

Shaheed Sukhdev College of Business Studies – Hostel Admission
Notice (2021-22)

1. **Hostel Admission for the first list will be held on 28th February 2022 and 2nd March from 9:30 am to 4:30 pm in room number 26 (Boys Hostel Warden Office) on Ground Floor.**
2. Students can select their roommates and can inform the same at the time of admission to the hostel committee. However, it is advised that students choose their roommates from their own batch.
3. **Procedure for Admission:** Following steps need to be completed for hostel admission
 - Download the admission form & carry all the documents as required. Report to the boys' hostel warden office (room no-26) for verification of documents.
 - Candidate has to make an online payment of fees only after the verification of the admission form and documents.
 - Proof of online payment of fees needs to be submitted to the hostel committee (in Room No. 26-Boys Hostel, Warden Room) to complete the admission formalities.
 - Get hostel room allotted & collect room keys.
4. Documents required for Admission
 - Hostel admission form, duly filled and counter signed by parents / Legal Guardian / Local Guardian
 - Proof of online payment of hostel fees.
 - Undertaking(s) as specified and signed
 - Medical fitness certificate from a Qualified Medical Practitioner
 - Covid 19 vaccination certificate
 - Duly filled Identity card proforma of student
 - Duly filled Identity card proforma of local guardian
 - Self-Attested photographs of student (seven copies)
 - Self-Attested photograph of the Father / Mother / Legal Guardian (one copy)
 - Self-Attested photograph of the Local Guardian (One copy) (a student cannot become local guardian of another student)
 - Copy of the mark sheet of the previous year/semester (applicable for 2nd and 3rd year students only)
 - Address proof of Parents / Legal Guardian (any one of the following)
 - Self-Attested copy of the Aadhaar Card
 - Self-Attested copy of the Election Card/ Ration Card/ Passport
 - Proof of Parent's present address
 - In the absence of the above, an Affidavit on a non-judicial stamp paper of Rs. 10 has to be submitted

A covid-19 negative certificate issued within 72 hours by an ICMR recognized lab needs to be submitted by the student at the time of shifting into the hostel.

5. Hostel Fees

Students have to pay the fees online using the link given below:

<https://sscbs.du.ac.in/fee/>

The entire fee has to be paid at the time of admission.

Fees breakup for amount payable at the time of admission **2021–22: ****

	Particulars	Amount(Rs) (For 1st Year Students)	Amount(Rs) (For 2nd & 3rd Year Students)
1	Admission Fees	1,000.00	1,000.00
2	Caution Money(Refundable)	5,000.00	5,000.00
3	Development Fees	5000.00	5000.00
4	Establishment Charges @ 6009/- p.m	36054/-	18027/-
5	Mess Charges @ Rs. 4508/- p.m.	27048/-	13524/-
	Total	74102/-	42551/-

**** Subject to the approval of the Governing Body**

Notes:

1. Except the caution money, no other fees are refundable.
2. **Foreign Students are required to pay an additional fee of \$100 as onetime payment (non-refundable), besides the mentioned categories of 1, 2,3,4,5 at the time of admission.**

Ms. Shalini Prakash
Warden (Girls
Hostel)

Ms. Kishori Ravi Shankar
Deputy Warden (Girls
Hostel)

Mr. Neeraj Sehwat
Warden (Boys
Hostel)

Mr. Amit Kumar
Deputy Warden (Boys
Hostel)