

SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES  
(UNIVERSITY OF DELHI)

**Faculty Notice of internal assessment for Sem I, First year students 2021-22**

March 15, 2022

Please find below the timeline for submission of internal assessment for First year, All Programs:

<b>Description</b>	<b>Last Date</b>
Sharing of the Internal Assessment marks (out of 25) by respective teachers through mail or Google class room	18-03-2022
Uploading of Internal Assessment on College Attendance Portal by respective teachers (out of 25 marks)	19-03-2022
Resolving discrepancies, if any, with students and updating Internal Assessment marks on the College Attendance Portal	21-03-2022
Display of final Internal Assessment on College Website	22-03-2022
Uploading of Final Internal Assessment on University Portal (out of 25 marks)	24-03-2022

The University requires that a proper proof be maintained of all Assignments / Projects / Practicals etc. undertaken for the purpose of computation of Internal Assessment. In the light of the above the faculty is required to maintain proof of the Assignments / Projects / Practicals etc. These may be required to be submitted at any time by the University. Please maintain the proof till the results are declared.

Teachers-in-Charge of all the three departments are requested to communicate with the guest faculty in their respective departments and ensure that the above time line is adhered to, by them as well.

**Internal Assessment Monitoring Committee  
SSCBS**

**Internal Assessment Monitoring Committee**

1. Dr. Sanjay Kumar Goyal, Convenor
2. Dr. Rishi Rajan Sahay, Bursar / Member
3. Ms. Kavita Rastogi, Secretary, Staff Council / Member
4. Dr. Tarannum Ahmad, Member
5. Ms. Kishori Ravi Shankar, Member
6. Dr. Mona Verma, Member

**Special Invitee**

1. Dr. Anuja Mathur
2. Dr. Nidhi Kesari