



(A College 100% funded by Govt. of NCT of Delhi)  
**SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES**  
(University of Delhi)  
PSP Area-IV, Dr. K.N. Katju Marg, Sector-16, Rohini, Delhi-110089

Advt. No.: SSCBS/NT ADVT./2018/01

NOVEMBER 17, 2018

**CORRIGENDUM**

Reference Advt. No.: SSCBS/NT ADVT./2018/01 dt. 3<sup>rd</sup> November, 2018 inviting applications for various non-teaching positions in the college.

The terms and conditions for the following posts may please be read as under. Other terms and conditions shall remain the same:

**3. SENIOR TECHNICAL ASSISTANT (COMPUTER): Two**  
(One Unreserved & One Reserved for PwD- OH)  
Level-6 (₹ 35,400 – ₹ 1,12,400)

**Essential:**

MCA

OR

M.Sc. (Computer Science/IT) from a recognised University/Institute with one year experience

OR

B.Tech./B.E. (Computer Science/Information Technology/ECE) or equivalent degree with one year experience in relevant area.

**Maximum Age Limit: 35 years**

**4. JUNIOR ASSISTANT**  
: Two [One for OBC and one for PwD (HH)]  
Level-2 (₹ 19,900 – ₹ 63,200)

**Essential:**

1. A Senior Secondary School Certificate (+2) or its equivalent qualification from a recognized Board /University / Institution with at least 50% marks or a Graduate from a recognized University, and Diploma / Certificate of minimum 6 months duration in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts / or equivalent discipline.

OR

Graduate Degree in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline from a recognized University.

2. Having a typing speed of 40 w.p.m. in English or 30 w.p.m. in Hindi Typewriting through Computers.

**Maximum Age Limit: 27 years**

## **5. JUNIOR ASSISTANT-CUM-CARETAKER**

**One (One for OBC)**

**Level-2 (₹ 19,900 – ₹ 63,200)**

### **Essential:**

1. A Senior Secondary School Certificate (+2) or its equivalent qualification from a recognized Board /University / Institution with at least 50% marks or a Graduate from a recognized University, and Diploma / Certificate of minimum 6 months duration in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts / or equivalent discipline.

OR

Graduate Degree in Computer Application / Office Management / Secretarial Practice / Financial Management / Accounts or equivalent discipline from a recognized University.

2. Having a typing speed of 40 w.p.m. in English or 30 w.p.m. in Hindi Typewriting through Computers.

**Maximum Age Limit: 27 years**

## **ESSENTIAL QUALIFICATIONS FOR CONTRACTUAL NON-TEACHING POSTS**

### **2. SR. TECHNICAL ASSISTANT (COMPUTER)**

#### **Essential:**

MCA

OR

M.Sc. (Computer Science/IT) from a recognised University/Institute with one year experience

OR

B.Tech./B.E. (Computer Science/Information Technology/ECE) or equivalent degree with one year experience in relevant area.

**Maximum Age Limit: 35 years**

### **6. MTS (COMPUTER LAB)**

#### **Essential:**

Should have passed Senior Secondary (10+2) or an equivalent examination with science subjects.

**Maximum Age Limit: 27 years**

**Last date for filling up online application form is extended upto 01/12/2018 and print out of the duly filled in online application form alongwith the self-attested copies of all the certificates, experience, caste etc. should reach the college office latest by 05/12/2018 till 05.00 p.m.**

(PRINCIPAL)