



SHAHEED SUKHDEV COLLEGE OF BUSINESS STUDIES
(UNIVERSITY OF DELHI)
PSP AREA-IV, Dr. K.N. KATJU MARG, SECTOR-16, ROHINI, DELHI-110089

JOINING REPORT

The Principal
Shaheed Sukhdev College of Business Studies
Sector-16, Rohini, Delhi-110089

Madam,

I report my-self on duty today forenoon/ afternoon after availing _____
days Earned Leave/ HPL/ Commuted Leave/ C.C.L/ Duty Leave w.e.f.
_____ to _____.

Yours faithfully

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Date: _____

Countersigned by Authorized Signatory

(Principal)