of the Chairman for appointing the following teaching staff as Assistant Professor on ad-hoc basis against a leave vacancy in the department of Computer Science w.e.f. date mentioned against his name through a walk-in-interview held on 18/08/2017 in place of Ms. Priyanka Gupta.

| S. No. | Name | Designation | Date of Appointment |
|--------|-----------------|---------------------|---|
| 1 | Mr. Vipin Rathi | Assistant Professor | August 21, 2017 to December 20, 2017 |

Noted and Approved

- 30) To report for approval the action of the Chairman for considering the request received from the Administrative Officer to appoint Mr. S.Q. Abbas, Sr. Assistant on contractual basis for a period of six months w.e.f. 07th August, 2017 on consolidated salary of Rs. 29,866/- p.m. as per the University of Delhi rules.

Noted and Approved

- 31) To report for approval the resignation of Ms. Manisha Nayyar from the post of Placement Officer on contractual basis w.e.f. 17/07/2017 (A.N.).

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Noted and Approved

- 32) To report for approval the action of the Chairman for appointing Ms. Ritika Sharma, as Placement Officer on contractual basis w.e.f. 18/07/2017 through a walk-in-interview held on 10/07/2017 as per the University of Delhi rules.

Noted and Approved

- 33) To report for approval the fixation of pay Mr. Tulsi Ram Sharma, Lab. Attendant (Computer) at Rs.10,200/- with grade pay of Rs.2800/- in the pay band of Rs.5200-20200 (PB-1) w.e.f. 02/12/2011 with next date of increment on 01/07/2012 as communicated by the University vide its letter no. CS-III/009/SSCBS/2017/483 dated 16/19, June 2017.

Noted and Approved

- 34) To report the letter no. VPCI/Admn II/C-197/2017/SP-341 dated 15/05/2017 received from the Vallabhbhai Patel Chest Institute, University of Delhi, Delhi-110007 regarding transferring the retirement benefits i.e. Gratuity of Rs.1,35,912/- vide cheque no. 995915 dated 20/04/2017 and Leave Encashment of Rs.1,38,992/- vide cheque no. 995914 dated 20/04/2017 towards 93 days Earned Leave and 168 days Half Pay Leave of Mr. Ajitabh Saxena, Section Officer (Accounts).

Noted and Approved

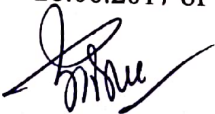
- 35) To report that college has received a cheque no. 985604 dated 25/05/2017 for Rs.2/- Lakhs, for instituting an award in the name of "Shri Pooran Mal Award" out of its annual yield to one best girl and one best boy student of any year belonging to SC category securing highest marks in the previous semester subject to 60% and candidate's family income should be less than, equal to Rs.5,00,000 p.a., received from Mr. Narander Kumar Nigam, Assistant Professor, Department of Management Studies, SSCBS (youngest son of Late Shri Pooran Mal).

Noted and Approved

- 36) To report for approval the University notification no. Estab.II(i)/012/2007/08/1134 dated 21st August, 2017 for enhancement of consolidated salary of the employees on contractual basis in the University with effect from 1st July, 2016.

*Noted and Approved***REPORTING ITEMS (ACCOUNTS)**

- 37) To report the filing of Income Tax Return of the college for the Financial Year 2009-10 (Assessment Year 2010-11) through Chartered Accountant for compliance of the Notice under section 143(2) of the Income Tax Act, 1961 bearing no. ITO/W-55(5)/2017-18/191 dated 28.06.2017 of Sh. Ashish Kumar Thakur, Income Tax Officer, Ward-55(5), New Delhi.



अध्यक्ष, प्रबन्ध समिति

Chairman, Governing Body

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SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES

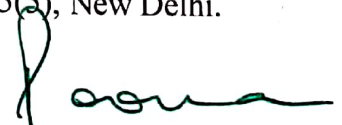
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Noted and Approved

डॉ. पूनम वर्मा/Dr. Poonam Verma
सदस्य सचिव, प्रबन्ध समिति

Member Secretary, Governing Body

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- 38) To report the receipt of Rs.10,880/- on 07.09.2017 on account of refund due to filing of income tax return of the college for the financial year 2014-15.

Noted and Approved

- 39) To report the filing of income tax return of the college for the Financial Year 2015-16 (Assessment Year 2016-17) through Chartered Accountant for seeking refund of Rs.2,17,960/-.

Noted and Approved

- 40) To report the payment of Rs.5,757/- on account of Ad-hoc Bonus to Sh. Harish Dutt, Assistant of this college (on Deputation from IEG) vide letter no. CS-III/149/SSCBS/ 2017/668 dated 24.08.2017 of the Assistant Registrar (Colleges), University of Delhi.

Noted and Approved

- 41) To report and approve the Revised Estimates for the financial year 2017-18 and Budget Estimates for the financial year 2018-19 alongwith Budget Proposal for Promotion of Sports Facilities for the year 2017-18 and their submission with the University of Delhi and Directorate of Higher Education, GNCTD.

Noted and Approved

- 42) To report the Final Withdrawal out of Employees Provident Fund account in respect of following employees/pensioners of the college:

| Sno. | Name | Designation | Amount | Date | Purpose |
|------|--------------------|---------------------|----------|------------|--|
| 1 | Mr. Rajinder Singh | Assistant | 1,90,000 | 12.06.2017 | Reconstructing/ Renovation of House |
| 2 | Mr. S.K. Jairath | Admn. Officer | 3,00,000 | 04.07.2017 | Reconstructing/ Renovation of House |
| 3 | Mr. Pradeep Verma | Assistant | 95,000 | 04.07.2017 | Reconstructing/ Renovation of House |
| 4 | Mr. Umesh Dutt | Office Attendant | 1,60,000 | 04.07.2017 | Reconstructing/ Renovation of House |
| 5 | Mr. Manohar Lal | Daftari | 1,00,000 | 22.08.2017 | Reconstructing/ Renovation of House |

Noted and Approved

- 43) To report the Investments/Re-investments, based on the recommendations of the concerned committees, with the following details:

| S. No. | Date of Investment | Amount of Investment | Rate of Interest | Period of Investment | Bank | Out of Account |
|--------|--------------------|----------------------|------------------|----------------------|------|---|
| 1 | 26.04.2017 | 6,26,000 | 6.90% | 455 days | SBI | Employees Provident Fund Account |
| 2 | 11.05.2017 | 5,61,000 | 6.90% | 455 days | SBI | |
| 3 | 23.06.2017 | 3,71,000 | 6.90% | 455 days | SBI | |
| | 17.08.2017 | 6,02,000 | 6.75% | 1 year | SBI | |

अध्यक्ष, प्रबन्ध समिति

Chairman, Governing Body

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| | | | | | | |
|----|------------|-----------|-------|----------|-----|---------------------------|
| 5 | 23.08.2017 | 11,81,000 | 6.75% | 1 year | SBI | Students' Society Account |
| 6 | 21.09.2017 | 6,02,000 | 6.75% | 1 year | SBI | |
| 7 | 17.05.2017 | 3,36,843 | 6.25% | 5 years | SBI | |
| 8 | 23.06.2017 | 50,00,000 | 6.90% | 455 days | SBI | |
| 9 | 23.06.2017 | 50,00,000 | 6.90% | 455 days | SBI | |
| 10 | 29.06.2017 | 93,227 | 6.90% | 1 year | SBH | |
| 11 | 10.08.2017 | 1,50,000 | 6.25% | 5 years | SBI | |
| 12 | 10.08.2017 | 2,00,000 | 6.25% | 5 years | SBI | |
| 13 | 28.08.2017 | 1,20,000 | 6.25% | 5 years | SBI | |
| 14 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 15 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 16 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 17 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 18 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 19 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 20 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 21 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 22 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 23 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 24 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 25 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 26 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 27 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 28 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 29 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 30 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 31 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 32 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 33 | 23.08.2017 | 95,00,000 | 6.75% | 1 year | SBI | |
| 34 | 23.08.2017 | 90,00,000 | 6.75% | 1 year | SBI | |

Noted and Approved

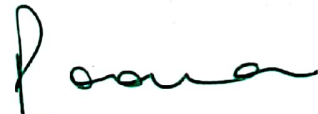
SUPPLEMENTARY AGENDA

- To adopt the Rule no. 1 of the General Financial Rules 2017 as discussed and quoted below.
"Rule 1 Short Title and Commencement – These rules may be called General Financial Rules, 2017 and they shall come into force at once and shall be applicable to all Central Government Ministries/Departments, attached and subordinate bodies. The provisions contained in GFRs are deemed to be applicable to Autonomous Bodies except to the extent the bye-laws of an Autonomous Body provides for separate Financial Rules which have been approved by the Government."


अध्यक्ष, प्रबन्ध समिति

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Approved


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2. To seek the approval for starting the Nescafe outlet in the college premises as per the recommendations of the Canteen/Mess Committee.

Approved starting a Nescafe outlet in the college premises for a period of five years (to be reviewed based on performance after three years and if performance found good to be continued for two more years) as per recommendations of the Canteen/Mess Committee to cater the demands of the SSCBS Student Council, SIIF, faculty and staff for setting up such a kiosk

3. To approve the Tender Document as recommended by the Hostel Committee for providing Mess and Canteen services in the college.

Approved

4. To approve the recruitment of the following staff exclusively for hostel on the basis of the recommendations of the Hostel Committee:

- Matron – One
- Junior Assistant cum Typist – One
- House Keeping – Two
- Security – Six (Two persons X Three Shifts of 08 hours each)
- Lift Operators – Four (Two persons X Two shifts of 08 hours each)
- Nurse – Two (One person X Two shifts of 08 hours each)
- Doctor on Call and for weekly visit.

The payment of the above mentioned positions would be made out of the money accumulated from Hostel fees.

Approved

5. To report the letter dated 04.08.2017 of the Director, Directorate of Higher Education (DHE), Govt. of NCT of Delhi addressed to the Vice-Chancellor, University of Delhi regarding non-releasing of any grant-in-aid to University colleges and therefore, to approve the payment of salary and other expenditures incurred on electricity, water, telephone, etc. from other heads of grant-in-aid according to the available balances in these heads and if no grant-in-aid head of Maintenance Grant account will have sufficient balance then to pay these expenditures from the APC account of the college and the same shall be transferred back to APC account from the Maintenance Grant account on receipt of grant-in-aid from the DHE, GNCTD.

After discussions it was resolved that this agenda item be deleted.

6. To report that the Equipment Defect Liability period of the equipment/fixtures installed in the new campus is available upto October-2017 only and therefore, GM/O of E&M Services

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to be required w.e.f. November-2017. The proposal submitted by the PWD in this regard has been transferred to DHE by the college to accord their Administrative and Financial approval. In case, the DHE would not accord its approval and not releasing grant in-time, the Governing Body may approve the said expenditure from the APC account of the college and the same shall be transferred back to APC account on receipt of such grant-in-aid from the DHE, GNCTD.

Approved and the Governing Body resolved that in view of the gravity of urgency required in this work which involves time for tendering process PWD be informed to initiate the process including tendering.

7. In the light of guidelines of NAAC, to approve the procurement of ERP/Software for automation of Office and Accounts of this college through GeM/E-Procurement.

Approved

8. To seek the approval for installing the 34 LCD projectors in different rooms/Library/Labs. The expenditure for this may be paid from APC Fund.

Approved

The meeting ended with a vote of thanks to the Chair.

(Anil Rai)

Chairman, Governing Body
अध्यक्ष, प्रबन्ध समिति

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(Poonam Verma)

Member Secretary, Governing Body

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